

Republic of the Philippines  
Romblon State University  
COLLEGE OF ARTS AND SCIENCES  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								<b>144,000.00</b>	<b>144,000.00</b>		
	Local Travel (6 individuals)	CAS-Main Campus	Direct Contracting	JAN -DEC				101	144,000.00	144,000.00		
<b>MFO1</b>	<b>Training Expenses</b>								<b>325,000.00</b>	<b>325,000.00</b>		
MFO1	In- Service Training (Venue, Food and Accommodation) CAS Strat Plan	CAS-Main Campus	PB	JAN -DEC				101	75,000.00	75,000.00		Funds will be used for faculty in-service training
MFO1	In-Service Training (foreign Language (AB English)	CAS-Main Campus	PB	JAN -DEC				101	50,000.00	50,000.00		Funds will be used for faculty in-service training
MFO1	In service Training for Syllabus, TOS, Review	CAS-Main Campus	Direct Contracting	JAN -DEC				101	50,000.00	50,000.00		Funds will be used for faculty in-service training
MFO1	Remedial Activity Training Program for CAS Graduating Students	CAS-Main Campus	Direct Contracting	JAN -DEC				101	50,000.00	50,000.00		Funds will be used for faculty in-service training
MFO1	In Service Training (RSU Olympics)	CAS-Main Campus	Direct Contracting	JAN -DEC				101	75,000.00	75,000.00		Funds will be used for faculty in-service training
MFO1	Online Cultural Contest	CAS-Main Campus	Direct Contracting	JAN -DEC				101	25,000.00	25,000.00		Funds will be used for faculty in-service training
<b>MFO1</b>	<b>Office Supplies Expenses</b>								<b>903,974.16</b>	<b>903,974.16</b>		
MFO1	Ballpen,0.7mm ballpoint (Black) 12 pcs	CAS-Main Campus	PB	JAN -DEC				101	5,148.00	5,148.00		Funds will be used to procure office supplies
MFO1	Ballpen,0.7mm ballpoint (Blue) 12 pcs	CAS-Main Campus	PB	JAN -DEC				101	10,296.00	10,296.00		Funds will be used to procure office supplies
MFO1	Ballpen,0.7mm ballpoint (Red) 12 pcs	CAS-Main Campus	PB	JAN -DEC				101	5,148.00	5,148.00		Funds will be used to procure office supplies
MFO1	Calculator, Compact 12 digits Two-way power	CAS-Main Campus	PB	JAN -DEC				101	1,400.00	1,400.00		Funds will be used to procure office supplies
MFO1	Cartolina (100 pcs) white	CAS-Main Campus	PB	JAN -DEC				101	4,155.00	4,155.00		Funds will be used to procure office supplies
MFO1	cartolina (100 pcs) skyblue	CAS-Main Campus	PB	JAN -DEC				101	4155.00	4155.00		Funds will be used to procure office supplies
MFO1	cartolina (100 pcs) light orange	CAS-Main Campus	PB	JAN -DEC				101	4,155.00	4,155.00		Funds will be used to procure office supplies
MFO1	cartolina (100 pcs) yellow gold	CAS-Main Campus	PB	JAN -DEC				101	4,155.00	4,155.00		Funds will be used to procure office supplies
MFO1	cartolina (100 pcs) light green	CAS-Main Campus	PB	JAN -DEC				101	4,155.00	4,155.00		Funds will be used to procure office supplies
MFO1	Certificate Holder, Legal size 8.5 x 13	CAS-Main Campus	PB	JAN -DEC				101	3,938.00	3,938.00		Funds will be used to procure office supplies
MFO1	Certificate Holder, Letter size 8.5 x 11	CAS-Main Campus	PB	JAN -DEC				101	3,300.00	3,300.00		Funds will be used to procure office supplies
MFO1	Chalk, Dustless 100pcs/box	CAS-Main Campus	PB	JAN -DEC				101	468.00	468.00		Funds will be used to procure office supplies

