



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
Solicitation No. RSU-2022-02-012
Quotation No. 22-02-003

Date : March 04, 2022
 Company Name: _____
 Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **March 11, 2022** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Vehicle Parts and Supplies for the Special Projects and Advocacy Office
ABC: PhP83,500.00
QTY: 136

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
pc	2SM Battery (maintenance free)	1		
pc	6SM Battery (maintenance free)	2		
pc	2D Battery (maintenance free)	1		
pc	Oil Filter-C-306	2		
pc	Oil Filter-C-1803	4		
pc	Fuel Filter-FC-321	2		
pc	Fuel Filter-FC-1501	4		
lit	Diesel Oil 40	120		
TOTAL	QTY	136	ESTIMATED COST	

Very Truly Yours,

ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson

Canvassed by:

IRENE J. FADERA
 OIC Procurement Officer

 Supplier's Printed Name/Signature



BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
 ROMBLON STATE UNIVERSITY
 Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Very Truly Yours,

 Printed Name / Signature

Delivery Period : _____
 Warranty : _____
 Price Validity : _____
 Tel. No. /Cellphone No.: _____
 Email Address : _____
 Date : _____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certification

Note: Submitted documents must be properly authenticated.