



Republic of the Philippines
ROMBLON STATE UNIVERSITY

Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

PROCUREMENT MANAGEMENT OFFICE

REQUEST FOR QUOTATION
Shopping 52.1b

P.R. No. 22-05-176
 Quotation No. 22-05-036
 Date: May 27, 2022

Company Name: _____


Address: _____

Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **May 30, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

Project: Procurement of Various IT Equipment for the Institute of Information Technology
ABC: ₱ 93,408.00 **QTY:** 86

Very truly yours,


ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson *xf*

Canvassed by:


IRENE I. FADERA
 OIC Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
 Romblon State University
 Odiongan, Romblon

Sir/Madam:

Unit	Description	QTY	Unit Cost	Total Value
pc	RCA Splitter (4ports)	3		
roll	RCA Video Cable (100 meters)	3		
pc	RCA Video Connector	16		
roll	Flat Cord #14	2		
pc	Convenience Outlet	12		
pc	Electrical Plug (Male)	12		
roll	Optical HDMI Cable (50 meter)	3		
pc	Heavy Duty Tripod for DLSR	3		
meter	Display Port Cable	5		



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pc	HDMI Splitter 1 input / 4 outputs	1		
pc	Black Duct Tape (10m)	10		
pc	TV Bracket (55")	6		
set	Two-way Radio for communication (2watts Dual Band VHF/UHF Two-way Radio with Headphones	10		
TOTAL	QTY	86		

Total _____

 Printed Name / Signature

Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: _____

E-mail Address: _____

Date: _____

Terms & Conditions:

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certificate

Note: Submitted documents must be properly authenticated

 Printed Name / Signature