Website: www.rsu.edu.ph

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

ABSTRACT OF QUOTATION

Solicitation No. RSU-13-19 Quotation No. 19-06-083

Date	: June 26, 2019
Company Name:	
Address :	

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than <u>July</u> <u>01, 2019</u> at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Office Supplies and Consumables (Repost)

ABC: PhP 2,391,337.40

QTY: 50247

unit	Item Description	QTY	ESTIMATED UNIT COST	ESTIMATED COST
box	Ballpen (Black, Blue & Red 4 Boxes/Color), 0.7mm ball point 12pcs/box	10		
box	Ballpen,0.7mm ballpoint (Black) 12pcs/box	81		
box	Ballpen,0.7mm ballpoint (Blue) 12pcs/box	41		
box	Ballpen,0.7mm ballpoint (Red)12 pcs/box	53		
рс	Battery, size AA, dry cell	6		
рс	Battery, size AAA, dry cell	6		
ream	Bond paper, sub 20, legal size 8.5"x13" Ultra White	910		
ream	Bond paper, 8.5"x11", letter size, subs. 20, ultra white	730		
ream	Bond paper,, A4 Size,210mm x 297mm, 70gsm	26		
рс	Calculator, Scientific FX991ES Plus	15		
рс	Calculator, Compact 12 digits Two-way power	34		
рс	Cartolina, Assorted Colors	1300		
рс	Cartolina, green	12		
рс	Cartolina, Light Blue	1000		
рс	Cartolina, Light Green	1000		
рс	Cartolina, pink	12		
рс	Cartolina, red	12		
рс	Cartolina, White	1000		
рс	CD-RW with Case	92		
roll	Celluloid jumbo G-4 thick	1		
рс	Certificate Frame, A4 size	5		
рс	Certificate Holder, Legal size 8.5"x13"	74		
рс	Certificate Holder, Legal size 8.5"x11"	429		
box	Chalk, Dustless, White 100pcs/box	263		
рс	Class Rercords 30 lvs 5 1/2" x 11"	656		
рс	Clearbook, legal size, asstd.color	50		
box	Clip, Binder, backfold, 2" 12pcs/box	50		
box	Clip, Binder, backfold, 1-1/4", 12 pcs/box	84		
box	Clip, Binder, backfold, 1-5/8", 12pcs/box	8		
box	Clip, Binder, backfold, 3/4" 12pcs/box	34		
box	Clip, Binder, backfold, 1" 12pcs/box	60		



