

Republic of the Philippines
Romblon State University
RESEARCH AND DEVELOPMENT OFFICE
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 164
FOR CALENDAR YEAR 2022**

MFO3: RESEARCH SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	MOOE											
	Training Expenses								835,000.00	835,000.00		
MFO3	Training on Rasch Modelling	R&D	Proposal-based	January-December				164		50,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on R	R&D	Proposal-based	January-December				164		50,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Student Congress	R&D	Proposal-based	January-December				164		80,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Quantitative Data Analysis and Interpretation	R&D	Proposal-based	January-December				164		80,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Vulnerability Studies	R&D	Proposal-based	January-December				164		80,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Writing Publishable Papers	R&D	Proposal-based	January-December				164		80,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on IP Management	R&D	Proposal-based	January-December				164		20,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on IP Basics	R&D	Proposal-based	January-December				164		80,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Science Communication	R&D	Proposal-based	January-December				164		50,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Action Research	R&D	Proposal-based	January-December				164		50,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on R&D Project Proposal Writeshop Series	R&D	Proposal-based	January-December				164		150,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
MFO3	Training on Patent and Utility Model Search and Drafting Workshop Series	R&D	Proposal-based	January-December				164		65,000.00		For Writeshop, Research, Publication, and Patent and Utility Model Search and Drafting trainings.
	Office Supplies Expenses								61,051.00	61,051.00		
MFO3	Calculator, 12 digits	R&D	Competitive Bidding	January-March				164		495.00		For office use
MFO3	Certificate Holder, Legal Size	R&D	Competitive Bidding	January-March				164		158.00		For office use
MFO3	Certificate Holder, Letter Size	R&D	Competitive Bidding	January-March				164		132.00		
MFO3	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	R&D	Competitive Bidding	January-March				164		1,340.00		For office use
MFO3	Clip Binder, Back Fold, 2" (12 Pcs.)	R&D	Competitive Bidding	January-March				164		760.00		For office use
MFO3	Correction Tape (24 Pcs.)	R&D	Competitive Bidding	January-March				164		1,916.00		For office use
MFO3	Folder, White, Legal Size	R&D	Competitive Bidding	January-March				164		300.00		For office use

MFO3	Paper, Bond, 8.27" x 11.69", A4 Size, Ultra White	R&D	Competitive Bidding	January-March	164		14,200.00		For office use
MFO3	Paper, Bond, 8.5" x 11", Letter Size, Ultra White	R&D	Competitive Bidding	January-March	164		21,520.00		For office use
MFO3	Paper Highlighter/Marker (Assorted Color) 12 Pcs.		Competitive Bidding	January-March	164		580.00		
MFO3	Plastic Cover (Acetate/PVC), Legal Size	R&D	Competitive Bidding	January-March	164		1,518.00		For office use
MFO3	Plastic Cover (Acetate/PVC), Letter Size	R&D	Competitive Bidding	January-March	164		1,386.00		For office use
MFO3	Professional Journals	R&D	Competitive Bidding	January-March	164		3,000.00		For office use
	Photo Paper Satin, A4 Size (20 Sheets)			January-March	164		2,800.00		
MFO3	Push Pin, Flathead (100 Pcs)	R&D	Competitive Bidding	January-March	164		93.00		For office use
MFO3	Scissor atleast 8", Large Size	R&D	Competitive Bidding	January-March	164		460.00		For office use
MFO3	Scissor atleast 6", Medium Size	R&D	Competitive Bidding	January-March	164		400.00		For office use
MFO3	Sticky Note, 1 1/2" x 2"	R&D	Competitive Bidding	January-March	164		390.00		For office use
