



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon

# BIDS AND AWARDS COMMITTEE

Website: [www.rsu.edu.ph](http://www.rsu.edu.ph)

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

**REQUEST FOR QUOTATION**  
**Solicitation No. RSU-2020-201**  
**Quotation No. 20-10-191**

Date : October 19, 2020

Company Name: \_\_\_\_\_

Address : \_\_\_\_\_

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **October 22, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

**Project:** Procurement of Office Equipment for GAD and San Agustin Campus

**ABC:** PhP133,670.00

**QTY:** 4

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
unit	<b>Printer, All in One</b> Print, scan, copy, fax and connect Compact integrated tank design High yield ink bottles Spill-free, error-free refilling Print, scan, copy, fax with ADF Wi-Fi, Wi-Fi Direct	3		
set	<b>Laptop Computer</b> Processor: 10th Generation Intel® Core™ i7-10750H (12MB Cache, up to 5.0 GHz, 6 cores) Operating System: Windows 10 Pro 64-bit GPU: NVIDIA® GeForce® GTX 1650 Ti 4GB GDDR6 Display: 15.6-inch FHD+ (1920 x 1200) InfinityEdge display; 500-nits, 100% sRGB minimum, 1650:1 contrast ratio, anti-glare All panels - Dolby Vision™, 178° wide viewing angle +/- 89° / 89° / 89° / 89°, Eyesafe® technology Memory: 16GB DDR4 Dual Channel SDRAM at 2933MHz Storage: 512GB PCIe 3 x4 SSD Ports: 2x Thunderbolt™ 3 with power delivery & DisplayPort 1x USB-C 3.1 with power delivery & DisplayPort 1x Full size SD card reader v6.0 1x 3.5mm headphone/microphone combo jack 1x Wedge-shaped lock slot 1x USB-C to USB-A v3.0 & HDMI v2.0 adapter ships standard Camera: 720p at 30 fps HD camera Dual-array microphones Speaker: Studio quality tuning with Waves MaxxAudio® Pro and Waves Nx® 3D audio Quad-speaker design with 2.5W x2 woofers and 1.5W x2 tweeters = 8W total peak output 3.5mm headphone/microphone combo jack featuring Waves Nx® 3D audio with headtracking Dual microphone array optimized with Waves MaxxVoice supporting VoIP - Microsoft Cortana capable	1		
TOTAL		QTY 4	Estimated Cost	

Your

  
**MARIO A. FETALVER JR., Ph. D.**  
 OIC-BAC Chairperson



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Canvassed by:

**Larry I. Firmalo**  
 Procurement Officer

**Date:** \_\_\_\_\_

**BIDS & AWARDS COMMITTEE (BAC)**

ROMBLON STATE UNIVERSITY  
 Odiongan, Romblon

**Sir;**

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

\_\_\_\_\_  
 Printed Name / Signature

Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_  
  
 Tel. No. /Cellphone No. : \_\_\_\_\_  
 Email Address : \_\_\_\_\_  
 Date : \_\_\_\_\_

## REQUEST FOR QUOTATION

**Terms & Conditions:**

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

**CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:**

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note: Submitted documents must be properly authenticated.**