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	1	l -	
рс	Columnar book, 4 Columns 50lvs. 216 x 280	3	
box	Continuous Form 2 Ply, 11 x 9 1/2" 500sheets/box Carbonless	10	
box	Continuous Form 3 Ply, 11 x 9 1/2" 500sheets/box Carbonless	12	
ream	Copy Paper (long paper) 80gsm (Hard Copy)	100	
ream	Copy Paper (Short paper) 80gsm (Hard Copy)	100	
рс	Correction Fluid, 15ml	61	
рс	Correction Tape, 5mmx12mm	324	
рс	Cutter 6", heavy duty for paper w/ lock	58	
рс	Data File box, made of chipboard, with closed ends (5" x 9" x 15-3/4)	57	
рс	Dating and Stamping Machine (Self-Ink date) Approved or Received	3	
рс	Document Envelope (long)	200	
рс	Document Envelope (short)	180	
рс	Documentary Tray, 2 Layers, Legal Size, Aluminum	2	
рс	Documentary Tray, 3 layers, legal size aluminum	6	
roll	Double Adhesive Tape 24mmx9mm 1"	14	
рс	DVD-RW with Case	237	
рс	Envelop, Brown Legal size, 100pcs/box	1742	
рс	Envelope, Brown Letter size	1455	
рс	Envelope, Expanding, Kraft, Legal size with garter	153	
рс	Envelope, Expanding, plastic, legal size with garter	170	
pcs	Envelop, Mailing, 80gsm, 105mmx241mm long 100pcs/box	300	
pcs	Envelope, Mailing, with window, 80gsm, 105mm x 241mm Long	720	
рс	Eraser, Felt, for Blackboard or Whiteboard	520	
рс	Extension Wire Universal 3-gang 6 feet(Heavy Duty)	3	
рс	External Hard Drive 1TB, USB 3.1	5	
рс	Felt Pen (Black)	10	
рс	File Arch w/ lever arm 3-ring, D- type(2.5") Legal size	121	
рс	File Arch w/ lever arm 76mm x 230mm x 380mm, Legal size	285	
рс	File Arch w/ lever arm, 3-ring, D- type(2.5") A4 size	126	
рс	File Folder, Size 8.5"x14"	10	
<u> </u>	File Organizer, expanding plastic w/ 12 inside pockets & index tabs,		
рс	216mmx330(legal size)	63	
рс	Files Systems	10	
pc	Filing Tray (2 layers)	2	
рс	Flash Drive 16GB capacity USB 3.0 Plug and Play	121	
рс	Flash Drive 32GB capacity USB 3.0 Plug and Play	109	
рс	Folder, Sliding, Plastic, Legal Size	39	
рс	Folder, Sliding, Plastic, Letter Size	37	
pcs	Folder, White 14 pts. 9" x 14.5" legal size	15499	
pcs	Folder, white, 14 pts 9" x 11.5", Letter(100pcs/pack)	9858	
рс	Glue gun, Full sized (big)	12	
рс	Glue stick, full size (medium size)	100	
рс	Glue, Multi-Purpose 130grams, White 118ml	28	
bottle	Glue, Multi-Purpose 473ml, white	89	
рс	HDMI connector	1	
box	Index Tab, Self-adhesive, Clear(Letter Tabbings)5 sets/box	162	
	Ink cartridge, HP #680, Black	5	
cart.	Ink cartridge, HP #680, Tricolor	5	
cart.	Ink Cartridge, HP #704 Black	15	
рс	Ink Cartridge, HP #704 Black Ink Cartridge, HP #704 Tricolor	15	
pc	Ink Cartridge, HP #704 Tricolor Ink for Printer(Black) Universal 1 lit./color(Refill)		
bottle	This for a finite (Black) Chiversal Fill (Color (Nelli))	50	



