



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
Solicitation No. RSU-2020-077
Quotation No. 20-09-117

Date : September 23, 2020
 Company Name: _____
 Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 28, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of IT Equipment for Learning HUB of CED

ABC: Php307,100.00

QTY: 61

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
set	Desktop Computer - Processor: 7th Gen Intel core i5 7400 processor (up to 3.50GHz, 6M Cache) - RAM: 8GB DDR4 2400Mhz - Storage: 256GB SSD - Graphics: Intel HD Graphics - Operating System: Windows 10 Home - Monitor: 19.53" LED Monitor 1920 x 1080 Full HD - Keyboard: Wired USB Keyboard, Black - Mouse: USB Optical Mouse - Connectivity: HDMI, SDCard Reader, 3.5mm jack (Microphone, Speaker), USB 3.0, VGA, Ethernet - Casing: KAIZEN w/ 750 watts power supply - AVR	5		
unit	Extension Wire Universal 3-gang 6ft. (Heavy Duty)	3		
unit	Wall Fan, 16" dia, 3-speed button	2		
unit	Printer, 3-in-1 with CISS Print, Scan, Copy - ISO Standard print speed (A4) up to 8.8ipm - Prints A4 "x6"borderless photo in 60 seconds - Ink Droplet Size: 2pl min	10		
bottle	Ink for Printer (Black) Universal 1L/color (Refill)	10		
bottle	Ink for Printer (Cyan) Universal 1L/color (Refill)	10		
bottle	Ink for Printer (Yellow) Universal 1L/color (Refill)	10		
bottle	Ink for Printer (Magenta) Universal 1L/color (Refill)	10		
unit	Air Conditioning Unit, 1.5HP, Inverter Split Type with Installation	1		
TOTAL		QTY: 61	Estimated Cost	

Yours,


 MARIO A. FETALVER JR., Ph. D.

diness to Serve the region in Utilizing resources for higher education"



Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

BIDS AND AWARDS COMMITTEE

Website: www.rsu.edu.ph

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

BAC Chairperson

Canvassed by:

Larry I. Firmalo
Procurement Officer

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:



1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.