



**REQUEST FOR QUOTATION**  
**Solicitation No. RSU-2020-022**  
**Quotation No. 20-05-048**

**Date** : May 27, 2020

**Company Name:** \_\_\_\_\_

**Address :** \_\_\_\_\_

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the General Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **June 1, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

**Project:** Procurement of Janitorial Supplies for Office Use of Colleges & Campuses

**ABC:** PhP147,446.00

**QTY:** 842

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
can	Air freshener 320ml	37		
pc	Antibacterial Hand soap, Regular size	35		
pc	Broom, stick(ting-ting)	25		
pc	Broom, Soft (Tambo), weight: 200g min tiger grass	52		
can	Cleanser, Scouring Powder	9		
bag	Detergent Bar soap 390g	25		
bottle	Dishwashing liquid 500ml	47		
can	Disinfectant Spray 340grams net content	6		
pc	Door Mat, Cotton	66		
set	Floor Mop with Mop wringer, Tornado 360°	12		
roll	Garbage Bag, Large 10pcs/roll	22		
roll	Garbage Bag, XL 10pcs/roll	13		
bottle	Hand Soap, Liquid 500ml	30		
bottle	Isoprophyl Alcohol 500ml	69		
can	Multi- insect Killer water based, 500ml	8		
pc	Mophandle, Screw type aluminum	1		
liter	Muriatic Acid 1000ml	28		
pc	Pail with Metal handle,16 liters	20		
pc	Plastic Dust Pan(Medium Size)	18		
pack	Tissue 2 ply 12rolls/pack	48		
bottle	Toilet Bowl and Urinal Cleaner,900-1000ml cap	100		
pc	Toilet bowl brush	18		
pc	Toilet deodorizer 50g	61		
pc	Waste Basket, Big(Plastic)	11		
pc	Waste Basket, Small(Plastic)	10		
dozen	Detergent powder 50g/pack	25		



kg	Rags, All cotton	11		
pc	Dipper	4		
set	Dish Cabinet 2 Drawers Specs: Keep dishes and other utensils clean, dry and organized; 100% polypropylene plastic; Spacious dish rack; Utensil drawer and organizer; Detachable kitchen butler; Easy to clean; Durable; Measurements: L 48xW 36.5 x H 81.2 cm Please see attached picture	2		
set	Plastic Container/ Utility can with Cover 100lit. Cap.	1		
pc	Glass and Home Window Wiper Cleaner Two-way(Wood Handle)	2		
bottle	Liquid Glass and multi- surface cleaner 500ml	6		
dozen	Paper Cups 200ml	10		
pc	Dish Sponge(Good Quality)	10		
<b>TOTAL</b>		<b>QTY</b>	<b>842</b>	<b>ESTIMATED COST</b>

Yours,



**Prof. Mario A. Fetalver Jr., Ph.D.**  
 BAC Chairperson

Canvassed by:

**LARRY I. FIRMALO**  
 Procurement Officer

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**BIDS & AWARDS COMMITTEE (BAC)**  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon

Sir/Madame:

**Delivery Period** : \_\_\_\_\_  
**Warranty** : \_\_\_\_\_  
**Price Validity** : \_\_\_\_\_

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name / Signature



Tel. No. /Cellphone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date: \_\_\_\_\_

## REQUEST FOR QUOTATION

### Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

### CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note: Submitted documents must be properly authenticated.**