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Ink for Printer, (Cyan) Universal 1 Liter				
	bottle	Ink for Printer, (Cyan) Universal 1 Liter/color (refill)	40	
bottle Ink for Printer, Epson Genuine (Black) 70ml/bottle 23 bottle Ink for Printer, Epson Genuine (Cyan) 70ml/bottle 23 bottle Ink for Printer, Epson Genuine (Magenta) 70ml/bottle 19 bottle Ink for Printer, Epson Genuine (Magenta) 70ml/bottle 19 bottle Ink for Printer, Epson Genuine (Magenta) 70ml/bottle 19 bottle Ink for Printer, Epson Genuine (Magenta) 70ml/bottle 5 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Black) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink Whiteboard Marker, 30ml, blue 2 bottle Ink, Whiteboard Marker, 30ml, blue 2 lok; Whiteboard Marker, 30ml, blue 2 lok; Whiteboard Marker, 30ml, blue 2 lok; Whiteboard marker, 30ml, black 23 bundles Mailing Erwelpo long 3 app. Manila Paper 136 bottle Ink, Whiteboard marker, 30ml, black 13 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Whiteboard, Fellibable, Broad(Black) 13 box Marker, Whiteboard, Fellibable, Broad(Black) 12 box Marker, Whiteboard, Refillable (Black) 12 box Marker, Whiteboard, Refillable (Black) 157 box Marker, Permanent, Refillable, Fine (Red) 16 box Marker, Permanent, Refillable, Fine (Red) 17 box Marker, Permanent, Refillable, Fine (Red) 18 box Marker, Permanent, Refillable, Fine (Red) 19 box	bottle	Ink for Printer - (magenta) Universal 1 Liter	45	
bottle Ink for Printer, Epson Genuine (Cyan) 70m/bottle 19 bottle Ink for Printer, Epson Genuine (Magenta) 70m/bottle 19 bottle Ink for Printer, Epson Genuine (Magenta) 70m/bottle 19 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Black) 100m/bottle 5 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Magenta) 100m/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100m/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100m/bottle 3 bottle Ink (Whiteboard Marker, 30ml, black 2 bottle Ink, Whiteboard Marker, 30ml, black 2 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Ink, Whiteboard Marker, 30ml, black 13 box Marker, Permanent, Refillable (Black) 13 box Marker, Permanent, Refillable (Black) 13 box Marker, Whiteboard, Refillable (Black) 12 pc Marker, Whiteboard, Refillable (Black) 16 pc	bottle	Ink for Printer, (Yellow) Universal 1 liter/color (refill)	45	
bottle Ink for Printer, Epson Genuine (Magenta) 70ml/bottle 19 bottle Ink for Printer, Epson Genuine (Yellow) 70ml/bottle 19 bottle Ink for Printer, Epson Genuine (Pallow) 70ml/bottle 5 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink Whiteboard Marker, 30ml, blue 2 bundles 16 3 bundles 18 3 18 <td>bottle</td> <td>Ink for Printer, Epson Genuine (Black) 70ml/bottle</td> <td>37</td> <td></td>	bottle	Ink for Printer, Epson Genuine (Black) 70ml/bottle	37	
bottle Ink for Printer, Epson Genuine (Yellow) 70ml/bottle 19 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Black) 100ml/bottle 5 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Nagenta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Nagenta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink, Whiteboard Marker, 30ml, plue 2 bottle Ink, Whiteboard Marker, 30ml, blue 2 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable(Blue) 157 pc Marker, Whiteboard, Refillable(Red) 38 pc Marker, Permanent, Refilla	bottle	Ink for Printer, Epson Genuine (Cyan) 70ml/bottle	23	
bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Black) 100ml/bottle 5 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Regnanta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink, Whiteboard Marker, 30ml, blue 2 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable(Red) 38 pc Marker, Whiteboard, Refillable, Fine (Red) 16 pc Marker, Permanent, Refillable, Black (12pcs/box) 76 pc Whiteboard marker, Refillable, Black (12pcs/box) 76 pc Whiteboard marker, Refillable, Black (12pcs/box) 70 pc	bottle	Ink for Printer, Epson Genuine (Magenta) 70ml/bottle	19	
bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Maganta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink, Whiteboard Marker, 30ml, blue 2 bottle Ink, Whiteboard Marker, 30ml, black 23 bundles Mailing Envelop long 3 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, refillable (Black), 12pcs/box 28 pc Marker, Whiteboard, Refillable (Black) 157 pc Marker, Whiteboard, Refillable (Black) 157 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard marker, Refillable, Black 4 q Whiteboard Pen, refillable, Black 4 pc Marker, permanent, fine (black), 12pcs/box 120	bottle	Ink for Printer, Epson Genuine (Yellow) 70ml/bottle	19	
bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Maganta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink, Whiteboard Marker, 30ml, blue 2 bottle Ink, Whiteboard Marker, 30ml, black 23 bundles Mailing Envelop long 3 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, refillable (Black), 12pcs/box 28 pc Marker, Whiteboard, Refillable (Black) 157 pc Marker, Whiteboard, Refillable (Black) 157 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard marker, Refillable, Black 4 q Whiteboard Pen, refillable, Black 4 pc Marker, permanent, fine (black), 12pcs/box 120	bottle	Ink for Printer, HP Deskjet GT 5810 Genuine (Black) 100ml/bottle	5	
bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Magenta) 100ml/bottle 3 bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink Whiteboard Marker, 30ml, Inde 2 bottle Ink, Whiteboard Marker, 30ml, Inde 2 bottle Ink, Whiteboard Marker, 30ml, Inde 2 bottle Ink, Whiteboard Marker, 30ml, Inde 23 bottle Ink, Whiteboard Marker, 30ml, Inde 23 bottle Ink, Whiteboard Marker, 30ml, Inde 23 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Whiteboard, Refillable (Black), 12pcs/box 28 pc Marker, Permanent, Refillable (Black), 12pcs/box 157 pc Marker, Whiteboard, Refillable (Black) 12pcs/box 76 pc Whiteboard marker, Refillable, Black 228 pc Whiteboard marker, Refillable, Black 4 4 ream Memo Colored papers, legal 8.5' x 13'' 31 120 pc Whiteboard marker, and lock (good quality) 1 1 ream	bottle	Ink for Printer, HP Deskjet GT 5810 Genuine (Cyan) 100ml/bottle	3	
bottle Ink for Printer, HP Deskjet GT 5810 Genuine (Yellow) 100ml/bottle 3 bottle Ink, Whiteboard Marker, 30ml, blue 2 bottle Ink, Whiteboard Marker, 30ml, black 23 bottle Ink, Whiteboard marker, 30ml, black 23 bundles Mailing Envelop long 3 p Maila Paper 136 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Back) 12 p Maila Paper 136 box Marker, Permanent, Refillable, Broad(Back) 12 p Marker, Permanent, Refillable, Broad(Back) 12 p Marker, Whiteboard, Refillable(Blue) 157 p Marker, Permanent, Refillable, Fine (Red) 16 p Marker, Permanent, fine (black), 12pcs/box 76 p Whiteboard marker, Refillable (black) 228 p Whiteboard marker, Refillable (black) 228 p Whiteboard marker, Refillable, Black 4 d 120 120 p	bottle			
bottle Ink, Whiteboard Marker, 30ml, place 2 bottle Ink, Whiteboard Marker, 30ml, plack 2 bottle Ink, Whiteboard marker, 30ml, plack 23 bundles Mailing Envelop long 3 pc Manila Paper 136 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Permanent, Refillable (Black) 157 pc Marker, Whiteboard, Refillable (Red) 38 pc Marker, Whiteboard, Refillable (Red) 38 pc Marker, Permanent, Refillable, Enc (Red) 16 pc Marker, permanent, Refillable, Black 228 pc Whiteboard marker, Refillable, Black 228 pc Whiteboard Pen, refillable, Black 4 doz. Whiteboard Pen, refillable, Black 4 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, Legtle 8.5" x 13" 31 ream Neon Colored papers, Legtle 8.5" x 13" 34		` • • •	3	
bottle Ink, Whiteboard Marker, 30ml, leack 2 bottle Ink, Whiteboard marker, 30ml, black 23 bundles Mailing Envelop long 3 pc Manila Paper 136 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Whiteboard, refillable (black), 12pcs/box 28 pc Marker, Whiteboard, Refillable (Black) 12 pc Marker, Whiteboard, Refillable (Black) 157 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable, Black 228 pc Whiteboard marker, Refillable, Black 4 qc Whiteboard with frame 6 doz. Whiteboard with frame 6 doz. Whiteboard with frame 70 pc Monobloc Chairs wi arm / study chair 70 ream Monobloc Chairs wi arm / study chair 70 ream		· · · ·		