MFO3	Sticky Note, 3" x 3"	R&D	Competitive Bidding	January-March	164		550.00		For office use
MFO3	Specialty Board Paper, Legal Size (10 Sheets)	R&D	Competitive Bidding	January-March	164		1,340.00		For office use
MFO3	Specialty Board Paper, Letter Size (10 Sheets)	R&D	Competitive Bidding	January-March	164		1,560.00		For office use
MFO3	Spiral, Plastic (Ring Binder) 1"	R&D	Competitive Bidding	January-March	164		300.00		For office use
MFO3	Spiral, Plastic (Ring Binder) 1/2"	R&D	Competitive Bidding	January-March	164		135.00		For office use
MFO3	Spiral, Plastic (Ring Binder) 1/4"	R&D	Competitive Bidding	January-March	164		85.00		For office use
MFO3	Spiral, Plastic (Ring Binder) 2"	R&D	Competitive Bidding	January-March	164		500.00		For office use
MFO3	Stamping Pad Ink (Purple/Violet), 30ml	R&D	Competitive Bidding	January-March	164		75.00		For office use
MFO3	Stamping Pad Ink (Blue), 30ml	R&D	Competitive Bidding	January-March	164		75.00		For office use
MFO3	Sticker Paper, A4 Size 100 gsm (10 pcs/pack)	R&D	Competitive Bidding	January-March	164		2,000.00		For office use
MFO3	Stapler with Remover	R&D	Competitive Bidding	January-March	164		876.00		For office use
MFO3	Stapler Wire No. 35	R&D	Competitive Bidding	January-March	164		57.00		For office use
MFO3	Tape, Double Sided, 24mm (1") Width	R&D	Competitive Bidding	January-March	164		690.00		For office use
MFO3	Tape, Double Sided, 48mm (2") Width	R&D	Competitive Bidding	January-March	164		960.00		For office use
MFO3	Record Book 500 pages	R&D	Competitive Bidding	January-March	164		400.00		For office use
	ICT Supplies						10,300.00	10,300.00	
MFO3	Ink, Original, 1 set CMYK Genuine Inks for Epson	R&D	Competitive Bidding	January-March	164		5,100.00		For office use
MFO3	8gb RAM for Pc	R&D	Competitive Bidding	January-March	164		5,200.00		For office use
	Medical, Dental and Laboratory Supplies Expenses						10,000.00	10,000.00	
MFO3	Face Mask	R&D	Competitive Bidding	April-June	164		9,000.00		For safety and sanitization
MFO3	Digital Non-Contact Thermometer	R&D	Competitive Bidding	April-June	164		1,000.00		For safety and sanitization
	Fuel, Oil and Lubricants Expenses						60,000.00	60,000.00	
MFO3	Fuel and Oil of University Vehicles	R&D	Competitive Bidding	January - December	164		60,000.00		Fuel and oil for university vehicles used for official travels
	Semi-Expendable Exp. - Machinery & Equipment				164				
	Office Equipment						47,800.00	47,800.00	
MFO3	Boltless Rack, 5 layers	R&D	Competitive Bidding	April-June	164		10,000.00		For office use
MFO3	Floor Standing Fan	R&D	Competitive Bidding	April-June	164		8,000.00		For office use
MFO3	Webcam with microphone (4K UHD)	R&D	Competitive Bidding	April-June	164		4,800.00		For office use
MFO3	Signage	R&D	Competitive Bidding	April-June	164		25,000.00		For office use
	Other Supplies and Materials Expenses						109,040.00	109,040.00	
MFO3	Fire Extinguisher	R&D	Competitive Bidding	January-March	164		15,000.00		For office use
MFO3	Rechargeable AA and AAA Batteries with Charger-4 pcs AA Batteries per pack and charger must have an automatic safety shut off when charge is complete. Model: 667470	R&D	Competitive Bidding	January-March	164		6,000.00		For office use
MFO3	Alcohol Non-Contact Dispenser	R&D	Competitive Bidding	January-March	164		3,000.00		For safety/hygiene usage
MFO3	Antibacterial Hand Soap, 130g, Lemon fresh, Value Pack of 3's per box	R&D	Competitive Bidding	January-March	164		2,000.00		For safety/hygiene usage

MFO3	Alcohol, Isopropyl, w/ spray, 300ml, total defense, 5-in-1 protection total defense	R&D	Competitive Bidding	January-March	164		1,000.00		For safety/hygiene usage
MFO3	Broom Soft (Tambo) weight, lightweight and durable, 3M	R&D	Competitive Bidding	January-March	164		750.00		For Janitorial maintenance
