



Republic of the Philippines
ROMBLON STATE UNIVERSITY

Odiangan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
 Solicitation No. **RSU-2021-07-067**
 Quotation No. **21-07-087**

Date : July 19, 2021
 Company Name: _____
 Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **July 26, 2021** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Office Equipment for the Research, Extension, Development and Innovation (REDI)
ABC: PhP163,170.00
QTY: 2

UNIT OF ISSUE	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
unit	Air Conditioner Tonner Floor Type, Air Conditioner Rated Capacity (HP) atleast 3.6, 3000-4000W Power Consumption, with Air Direction Control, with 3D Comfortable Airflow, High Performance Compressor, Delivery included, Installation labor, installation supplies and installation materials included, with atleast one year warranty	1		
unit	Gasoline Generator Atleast 6500W, Atleast 25L fuel tank capacity, around 60Hz rated frequency, around 220V rated voltage, starting system: recoil or electric, with atleast one year warranty	1		
TOTAL		QTY 2	ESTIMATED COST	

Yours Truly,

BILSHAN F. SERVAÑEZ, Ph.D.
 BAC Chairperson

Canvassed by:

IRENE FADERA
 OIC Procurement Officer

 Supplier's Printed Name/Signature

"Serving with Honor and Excellence!"



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BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
 ROMBLON STATE UNIVERSITY
 Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours Truly,

 Printed Name / Signature

Delivery Period : _____
 Warranty : _____
 Price Validity : _____
 Tel. No. /Cellphone No. : _____
 Email Address : _____
 Date : _____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certification
3. Tax Clearance
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.

"Serving with Honor and Excellence!"