bottle Ink, Whiteboard marker, 30ml, black 23 bundles Mailing Envelop long 3 c Mailing Paper 136 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable(Blue) 157 pc Marker, Permanent, fine (black) 157 pc Marker, Permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard Pen, refillable, Black 4 dc Whiteboard Pen, refillable, Black 4 ream Monobloc Chairs w arm / Study chair 70 pc Monobloc Chairs w arm / Study chair 70 ream Neon Colored papers, Letter 8.5" x 11" 34 ream				
bundles Mailing Envelop long 3 pc Manila Paper 136 box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Whiteboard, refillable, Broad(Red) 28 pc Marker, Whiteboard, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable (Red) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard marker, Refillable, Black 228 pc Whiteboard Pen, refillable, Black 4 ream Mineo Paper Ground wood long 120 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, Letter 8.5° x 11° 34 ream Neon Colored papers, Letter 8.5° x 11° 34 ream Neon Paper-Assorted colors, Letter 8.5° x 11° 50pcs 100 unit office table with drawers and lock (good quality)				
Dec Manila Paper 136 136 138 1				
box Marker, Permanent, Refillable, Broad(Black) 13 box Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable (Bload) 12 pc Marker, Whiteboard, Refillable (Blue) 157 pc Marker, Whiteboard, Refillable (Black) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard with frame 6 doz. Whiteboard Pen, refillable, Black 4 pc Whiteboard Pen, refillable, Black 4 pc Whiteboard Pen, refillable, Black 4 pc Monobloc Chairs wi arm / study chair 70 ream Neon Colored papers, Legal 8.5" x 13" 31 ream Neon Colored papers, Legal 8.5" x 13" 31 ream Neon Colored papers, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5" x 11" 34 unit office table with drawers and lock (good quality) <td></td> <td></td> <td></td> <td></td>				
box Marker, whiteboard, refillable (black), 12pcs/box 28 pc Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable (Blue) 157 pc Marker, Whiteboard, Refillable (Red) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard with frame 6 doz. Whiteboard Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, Letter 8.5" x 13" 31 ream Neon Colored papers, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5"x11" 50pcs 100 unit office table with drawers and lock (good quality) 1 7 ream Paper Bond, ("8.5x11") Letter size, subs. 20 Ultra White 35 7 ream Paper Bond, ("8.5x12") Legal size, subs. 20 Ultra White 30		•		
pc Marker, Permanent, Refillable, Broad(Red) 12 pc Marker, Whiteboard, Refillable (Blue) 157 pc Marker, Whiteboard, Refillable (Red) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard Ven, refillable, Black 4 doz. Whiteboard Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Whiteboard Pen, refillable, Black 4 ream Meno Colored papers, legal 8.5" x 13" 70 ream Neon Colored papers, Letter 8.5" x 11" 34 ream Neon Colored papers, Letter 8.5" x 11" 50pcs 100 unit office table with drawers and lock (good quality) 1 pad Paper Bond, ("8.5x11") Letter size, subs. 20 Ultra White 35 ream Paper Bond, ("8.5x13") Legal size, subs. 20 Ultra White 30 ream Paper Bond, Iong/legal size, s-20/70GSM 80 ream				
pc Marker, Whiteboard, Refillable(Blue) 157 pc Marker, Whiteboard, Refillable(Red) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Monobloc Chairs wi arm / Study chair 70 ream Neon Colored papers, legal 8.5" x 13" 31 ream Neon Colored papers, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5" x 11" 34 ream Paper Bond, (*8.5x11") Letter size, subs. 20 Ultra White 35 ream Paper Bond, (*8.5x11") Letter size, subs. 20 Ultra White 35 ream Paper Bond, short, S-20/70GSM 80 ream <td></td> <td>· · · · ·</td> <td></td> <td></td>		· · · · ·		