MFO3	Broom Stick (Ting-ting)	R&D	Competitive Bidding	January-March	164		1,500.00		For Janitorial maintenance
MFO3	Detergent Bar Soap, 380g, with kalamansi & stain remover	R&D	Competitive Bidding	January-March	164		800.00		For Janitorial maintenance
MFO3	Detergent Powder 4000g/bag, professional, removes 99.9% of germs and virus	R&D	Competitive Bidding	January-March	164		1,000.00		For Janitorial maintenance
MFO3	Dishwashing Liquid, 495 ml, dishwashing liquid, hypoallergenic	R&D	Competitive Bidding	January-March	164		1,000.00		For Janitorial maintenance
MFO3	Disinfecting Bleach, gallon	R&D	Competitive Bidding	January-March	164		2,000.00		For Janitorial maintenance
MFO3	Doormat, Cotton, black/gray color	R&D	Competitive Bidding	January-March	164		150.00		For Janitorial maintenance
MFO3	Floor mop with Mop wringler, tsunami spin, grap/black/dark brown	R&D	Competitive Bidding	January-March	164		1,000.00		For Janitorial maintenance
MFO3	Foot Bath with Disinfectant	R&D	Competitive Bidding	January-March	164		3,000.00		For Janitorial maintenance
MFO3	Garbage Bag, Large 10pcs/roll	R&D	Competitive Bidding	January-March	164		2,000.00		For Janitorial maintenance
MFO3	Garbage Bag, XL 10pcs/roll	R&D	Competitive Bidding	January-March	164		2,000.00		For Janitorial maintenance
MFO3	Glass Cleaning Solution	R&D	Competitive Bidding	January-March	164		1,000.00		For Janitorial maintenance
MFO3	Insect Spray, multi-insect killer water-based, 500 ml	R&D	Competitive Bidding	January-March	164		1,500.00		For Janitorial maintenance
MFO3	Isopropyl Alcohol, 500 ml, pump, green bottle, w/ moisturizer	R&D	Competitive Bidding	January-March	164		2,000.00		For Janitorial maintenance
MFO3	Isopropyl Alcohol, gallon, green bottle, w/ moisturizer	R&D	Competitive Bidding	January-March	164		15,000.00		For Janitorial maintenance
MFO3	Mop w/ bucket cutting squeeze for wash floor sweep system 180deg, gray,	R&D	Competitive Bidding	January-March	164		800.00		For Janitorial maintenance
MFO3	Muriatic Acid 1000ml	R&D	Competitive Bidding	January-March	164		90.00		For Janitorial maintenance
MFO3	Pail with Metal handle, 10L utility pail with handle	R&D	Competitive Bidding	January-March	164		250.00		For Janitorial maintenance
MFO3	Paper Towel, 175 pulls	R&D	Competitive Bidding	January-March	164		2,000.00		For Janitorial maintenance
MFO3	Plastic Dust Pan, Homeaid space saving with closable dust pan	R&D	Competitive Bidding	January-March	164		1,800.00		For Janitorial maintenance
MFO3	Pen Holder, Proessional, w/ provision for clips, stapler, etc	R&D	Competitive Bidding	January-March	164		3,000.00		For Janitorial maintenance
MFO3	Rags, (all cotton)	R&D	Competitive Bidding	January-March	164		200.00		For Janitorial maintenance
MFO3	Tissue 2-ply (12 rolls/pack)	R&D	Competitive Bidding	January-March	164		4,000.00		For Janitorial maintenance
MFO3	Toilet Bowl Brush, Heavy Duty, White, at least 2ft long, durable	R&D	Competitive Bidding	January-March	164		1,000.00		For Janitorial maintenance
MFO3	Toilet Cleaner, Ultra Thick, 900 ml	R&D	Competitive Bidding	January-March	164		1,200.00		For Janitorial maintenance
MFO3	Toilet Deodorizer 50g	R&D	Competitive Bidding	January-March	164		500.00		For Janitorial maintenance
MFO3	Disinfect Lysol 510g	R&D	Competitive Bidding	January-March	164		32,500.00		For Janitorial maintenance
	Water Expenses						100,000.00	100,000.00	
MFO3	Water Bill of R&D Building (3 months)	R&D	Direct Contracting	January-December	164		100,000.00		For water consumption
	Electricity Expenses						250,000.00	250,000.00	
MFO3	Electricity Bill of R&D Building (3 months)	R&D	Direct Contracting	January-December	164		250,000.00		For electricity consumption
	Postage and Deliveries						50,000.00	50,000.00	
MFO3	Postages and Delivery fees for research related transactions (3 months)	R&D	Direct Contracting	January-December	164		50,000.00		For postages, delivery and other related expenditures
