



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

BIDS AND AWARDS COMMITTEE

ABSTRACT OF QUOTATION
Solicitation No. RSU-2022-02-007
ABC: PhP1,087,210.00
QTY: 2,097

Procurement of Office Equipment and Supplies for the Different Units/Offices/Campuses of Romblon State University

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
bottle	Ink for Printer, Epson Genuine (Black) 70ml/bottle	3		
bottle	Ink for Printer, Epson Genuine (Cyan) 70ml/bottle	3		
bottle	Ink for Printer, Epson Genuine (Magenta) 70ml/bottle	3		
bottle	Ink for Printer, Epson Genuine (Yellow) 70ml/bottle	3		
bottle	Ink, Stamp Pad, Purple or Violet, 50ml	1		
bottle	Ink, Whiteboard Marker 30ml (Black)	2		
bottle	Ink, Brother (BTD60 BK 108 ML)	10		
bottle	Ink, Brother (BT5000 C 50 ML)	5		
bottle	Ink, Brother (BT5000 M 50 ML)	5		
bottle	Ink, Brother (BT5000 Y 50 ML)	5		
boxes	Bond Paper, 8.5"x11", Letter size	55		
boxes	Bond Paper, 8.5"x13", Legal size	235		
boxes	Duct Tape	10		
boxes	Ballpen, 0.7mm ballpoint (Black), 12pcs/box	2		
boxes	Ballpen, 0.7mm ballpoint (Blue), 12pcs/box	2		
boxes	Clip, Binder, backfold 1", 12pcs/box	2		
boxes	Clip, Binder, backfold 1-1/4" 12pcs/box	2		
boxes	Clip, Binder, backfold 1-5/8" 12pcs/box	52		
boxes	Clip, Binder, backfold 2" 12pcs/box	52		
boxes	Clip, Binder, backfold 3/4" 12pcs/box	2		
boxes	Clip, Binder, backfold 1/2" 12pcs/box	2		
boxes	Paper Fastener, Plastic coated 50sets/box	5		
boxes	Pencil #2 with eraser	5		
boxes	Staple wire #35 (5,000pcs)	5		
boxes	Index Tab	40		
boxes	Paper Highlighter/Marker	4		
boxes	Paper Clip, Big 50mm, vinyl coated	5		
boxes	Paper Clip, Small 28mm, vinyl coated	5		
liter	Ink for Printer (Black) Universal 1 lit./color (refill)	14		
liter	Ink for Printer (Yellow) Universal 1 lit./color (refill)	9		
liter	Ink for Printer (Magenta) Universal 1 lit./color (refill)	9		
liter	Ink for Printer (Cyan) Universal 1 lit./color (refill)	9		
packs	Paper, Sticker, A4, Matte 10sheets/pack	2		



