



PROCUREMENT MANAGEMENT OFFICE

REQUEST FOR QUOTATION
Shopping 52.1b

P.R. No. 22-05-187, 22-05-188,
22-05-189, 22-05-191
 Quotation No. 22-05-039
 Date: May 30, 2022

Company Name: _____

Address: _____

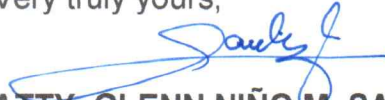
Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **June 2, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

Project: Procurement of University Standardized Visual Collaterals for the Office of Media and Public Affairs

ABC: ₱ 168,611.60 **QTY:** 65

Very truly yours,


ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson

Canvassed by:


IRENE FADERA
 OIC Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
 Romblon State University
 Odiongan, Romblon

Sir/Madam:

Unit	Description	QTY	Unit Cost	Total Value
set	BOR MEMBERS OFFICIAL PORTRAITS; Official Portrait (Customized) 15" x 22", Printed on High-Grade Poly-Cotton Canvas 385g/M2 Mounted on 25mm x 50mm Solid Wood Frame	11		
set	FLAG POLE; 2.0m Stainless Steel Flag Pole with Base and Holder	2		
set	UNIVERSITY OFFICIAL BANNER; 3ft x 5ft Quality Fabric with University Emblem (Digital Embroidered) on 2-Sides	1		
set	RSU OFFICIAL SEAL; 36" Dia x 6mm Thick Acrylic Laser Cut Logo with UV Printed Sticker Backing and 6mm Thick	1		



Republic of the Philippines
ROMBLON STATE UNIVERSITY

Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

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	Laser Cut (Build Up) Logotype and Logo Elements/Icons with Led Lightning (Halo Effect)			
set	BOR MEMBERS NAMEPLATE; 4" x 16" x 3mm Thick Clear Acrylic Tabletop Nameplate Holder	18		
set	RSU VMGO POSTER BOARD; A3 Size x 3mm Thick Sandwich Type Clear Acrylic Panels with 4-18mm Dia, Stainless Steel Signage Bolt on A3 Size Poster Photo Printing	5		
set	RSU VMGO POSTER; A1 Size Poster Photo Printing (Replacement)	2		
set	VARIOUS SIGNAGES; 3" x 12" x 3mm Thick Clear Acrylic Sandwich Type Wall Mounted Nameplate with 4-12mm Dia, Stainless Steel Signage Bolt	10		
set	VARIOUS SIGNAGES; 6" x 24" Sticker on 4.5mm Sintra Board Signage	10		
set	RSU LOGO STICKER; 12" Diameter Logo on Frosted Sticker Laser Cut Out for Glass Door Panels	2		
set	PODIUM UNIVERSITY LOGO; 18" Dia x 6mm Thick Acrylic Laser Cut Logo With UV Printed Sticker Backing and 6mm Thick Laser Cut Letters and Logo Elements	2		
set	UNIVERSITY LOGO; 36" Dia x 40mm Thick Build Up Logo, Sticker on 4.5mm Thick Sintra Board	1		
TOTAL	QTY	65		

Total _____

 Printed Name / Signature

Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: _____

E-mail Address: _____

Date: _____

Terms & Conditions:

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.



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4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certificate

Note: Submitted documents must be properly authenticated

Printed Name / Signature