



Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-5273
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BIDS AND AWARDS COMMITTEE

ABSTRACT OF QUOTATION

Solicitation No. RSU-2022-01-001-EPA
ABC: PhP1,845,645.00
QTY: 6612

Early Procurement of Office Supplies, Semi-Expandable Equipment, and Janitorial Supplies for Romblon State University

| UNIT | ITEM DESCRIPTION | QTY | ESTIMATED UNIT COST | ESTIMATED COST |
|------|---|------|---------------------|----------------|
| pc | Whiteboard, 4'x8' with Aluminum Frame | 5 | | |
| unit | Multi-Function or All-in-One Printer (5-in-1) | 5 | | |
| unit | Printer, All-in-One (3-in-1) | 5 | | |
| unit | Uninterruptible Power Supply (UPS), 1500VA | 5 | | |
| unit | Water Dispenser, Hot & Cold | 5 | | |
| unit | Fingerprint Biometrics Machine (Pls. See Attached Specs) | 10 | | |
| pc | Ballpen, 0.7mm ballpoint (Black, Blue, Red) | 500 | | |
| box | Paper Fastener, Plastic Coated, 50 sets/box | 200 | | |
| pc | Envelope, Brown, Letter Size | 1500 | | |
| pc | File Arch with Lever Arm, 76mmx230mmx380mm, Legal Size, Top Mechanism | 400 | | |
| pc | Certificate Holder, A4 Size | 150 | | |
| pc | Certificate Holder, Letter Size | 150 | | |
| pc | Certificate Holder, Legal Size | 150 | | |
| roll | Plastic Cover G-4 | 10 | | |
| pc | Storage Box, Corrugated L15"xW12"xH10" | 200 | | |
| pc | Double Sided Tape, 1" | 150 | | |
| pc | Double Sided Tape, w/ Foam, 1" | 100 | | |
| pc | Chair, Revolving, Black with Side Arm (Office Chair) | 20 | | |
| unit | Office Table, with drawers and locks (Good Quality-Standard Size) | 11 | | |
| unit | Steel Cabinet, 4 drawers | 10 | | |
| ream | Paper, Bond, 8.5"x11", 70gsm, Ultra White Letter Size | 300 | | |



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|------|---|-----|--|--|
| ream | Paper, Multi-Copy, 8.5"x11", 80gsm, Letter Size | 300 | | |
| pack | Specialty Paper, 8.5"x11" (10pcs/pack) | 150 | | |
| pack | Specialty Paper, 8.5"x13" (10pcs/pack) | 150 | | |
| pack | Specialty Paper, Board, Letter size 8.5" x 11" (10pcs/pack) | 150 | | |
| pack | Specialty Paper, Board, Legal size 8.5" x 13" (10pcs/pack) | 150 | | |
| pack | Photopaper, Glossy A4 size 220gsm (10pcs/pack) | 150 | | |
| pack | Sticker Paper, A4 size, Matte (10 sheets/pack) | 150 | | |
| ream | Neon Colored Paper, Legal size 8.5" x 13" | 40 | | |
| ream | Neon Colored Paper, Letter size 8.5" x 11" | 40 | | |
| ream | Paper Bond, A3 size 70gsm | 14 | | |
| btl | Ink for Printer (B, Y, C, M) Universal 1 liter/ color (Refill) | 80 | | |
| sets | Printer ink, EPSON 003(B, Y, C, M) Genuine Ink Bottle Set 65ml/bottle/color | 15 | | |
| cart | HP 202A Original LaserJet Toner Cartridge (Black) | 3 | | |
| cart | HP 202A Original LaserJet Toner Cartridge (Cyan) | 3 | | |
| cart | HP 202A Original LaserJet Toner Cartridge (Yellow) | 3 | | |
| cart | HP 202A Original LaserJet Toner Cartridge (Magenta) | 3 | | |
| unit | Wall Clock, Heavy Duty | 10 | | |
| cart | Toner Cartridge, Kyocera Ecosys M8124cidn, yellow | 4 | | |
| cart | Toner Cartridge, Kyocera Ecosys M8124cidn, magenta | 4 | | |
| cart | Toner Cartridge, Kyocera Ecosys M8124cidn, cyan | 4 | | |
| cart | Toner Cartridge, Kyocera Ecosys M8124cidn, black | 4 | | |
| unit | External DVD Rom | 1 | | |
| cart | Toner Cartridge, Kyocera Ecosys M4125idn, black | 8 | | |
| ream | Paper, A3, 100gsm | 12 | | |
| ream | Paper, A4, 100gsm | 60 | | |



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|------|---|-------------|--|--|
| ream | Paper, Legal, 100gsm | 60 | | |
| ream | Paper, Legal, Specialty, 220gsm | 300 | | |
| ream | Paper, Large Format, Glossy | 12 | | |
| ream | Paper, Large Format, Matte | 12 | | |
| btl | Dishwashing Liquid, 500ml | 100 | | |
| btl | Muriatic Acid, 1000ml | 100 | | |
| pc | Doormat, Cotton | 150 | | |
| pc | Floor Mop with Mop Wringer, Tornado 360 | 35 | | |
| pc | Pail with Metal Handle, 24 liters | 20 | | |
| pc | Water Dipper, Big | 50 | | |
| pc | Toilet Deodorizer | 100 | | |
| btl | Termite/Chemical Poisoning | 30 | | |
| pc | Flashlight, Rechargeable, LED (Heavy Duty) | 24 | | |
| pc | Raincoat (Assorted Sizes) | 40 | | |
| pc | Safety Goggles | 25 | | |
| pair | Safety Gloves | 25 | | |
| pc | Umbrella, Heavy Duty | 15 | | |
| box | Face Mask, 3ply | 80 | | |
| pc | Personal Protective Gear | 40 | | |
| | TOTAL | 6612 | | |

Name and Signature of the Bidder/Authorized Representative

Name of the Company