



Republic of the Philippines
ROMBLON STATE UNIVERSITY

Odiongan, Romblon
Tel No. (042) 567-5273
Email: romblonstateu@gmail.com
URL: rsu.edu.ph

PROCUREMENT MANAGEMENT OFFICE

REQUEST FOR QUOTATION
Shopping 52.1b

P.R. No. 22-05-194
Quotation No. 22-06-043
Date: June 2, 2022

Company Name: _____

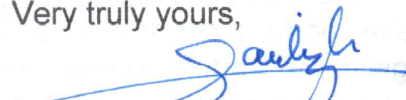
Address: _____

Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **June 9, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

Project: Procurement of T-Shirt Sublimation for the Sports Development Program Office
ABC: ₱ 95,000.00 **QTY:** 200

Very truly yours,


ATTY. GLENN NIÑO M. SARTILLO
BAC Chairperson *uf*

Canvassed by:


IRENE EADERA
OIC Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
Romblon State University
Odiongan, Romblon

Sir/Madam:

Unit	Description	QTY	Unit Cost	Total Value
pc	T-Shirt – Sublimation (Assorted Sizes)	200		
TOTAL	QTY	200		

Total _____

Printed Name / Signature



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Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: _____

E-mail Address: _____

Date: _____

Terms & Conditions:

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certificate

Note: Submitted documents must be properly authenticated

Printed Name / Signature