

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: Romblon State University

Period: Dec 16, 2016 to Dec 31, 2017

Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
10) Capacity Building for Governemnt Personnel on Public Procurement	Conduct Dialogue the activities between the entities (bidders) and the University to disseminate information and update entities on public procurement	To conduct dialogue the activities between the entities (bidders) and the University to disseminate information and update entities on public procurement	BAC members, TWG members, and BAC Secretariat.	Quarterly (2017-2018)	PPT, Laptop, LCD/TV
10) Capacity Building for Governemnt Personnel on Public Procurement	Capacity building for BAC members, TWG members, and BAC Secretariat.	To conduct capacity building for BAC members, TWG members, and BAC Secretariat.	BAC members, TWG members, and BAC Secretariat.	2017-2018	Budget
12) Contract Management Procedure	Formulation of procedures and standards for quality control, acceptance and inspection, supervision of works and evaluation of contractor's performance.	To formulate procedures and standards for quality control, acceptance and inspection, supervision of works and evaluation of contractor's performance.	President	2017-2018	
14) Creating an Internal Audit Unit	Creation of an Internal Audit Unit	To create an Internal Audit Unit	President	2017-2018	

Prepared by:


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