



# BIDS AND AWARDS COMMITTEE

## REQUEST FOR QUOTATION

Solicitation No. RSU-15-18

Quotation No. 18-05-034

Date : MAY 10 2018

Company Name: \_\_\_\_\_

Address : \_\_\_\_\_

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the General Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **MAY 15, 2018** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project : Procurement of Construction Materials & Supplies for the Repair of Guidance Room/Clinic of Calatrava Campus  
 ABC : PhP129,450.00  
 QTY : 848

Unit	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
pair	Aluminum Frame for Jalousy w/ Accessories 125cm height	12		
pc	Cement, Portland 40kgs	150		
pc	CHB 4"	300		
kg	Common Nails 2"	10		
kg	Common Nails 3"	10		
kg	Common Nails 4"	10		
set	Door Knob	3		
pc	Hinges, Metal 3" x 4'	3		
pc	Jalousy Blade 50cm height	190		
pc	Lumber (Good Lumber) 2" x 2" x 12'	25		
pc	Lumber (Good Lumber) 2" x 3" x 12'	50		
pc	Lumber (Good Lumber) 2" x 5" x 12'	25		
kg	Nails, Umbrella	10		
gal	Paint Thinner	1		
pail	Paint, Flat Latex (White)	1		
pail	Paint, Gloss Latex (Baguio Green)	1		
pc	Plywood, Ordinary 4' x 8'	30		
roll	Ridge Roll Gauge #4	6		
cu.m	Sand	8		
liter	Vulcaseal	2		
set	Wooden Door 180cm x 7ft.	1		
<b>TOTAL</b>		<b>QTY 848</b>	<b>ESTIMATED COST</b>	

Yours,

  
**JOHN RUFON**  
 Vice Chairperson, BAC

Canvassed by:

  
**LARRY I. FIRMALO**  
 Procurement Officer



**BIDS & AWARDS COMMITTEE (BAC)**  
**ROMBLON STATE UNIVERSITY**  
Odiongan, Romblon

Sir/Madame:

<b>Delivery Period</b>	:	_____
<b>Warranty</b>	:	_____
<b>Price Validity</b>	:	_____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

Tel. No. /Cellphone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date: \_\_\_\_\_

### REQUEST FOR QUOTATION

**Terms & Conditions:**

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

**CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:**

The Eligibility Envelope shall contain the following:

1. Registration certificate from the Securities and Change Commission (SEC), Department of Trade & Industry (DTI) business Name Registration for sole proprietorship, whichever may be appropriate under existing laws of the Philippines.
2. Valid and current Mayor's permit/Municipal/City License where the principal place of business of the prospective bidder is located.
3. BIR Registration, which contains the Taxpayer's Identification Number (TIN).
4. Latest audited Annual Financial Statement (AFS), stamped and received by the BIR or its duly accredited and authorized institutions, for the immediately preceding the calendar year showing among others the total current assets and current liabilities.
5. Certificate of PhilGEPS Registration.
6. Platinum PhilGEPS Membership.

**Note: Submitted documents must be properly authenticated.**