	Telephone Expenses - Mobile						30,000.00	30,000.00	
MFO3	Cell Cards/Online Load for R&D Staff and Coordinators	R&D	Direct Contracting	January-December	164		30,000.00		Cell cards/Online Loads for virtual engagements
	Telephone Expenses - Landline						24,000.00	24,000.00	
MFO3	Telephone Bill Expenses (3 months)	R&D	Direct Contracting	January-December	164		20,000.00		For telephone bills
MFO3	Telephone Unit	R&D	Competitive Bidding	January-March	164		4,000.00		For communications purposes
	Internet Subscription Expenses						200,000.00	200,000.00	

MFO3	Internet subscription expense (3 months)	R&D	Direct Contracting	January-December	164		200,000.00		For online/virtual activities, engagements, etc.
	Rewards/Incentives						694,000.00	694,000.00	
MFO3	Publication Rewards and Incentives (Scopus/ISI/ Web of Science)	R&D	R&D Endorsed	January - December	164		75,000.00		For publication rewards and incentives
MFO3	Publication Rewards and Incentives (CHED/ACI and other indexing bodies)	R&D	R&D Endorsed	January - December	164		70,000.00		For publication rewards and incentives
MFO3	Publication Rewards and Incentives (other refereed journals)	R&D	R&D Endorsed	January - December	164		50,000.00		For publication rewards and incentives
MFO3	Presentation Rewards and Incentives (International)	R&D	R&D Endorsed	January - December	164		105,000.00		For publication rewards and incentives
MFO3	Presentation Rewards and Incentives (National)	R&D	R&D Endorsed	January - December	164		75,000.00		For publication rewards and incentives
MFO3	Presentation Rewards and Incentives (Regional)	R&D	R&D Endorsed	January - December	164		54,000.00		For publication rewards and incentives
MFO3	Intellectual Properties Filed of RSU Faculty- Researchers (Patent)	R&D	R&D Endorsed	January - December	164		40,000.00		For publication rewards and incentives
MFO3	Intellectual Properties Filed of RSU Faculty- Researchers (Utility Model)	R&D	R&D Endorsed	January - December	164		150,000.00		For publication rewards and incentives
MFO3	Intellectual Properties Filed of RSU Faculty- Researchers (Industrial Design and Trademark)	R&D	R&D Endorsed	January - December	164		75,000.00		For publication rewards and incentives
	Research, Exploration and Development Expenses						2,692,000.00	2,692,000.00	
MFO3	Proposals for Internally Funded	R&D	Proposal-based	January - December	164		2,000,000.00		For Research, Exploration and Development Support
MFO3	In-House Review Completed	R&D	Proposal-based	January - December	164		150,000.00		For Research, Exploration and Development Support
MFO3	Performance Review and Action Planning	R&D	Proposal-based	January - December	164		150,000.00		For Research, Exploration and Development Support
MFO3	Marble Value Chain Analysis in the Province of Romblon (Counterpart)	R&D	Proposal-based	January - December	164		242,000.00		For Research, Exploration and Development Support
MFO3	Integrating Conservation Agriculture in Indigenous Communities in the Province of Romblon (Counterpart)	R&D	Proposal-based	January - December	164		50,000.00		For Research, Exploration and Development Support
MFO3	Living in Blue:Establishment of Feed Processing Center for Sustainable Agriculture (Counterpart)	R&D	Proposal-based	January - December	164		50,000.00		For Research, Exploration and Development Support
MFO3	Sistema ng Pamamahala, Sistemang Pangkabuhayan, Siklo ng Buhay, Kultura at Tradisyon ng mga Ati sa Hambil (Counterpart)	R&D	Proposal-based	January - December	164		50,000.00		For Research, Exploration and Development Support
	Labor and Wages						1,099,315.92	1,099,315.92	
MFO3	Administrative Assistants of R&D @500/day x 22 days x 12 months	R&D	Direct Contracting	January - December	164		264,000.00		For R&D's employees, support staffs/Jos.