pc Marker, Whiteboard, Refillable(Red) 38 pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, Permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 2228 pc Whiteboard with frame 6 doz. Whiteboard Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, legal 8.5" x 13" 31 ream Neon Colored papers, Legal 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5"x11" 50pcs 100 unit office table with drawers and lock (good quality) 1 pad paper-Assorted colors, Letter 8.5"x11" 50pcs 100 unit office table with drawers and lock (good quality) 1 pad paper-Assorted colors, Letter 8.5"x11" 50pcs 100 unit office table with drawers and lock (good quality) 7 ream Paper Bond, ("8.5x11") Letter size, subs. 20 Ultra White 35 ream </td <td>•</td> <td>• ,</td> <td></td> <td></td>	•	• ,		
pc Marker, Permanent, Refillable, Fine (Red) 16 pc Marker, permanent, fine (black), 12pcs/box 76 pc Whiteboard marker, Refillable (black) 228 pc Whiteboard with frame 6 doz. Whiteboard Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, legal 8.5" x 13" 31 ream Neon Colored papers, Letter 8.5" x 11" 34 ream Neon Paper-Assorted colors, Letter 8.5"x11" 50pcs 100 unit office table with drawers and lock (good quality) 1 pad Pad paper, yellow 7 ream Pad paper, yellow 7 ream Paper Bond, ("8.5x13") Letter size, subs. 20 Ultra White 35 ream Paper Bond, ("8.5x13") Letter size, subs. 20 Ultra White 36 ream Paper Bond, Iong/legal size, s-20/70GSM 80 ream Paper Bond, Subs. 20, 8.5"x 11 Letter size 10 box Paper Clip, Big 50mm, Vinyl Coated		` '		
pc Marker, permanent, fine (black), 12pcs/box 76 pc White board with frame 6 doz. White board with frame 6 doz. White board Pen, refillable, Black 4 ream Mimeo Paper Ground wood long 120 pc Monobloc Chairs w/ arm / study chair 70 ream Neon Colored papers, legal 8.5" x 13" ream Neon Colored papers, Letter 8.5" x 11" seam Neon Paper-Assorted colors, Letter 8.5" x 11" seam Neon Paper-Assorted colors, Letter 8.5" x 11" spad Pad paper, yellow 7 ream Paper Bond, ("8.5x11") Letter size, subs. 20 Ultra White 35 ream Paper Bond, ("8.5x13") Legal size, subs. 20 Ultra White 30 ream Paper Bond, long/legal size, s-20/70GSM 80 ream Paper Bond, short, S-20/70GSM 40 ream Paper Bond, Subs. 20, 8.5" x 11 Letter size 10 box Paper Clip, Big 50mm, Vinyl Coated 152 box Paper Clip, Small 28mm, vinyl coated, 100pcs/box 98 pc Paper Clip, Small 28mm, vinyl coated, 100pcs/box 98 pc Paper Cutter 18" x 15" metal base trimmer (heavy duty) 1 box Paper Fastener, plastic coated, 50 sets/box 162 pcs Highlighter/Marker, 12pcs/box 162 box Highlighter/Marker (Sreen) 24 box Highlighter/Marker (Pink) 1 box Highlighter/Marker (Violet)) 1	•	` ` `		
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unit Paper Cutter 18" X 15" metal base trimmer (heavy duty) Dox Paper Fastener, plastic coated, 50 sets/box Dox Fastener- Assorted color Example 160 Pcs Highlighter/Marker, 12pcs/box Dox Highlighter/Marker (Green) Dox Highlighter/ marker (blue) Dox Highlighter/Marker (Pink) Dox Highlighter/Marker (Violet)) Dox Highlighter/Marker (Violet)) Dox Highlighter/Marker (Yellow) Dox Highlighter/Marker (Yellow) Dox Highlighter/Marker (Yellow) Dox Highlighter/Marker (Yellow)	box	Paper Clip, Small 28mm, vinyl coated, 100pcs/box	98	
box Paper Fastener, plastic coated, 50 sets/box box Fastener- Assorted color pcs Highlighter/Marker, 12pcs/box pcs Highlighter/Marker (Green) box Highlighter/ marker (blue) thick the provided Highlighter (Pink) box Highlighter/Marker (Pink) box Highlighter/Marker (Violet)) thick the provided Highlighter (Pink) box Highlighter/Marker (Violet)) thick the provided Highlighter (Pink) the provided Highlig	рс		5	
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box Highlighter/ marker (blue) box Highlighter/Marker (Pink) box Highlighter/Marker (Violet)) box Highlighter/Marker (Yellow) 1	pcs	Highlighter/Marker, 12pcs/box	162	
box Highlighter/Marker (Pink) box Highlighter/Marker (Violet)) box Highlighter/Marker (Yellow) 1	pcs	Highlighter/Marker (Green)		
box Highlighter/Marker (Violet)) box Highlighter/Marker (Yellow) 1	box	Highlighter/ marker (blue)	1	
box Highlighter/Marker (Yellow) 1	box	Highlighter/Marker (Pink)	1	
D D I D I I I O' (0 5" 10")	box	Highlighter/Marker (Violet))	1	
ream Paper, Book Paper Legal Size(8.5" x 13")	box	· ,	1	
100111 1 -1	ream	Paper, Book Paper Legal Size(8.5" x 13")	35	