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packs	Photopaper, Glossy A4 size gsm (10pcs/pack)	5		
packs	Specialty Board Paper 8.5"x11" Letter size, 220gsm (10pcs/pack)	10		
packs	Specialty Board Paper 8.5"x13" Legal size, 220gsm (10pcs/pack)	10		
pads	Sticky Notes 3"x3"	5		
pads	Sticky Notes 2"x2"	4		
pcs	Epson Ink 003 Black	50		
pcs	Epson Ink 003 Yellow	15		
pcs	Epson Ink 003 Cyan	15		
pcs	Epson Ink 003 Magenta	15		
pcs	Epson Ink 005 Black	50		
pcs	Certificate Holder, backfold, Letter size 8.5x11	10		
pcs	Correction Tape (5mmx12m)	5		
pcs	Data File Box, made of chipboard, with closed ends (5"x9"x15-3/4)	5		
pcs	Envelope, Brown Legal size	100		
pcs	Envelope, Brown Letter size	100		
pcs	Eraser, felt for Blackboard or Whiteboard	5		
pcs	Folder, white 14pts. 9"x14.5", Legal	100		
pcs	Folder, white 14pts. 9"x11.5", Letter	100		
pcs	Glue, Multi-Purpose 473mL, white	5		
pcs	Tape Dispenser, Heavy duty for 1" tape	1		
pcs	Paper Highlighter/Marker, (Yellow)	15		
pcs	Record Book (150lvs)	10		
pcs	Record Book (500lvs)	10		
pcs	Spiral Plastic (Ring Binder) 1"	5		
pcs	Spiral Plastic (Ring Binder) 1 1/2"	5		
pcs	Spiral Plastic (Ring Binder) 1/2"	5		
pcs	File arch w/ lever arm 76mm x 230mm x 380mm legal size, top mechanism, black	320		
pcs	Flash Drive 32GB capacity USB 3.0 Plug and Play	4		
pcs	Scissor 6" (Medium size, Heavy Duty)	10		
pcs	Storage Corrugated/Carton Box L 15" x W 12" x H 10"	40		
pcs	Spiral Plastic (Ring Binder) 1/4" (black)	60		
pcs	Spiral Plastic (Ring Binder) 3/4" (black)	100		
pcs	Spiral Plastic (Ring Binder) 2" (black)	60		
pcs	Marker White, Refillable (Black) Roundtip	50		
pcs	Marker, Permanent, Refillable (Black) Fine	10		
pcs	Flash Drive 16GB capacity USB 3.0 Plug and Play	5		
pcs	Corkboard (3feet' x 4feet)	1		
pcs	Memory DDR4-16GB 2666MHz SODIMM	5		
pcs	Microphone Scissor Arm Stand and Table Mounting Clamp & NW Filter	1		
pcs	RF Modulation: GFSK (Gauss Frequency Shift Keying)	1		
pcs	SD Card 128GB 170MB/s V30 U3 Class 10	2		
pcs	Tripod for DSLR/ Material: Metal/ Folding Length: 40cm/15.7 inch	2		



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pcs	Universal Portable Teleprompter for the Smartphone/Tablet/DSLR Camera	1		
pcs	8gb RAM for PC DDR4 RAM 8GB Memory Module (Product model: DDR4 8GB 2133MHz/PC4-17000 8GB, Application: Desktop, Memory Capacity:8GB, Main Frequency: 2133MHz, Voltage: 1.2V, Number of Pins: 288Pins and Function: NON-ECC)	2		
reams	Paper Bond, A4 size, 210mmx297, 70gsm	20		
reams	PVC Binding Film, Legal size (100 sheets)	30		
rolls	Tape, Double-sided 24mm (1") width	5		
rolls	Tape, Double-sided 24mm, w/foam big	5		
rolls	Tape, Electrical, 1" Big roll	5		
rolls	Tape, Masking 24mm (1") width, usable length 50m	5		
rolls	Tape, Masking 48mm (2") width, usable length 50m	5		
rolls	Tape, Packaging 48mm (2") width, usable length 50m	10		
rolls	Tape, Transparent 24mm (1") width, usable length 50m	50		
rolls	Tape, Transparent 48mm (2") width, usable length 50m	30		
sets	External CD ROM (External DVD Drive, USB 3.0 Portable CD/DVD+/-RW)	2		
sets	Toner Kyocera TK-8113 for Ecosy M8124CIDN 'Black	6		
sets	Toner Kyocera TK-8113 for Ecosy M8124CIDN 'Cyan	6		
sets	Toner Kyocera TK-8113 for Ecosy M8124CIDN 'Magenta	6		
sets	Toner Kyocera TK-8113 for Ecosy M8124CIDN 'Yellow	6		
sets	Ink, Original 1 set CMYK Genuine Inks for Epson L6170	3		
unit	Paper Cutter 18"x15" Metal Base Trimmer (Heavy Duty)	1		
	TOTAL	2,097		

 Name and Signature of the Bidder/Authorized Representative

 Name of the Company