MFO3	Admin Assistant for RSU Seaweed Processing center at RSU Sta fe @500/day x 22 days x 12 months	R&D	Direct Contracting	January - December	164		132,000.00		For R&D's employees, support staffs/Jos.
MFO3	Budget Officer @500/day x 22 days x 12 months	R&D	Direct Contracting	January - December	164		132,000.00		For R&D's employees, support staffs/Jos.
MFO3	IT Officer @500/day x 22 days x 12 months	R&D	Direct Contracting	January - December	164		132,000.00		For R&D's employees, support staffs/Jos.
MFO3	Secretary of R&D Director @500/day x 22 days x 12 months	R&D	Direct Contracting	January - December	164		132,000.00		For R&D's employees, support staffs/Jos.
MFO3	Secretary of VPREDi @500/day x 22 days x 6 months	R&D	Direct Contracting	January - December	164		66,000.00		For R&D's employees, support staffs/Jos.
MFO3	Project Development Assistant SG8 (R&D , URC,RDEI,CONSORTIA) 20,109.66 x 12 months	R&D	Direct Contracting	January - December	164		241,315.92		For R&D's employees, support staffs/Jos.

	Printing and Publication Expenses						160,000.00	160,000.00	
MFO3	Support for the faculty-researchers' publication expenses to scopus, ISI and peer-reviewed refereed journals.	R&D	Direct Contracting	January - December	164			100,000.00	For printing and publication expenses.
MFO3	Support for the publication of RSU Researcher Journal	R&D	Direct Contracting	January - December	164			60,000.00	For printing and publication expenses.
	Subscription Expenses						716,900.00	716,900.00	
MFO3	IBM SPSS Statistics Base Academic Authorized User (3 years term license) with free training and maintenance	R&D	Direct Contracting	January - December	164			260,000.00	For online services subscriptions.
MFO3	Google Drive (1 year)	R&D	Direct Contracting	January - December	164			1,200.00	For online services subscriptions.
MFO3	Zoom Enterprise (2 years)	R&D	Direct Contracting	January - December	164			30,000.00	For online services subscriptions.
MFO3	MAXQDA Perpetual License (1year) with free training and maintenance	R&D	Direct Contracting	January - December	164			50,700.00	For online services subscriptions.
MFO3	Open Journal System (1 year) with free training and maintenance	R&D	Direct Contracting	January - December	164			75,000.00	For online services subscriptions.
	TURNITIN (1 year) with free training and maintenance	R&D	Direct Contracting	January - December	164			300,000.00	For online services subscriptions.
	Capital Outlay				164				For online services subscriptions.
	Furniture and Fixtures						110,000.00	110,000.00	
MFO3	Cabinets for Files and/or Reagents with free delivery and installation for Cajidiocan	R&D	Public Bidding	April-June	164			60,000.00	For office use.
MFO3	Office Dividers for R&D Building with free delivery and installation	R&D	Public Bidding	April-June	164			50,000.00	For office use.
	IT Equipment and Software						170,000.00	170,000.00	
MFO3	DSLR (Camera) one year warranty	R&D	Competitive Bidding	April-June	164			45,000.00	For IT related services.
MFO3	Laptop 14 X409JB-BV068T Core i3 for use of university researchers one year warranty	R&D	Competitive Bidding	January -March	164			100,000.00	For IT related services.
MFO3	Mini Drone atleast one year warranty	R&D	Competitive Bidding	April-June	164			25,000.00	For IT related services.
	Vehicles						2,500,000.00	2,500,000.00	
MFO3	Van	R&D	Competitive Bidding	Jan-March	164			2,500,000.00	For IT related services.
							9,929,406.92	7,149,406.92	2,780,000.00