Website: www.rsu.edu.ph

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

ream	Paper, Book Paper Letter size(8.5" x 11")	25	
ream	Paper, Mimeo, Ground wood, 210mm x 297mm (A-4), 63gsm	2	
ream	Paper, Mimeo, Ground wood, Long 8.5" x 13" Subs.18	850	
ream	Paper, Mimeo, White wove, Long 8.5" x 13" Subs. 18	392	
ream	Paper, Mimeographing paper, ground wood,8-1/2x 13, s-18	20	
ream	Paper, Mimeo, White wove, Short 8.5x11"	40	
box	Parchment paper 210mm x 297mm 80 GSM 100 sheets/box	3	
bottle	Paste, with spreader, 200g	133	
рс	Pencil #1 w/ eraser	70	
pcs	Pencil #2 with eraser 12pcs/box	822	
bottle	Permanent marker, Black, 30ml	51	
рс	Philippine National Flag 3"x6" (Satin)	2	
pack	Photo paper, Glossy A4 Size 220 gsm(10pcs/pack)	56	
roll	Plastic Cover G-4	1	
unit	Power Point Presentation Pointer with laser and Bluetooth	1	
рс	Puncher, 2-hole(Heavy Duty)	18	
box	Push Pins Flat head 100pcs/box	38	
ream	PVC Binding Film, Letter 217 x 283mm 100pcs/ream	1	
	PVC Binding Film, Legal 217 x 2331 mic. 250 100pcs/ream	1	
ream	i i	6	
ream	PVC Binding Film, Legal 217 x 331 mic. 250 100pcs/ream PVC Binding Film, Legal 217 x 331 mic. 253	102	
pack	1	102	
box	PVC Blinding Film, Legal 217x331 mic. 250	150	
рс	Record Book, 300pages, size 2014mmx278mm Ring Binder, 12.7mmx 1.12 meters,(1/2" x44") plastic, 80 rings asstd.	150	
рс	Color	40	
	Ring Binder, 19mmx 1.12 meters,(3/4" x44") plastic, 80 rings asstd.		
рс	Color	50	
рс	Ring Binder, 25mmx 1.12 meters,(1/2" x44") plastic, 80 rings asstd.	50	
box	Rubber Band, Flat No. 18, 350 grams	6	
box	Rubber Band, Small size	2	
	Ruler, 12", plastic (clear)	90	
pc pc	Scissors, 6" (Medium size, Heavy Duty)	87	
•	Scissors 8"(Medium size, Heavy duty)	10	
рс	Sharpener, Single cutter head, heavy duty	9	
рс	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip	276	
pc pc	Sign Pen, black, liquid/gel ink, 0.5mm needle tip	283	
рс	Slide Transparent folder (long)	180	
,	Slide Transparent folder (long) Slide Transparent folder (short)	180	
pc	· · · · · · · · · · · · · · · · · · ·	62	
pack	Specialty Board paper, 8.5"x11" 220gsm (10pcs/pack)	81	
pack	Specialty Board paper, 8.5"x13" 220gsm (10pcs/pack)		
pack	Specialty paper 8.5" x 11" Letter size (10pcs/pack) White	304 137	
pack	Specialty Paper 8.5" x 13" Legal size(10pcs/pack)		
pack	Specialty Paper long GSM 180 - Light Green	20	
pack	Specialty Paper long GSM 180 - Light Violet	20	
pack	Specialty Paper long CSM 180 - Light Violet		
pack	Specialty Paper long GSM 180 - White	50	
pack	Specialty Paper long GSM 180 - Yellow	20	
рс	Spiral, Plastic (Ring Binder) 1"	113	
рс	Spiral, Plastic (Ring Binder) 1/2"	115	
рс	Spiral, Plastic (Ring Binder) 1/4"	95	
рс	Spiral, Plastic(Ring Binder) 1 1/2"	80	
рс	Spiral, Plastic(Ring Binder) 1/8"	5	



