



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
Odiongan, Romblon  
URL: [rsu.edu.ph](http://rsu.edu.ph)

# **INVITATION FOR NEGOTIATED PROCUREMENT**

**for the**

**Procurement of Laboratory  
Chemicals and Apparatus for the  
Science Laboratory of Romblon  
State University**

**Source of Fund: 164  
QTY: 322  
ABC: PhP199,410.00**

*Negotiated Procurement  
as provided for under Sec. 53.1 (Two Failed Biddings) of  
the 2016 Revised Implementing Rules and Regulations  
of Republic Act No. 9184*

# INVITATION FOR NEGOTIATED PROCUREMENT

1. The **ROMBLON STATE UNIVERSITY**, hereby invites all interested suppliers to submit their quotation for the **Procurement of Laboratory Chemicals and Apparatus for the Science Laboratory of Romblon State University** with an Approved Budget for the Contract amounting to **One Hundred Nineteen Thousand, Four Hundred Ten Pesos Only (PhP119,410.00)** subject to the General Conditions stated herein.
2. The procurement procedure for this project is Negotiated Procurement pursuant to Section 53.1 (Two Failed Biddings) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
3. Submission: Manual (addressed to the Bids and Awards Committee Secretariat, BAC Office, Community Outreach Center, Romblon State University, Odiongan, Romblon.
4. The schedule of negotiation activities are, as follows:

<b>Activities</b>	<b>Schedule</b>	<b>Venue</b>
Issuance and availability of Negotiation Documents	29 November to 02 December 2022	BAC Office, Community Outreach Center, Romblon State University, Odiongan, Romblon
Deadline for the submission of Negotiation Documents (Proposal)	07 December 2022 04:00 PM.	BAC Office, Community Outreach Center, Romblon State University, Odiongan, Romblon
Opening of Negotiation Documents (Proposal)	07 December 2022 04:00 PM.	BAC Office, Community Outreach Center, Romblon State University, Odiongan, Romblon

5. For further information, please refer to:

**(SGD) MS. VEE F. FRANCISCO**

*Head, BAC Secretariat*

*Romblon State University, Odiongan, Romblon 5505*

*Email Address: **bacrsu2016@gmail.com***

*Website: [www.rsu.edu.ph](http://www.rsu.edu.ph)*

**GENERAL CONDITIONS:**

1. Quotations shall be in accordance with the attached Abstract of Quotation.
2. The prospective suppliers shall attach the following documents to the quotation:
  - 2.1. PhilGEPS Certificate of Registration (Platinum Membership)<sup>1</sup>;
  - 2.2. Registration Certificate;
    - 2.2.1 DTI (sole proprietorship); or
    - 2.2.2 SEC (partnership/corporation); or
    - 2.2.3 CDA (cooperatives);
  - 2.3. Mayor's or Business Permit;
  - 2.4. Tax Clearance;
  - 2.5. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; and
  - 2.6. Duly-accomplished conformity with the Technical Specifications, shall be attached to the quotation<sup>2</sup>. Please refer to the attached checklist of eligibility requirements to ensure a complete and correct submission of requisite documents.
3. The prospective bidders may submit an offer that provides for superior quality and/or better terms and conditions at no extra cost.
4. All quotations shall be considered as fixed prices and are, therefore, not subject to price escalation during contract implementation.
5. All transactions are subject to withholding of applicable taxes and fees.
6. The BAC reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.
7. The BAC assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.
8. Late submission of quotations shall not be accepted and considered.

**(SGD) ATTY. GLENN NIÑO M. SARTILLO**  
BAC Chairperson

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<sup>1</sup> Pursuant to GPPB Resolution No. 15-2021 dated October 14, 2021, states that, "(i)n case no revision of the Class "A" Eligibility Document covered by Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 is found necessary by the BAC after the conduct of the mandatory review, the submission of the PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the 2016 RIRR shall likewise be mandatory."

<sup>2</sup> The PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS registration number.

# CONFORMITY WITH THE TECHNICAL SPECIFICATIONS<sup>3</sup>

## TECHNICAL SPECIFICATION

Solicitation No. RSU-2022-08-076

ABC: PhP119,410.00

QTY: 322

### Procurement of Laboratory Chemicals and Apparatus for the Science Laboratory of Romblon State University

UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
bottle	Acetone (1 liter)	2	
pack	Potassium Iodide (500 grams)	1	
set	Chem Sorb Kit	1	
box	Chromatography paper, 1 CHR, 100 sheets, 100 x 300mm	1	
pc	Funnel, glass, 90mm	12	
pc	Fully Autoclavable Micropipette, 1000-5000 microliter	1	
pc	Fully Autoclavable Micropipette, 100-1000 microliter	1	
pack	Micropipette tip, 1 ml (500 pcs/pack)	1	
pack	Micropipette tip, 5 ml (500 pcs/pack)	1	
box	Parafilm, 4 inches (W) x 125 ft.	1	
pc	Plastic Centrifuge Tube Bulk, Eppendorf tubes, 2ml	100	
pc	Plastic Centrifuge Tube Bulk, Eppendorf tubes, 1.5ml	100	
pc	Glass Beaker, 5 ml	15	
pc	Glass Beaker, 10 ml	15	
pc	Glass Beaker, 25 ml	15	
pc	Glass Beaker, 50 ml	10	
pc	Glass Volumetric flask, 10 ml with Stopper	5	
pc	Glass Volumetric flask, 25 ml with Stopper	5	
pc	Glass Volumetric flask, 50 ml with Stopper	5	
pc	Erlenmeyer flask Glass, 1000 ml	5	
pc	Erlenmeyer flask Glass, 500 ml	5	
pc	Erlenmeyer flask Glass, 250 ml	5	
pc	Erlenmeyer flask Glass, 125 ml	5	
pc	Forceps, straight tweezer, heavy duty, Stainless steel	10	
	<b>Total</b>	<b>322</b>	

<sup>3</sup> Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification.

<b>CHECKLIST OF ELIGIBILITY REQUIREMENTS</b>	
	<b>1. PhilGEPS Certificate of Registration (Platinum Membership)</b>
	<b>2. Registration Certificate issued by:</b> <ul style="list-style-type: none"> <li>• DTI (sole proprietorship); or</li> <li>• SEC (partnership/corporation); or</li> <li>• CDA (cooperatives).</li> </ul>
	<b>3. Mayor's/Business Permit</b> <i>Note: In case the permit is recently expired, please submit the same and attach the official receipt for the renewal application thereof.</i>
	<b>4. Tax Clearance</b>
	<b>5. Original copy of Bid Security.</b> If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized <b>Bid Securing Declaration</b>
	<b>6. Original of duly signed and accomplished Financial Bid Form</b>
	<b>7. Original of duly signed and accomplished Price Schedule(s).</b>



Romblon State University