



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

PROCUREMENT MANAGEMENT OFFICE

REQUEST FOR QUOTATION
Small Value Procurement

P.R. No. **22-09-391, 22-09-389**
 Quotation No. **22-10-079**
 Date: **October 17, 2022**

Company Name: _____

Address: _____

Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **October 20, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

Project: Procurement of Various Construction and Electrical Supplies for the Physical Plant and Facilities Office

ABC: ₱211,819.00 **QTY:** 493

Very truly yours,


ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson

Canvassed by:


IRENE I. FADERA
 OIC Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
 Romblon State University
 Odiongan, Romblon

Sir/Madam:

Unit	Description	QTY	Unit Cost	Total Value
pc	LED Bulb 15 watts	15		
box	Panel Board Single Branch	1		
pair	Circuit Breaker 20 Amps.	1		
pc	Receptacle 4 inch x 4 inch	9		
meter	PDX Wire No. 12	40		

 Printed Name / Signature



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meter	PDX Wire No. 14	30		
roll	Electrical Tape Big	3		
box	Staple Wire No. 1	2		
pc	Convenience Outlet 3 Gang (Ordinary)	5		
pc	Plastic Moulding 3/4	11		
pc	Convenience Outlet Assembled 2 Gang	8		
pc	Switch Assembled 3 Gang	2		
pc	Switch Assembled 2 Gang	2		
pc	1/4 inch x 4ft. x 8ft. Marine Plywood	45		
pail	Flat Latex Paint	9		
pail	Flat Enamel Paint	5		
pail	Gloss Latex White	9		
gallon	Latex Color Thalo Green	1		
pail	Quick Drying Enamel White	5		
pc	Paint Roller Brush 9 inches long	5		
pc	Baby Roller	4		
pc	Paint Brush 2 inches wide	3		
pc	Paint Brush 1 inch wide	3		
pair	Paleta	4		
liter	Glazing Putty	10		
liter	Masonry Putty	10		
liter	Waterproofing Sealant	8		
liter	Chocolate Brown QDE Paint	10		
pc	Sand Paper No. 200	20		
pc	Corrugated Galvanized Iron Sheet 12 feet x 0.4mm thk.	20		
kg	Umbrella Nails	2		
bag	40kg Portrland Cement	17		
pc	PVC Faucet	20		
pc	1/2inch dia. PVC Pipe (Series 1000)	25		
pc	1/2inch dia. PVC Female Plug (Series 1000)	20		
roll	Teflon Tape	7		
can	PVC Pipe Cement, 200 cubic centimeter	4		
pc	1/2inch dia. PVC Tee (Series 1000)	20		
pc	1/2inch dia. PVC Ball Valve	1		
pc	12mm dia. x 6m steel bars (Rebars)	16		
pc	10mm dia. x 6m steel bars	16		
cu.m	Sand	4		
cu.m	Gravel	4		
pc	1/4inch x 4ft. x 8ft. Ordinary Plywood	10		
kg	No. 16 Tying Wire	10		
kg	Assorted C.W Nails (2inch,3inch,4inch)	5		
pc	Spool Insulator	12		
TOTAL	QTY	493		

Total _____



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Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: _____

E-mail Address: _____

Date: _____

Terms & Conditions:

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business Permit
2. PhilGEPS Registration Certificate
3. Professional License/Curriculum Vitae (Consulting Services), if applicable
4. PCAB License (Infrastructure), if applicable
5. Income/Business Tax Return (for ABCs above 500k)
6. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated

Printed Name / Signature