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	1	İ	1
рс	Spiral, Plastic(Ring Binder) 2"	90	
рс	Spiral, Plastic(Ring Binder) 3/4"	70	
bottle	Stamp Pad, Ink, Purple or Violet, 50ml	42	
рс	Stamp Pad, Violet Ink felt pad, min 60mm x 100mm	47	
box	Staple wire, #35, 5000pcs/box	223	
box	Staple wire#10	10	
pcs	Stapler with remover (heavy duty use) 24/ 6-26/ 6 staples	119	
рс	Stick Glue	5	
рс	Stick Glue (Hot melt glue)	5	
pad	Sticky Notes 1 1/2" x3	8	
pad	Sticky Notes 2" x2"	13	
pad	Sticky notes 3" x 3"	11	
рс	Storage Corrugated/Carton Box L 15" x W 12" x H 10"	150	
roll	Tape Transparent 24mm (1") width, usable length 50	75	
рс	Tape, Dispenser, Heavy Duty for 1 tape	11	
roll	Tape, Double-sided 24mm(1") width	94	
roll	Tape, Masking 48mm(2") width, usable length 50m	54	
roll	Tape, Masking 24mm(1") width, usable length 50m	133	
roll	Tape, Packaging 24mm (1"), width, usable length 50m	18	
roll	Tape, Packaging 48mm (2"), width, usable length 50m	90	
roll	Tape, Transparent 58mm(2") width, usable length 50m	24	
roll	Tape, Transparent 12mm(1/2") width, usable length 50m	10	
roll	Tape, Transparent 24mm(1") width, usable length 50m	38	
roll	Tape, Transparent, 48mm(2") width, usable length 50m	53	
roll	Tape, Transparent 48mm(1") width, usable length 50m	24	
roll	Tarpaulin Canvass 4 width	40	
box	Thumbtacks No.153, 20g	73	
рс	USB Connector-10 m	1	
box	Venus Enameled Chalk	20	
рс	Wall Clock 35x35cm (wooden)	1	
TOTAL	QTY	50247	ESTIMATEDCOST

Yours,

MARIO A. FETALVER JR., Ph. D., CSEE

BAC Chairperson

Canvassed by:

Larry I. FirmaloProcurement Officer

Website: www.rsu.edu.ph

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

Date:	
BIDS & AWARDS COMM ROMBLON STATE UNIVERSI Odiongan, Romblon	
Sir;	
After having carefully rea	ad the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.
Yours,	
Printed Name / Signature	
Delivery Period	:
Warranty	:
Price Validity	:
Tel. No. /Cellphone No.	:
Email Address	:
Date	:

REQUEST FOR QUOTATION

Terms & Conditions:

- 1. All entries must be type/hand-written.
- 2. Delivery period within 15 calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
- 4. Price validity shall be for a period of three months.
- 5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
- 6. Bidder shall submit original brochures showing certifications of the production being offered.
- 7. Payment shall be made after the inspection.
- 8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

- 1. Mayor's/Business permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.