MFO1	Class Record 30lvs 5 1/2" x 11"	CAS-Main Campus	PB	JAN -DEC	101	5,062.20	5,062.20	Funds will be used to procure office supplies
MFO1	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	2,673.00	2,673.00	Funds will be used to procure office supplies
MFO1	Clip Binder, Back Fold, 2" (12 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	1,518.00	1,518.00	Funds will be used to procure office supplies
MFO1	Correction tape (5mm x12m) 24 pcs	CAS-Main Campus	PB	JAN -DEC	101	4,791.60	4,791.60	Funds will be used to procure office supplies
MFO1	Cutter 6", heavy duty for paper with lock	CAS-Main Campus	PB	JAN -DEC	101	2,116.10	2,116.10	Funds will be used to procure office supplies
MFO1	Data File box, made of chipboard, with closed ends (5" x 9" x 15-3/4)	CAS-Main Campus	PB	JAN -DEC	101	7,920.00	7,920.00	Funds will be used to procure office supplies
MFO1	Envelope, Brown Legal size (500 pcs)	CAS-Main Campus	PB	JAN -DEC	101	8,580.00	8,580.00	Funds will be used to procure office supplies
MFO1	Envelope, Brown Letter size (500 pcs)	CAS-Main Campus	PB	JAN -DEC	101	7,620.00	7,620.00	Funds will be used to procure office supplies
MFO1	Envelope Mailing, Long, 80gsm (500pcs)	CAS-Main Campus	PB	JAN -DEC	101	2,002.00	2,002.00	Funds will be used to procure office supplies
MFO1	Envelope Mailing, Letter, 80gsm (500pcs)	CAS-Main Campus	PB	JAN -DEC	101	1,364.00	1,364.00	Funds will be used to procure office supplies
MFO1	Eraser, felt ,for Blackboard or Whiteboard	CAS-Main Campus	PB	JAN -DEC	101	3,300.00	3,300.00	Funds will be used to procure office supplies
MFO1	Folder,white 14 pts. 9" x 14.5", Legal size (500 pcs)	CAS-Main Campus	PB	JAN -DEC	101	11,220.00	11,220.00	Funds will be used to procure office supplies
MFO1	Folder,white, 14 pts 9" x 11.5", Letter size (500 pcs)	CAS-Main Campus	PB	JAN -DEC	101	4,950.00	4,950.00	Funds will be used to procure office supplies
MFO1	Laminating Film, Legal Size	CAS-Main Campus	PB	JAN -DEC	101	1,980.00	1,980.00	Funds will be used to procure office supplies
MFO1	Laminating Film, Letter Size	CAS-Main Campus	PB	JAN -DEC	101	1,650.00	1,650.00	Funds will be used to procure office supplies
MFO1	Glue gun, Full sized	CAS-Main Campus	PB	JAN -DEC	101	1,200.00	1,200.00	Funds will be used to procure office supplies
MFO1	Glue, Multi Purpose 130grams, White	CAS-Main Campus	PB	JAN -DEC	101	660.00	660.00	Funds will be used to procure office supplies
MFO1	Marker Liquid Ink, Black	CAS-Main Campus	PB	JAN -DEC	101	4,032.00	4,032.00	Funds will be used to procure office supplies
MFO1	Marker Liquid Ink, Blue	CAS-Main Campus	PB	JAN -DEC	101	2,016.00	2,016.00	Funds will be used to procure office supplies
MFO1	Marker Liquid Ink, Red	CAS-Main Campus	PB	JAN -DEC	101	2,016.00	2,016.00	Funds will be used to procure office supplies
MFO1	Marker, Permanent, Refillable, Broad, Black (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	5306.40	5306.40	Funds will be used to procure office supplies
MFO1	Marker, Permanent, Refillable, Broad, Blue (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	2,653.20	2,653.20	Funds will be used to procure office supplies
MFO1	Marker, Permanent, Refillable, Broad, Red (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	2,653.20	2,653.20	Funds will be used to procure office supplies
MFO1	Vellum Board (100 pcs-white) 230gsm	CAS-Main Campus	PB	JAN -DEC	101	6,540.00	6,540.00	Funds will be used to procure office supplies
MFO1	Neon Colored Paper, Letter Size	CAS-Main Campus	PB	JAN -DEC	101	1,399.20	1,399.20	Funds will be used to procure office supplies
MFO1	Neon Colored Paper, Legal Size	CAS-Main Campus	PB	JAN -DEC	101	1,504.80	1,504.80	Funds will be used to procure office supplies
MFO1	Laminating Film (Long 222mm x 337mm)250 microns	CAS-Main Campus	PB	JAN -DEC	101	11,400.00	11,400.00	Funds will be used to procure office supplies
MFO1	Paper Clip, Big, 50mm, Vinyl Coated (50 Packs)	CAS-Main Campus	PB	JAN -DEC	101	391.56	391.56	Funds will be used to procure office supplies

MFO1	Paper Clip, Small, 28mm, Vinyl Coated (50 Packs)	CAS-Main Campus	PB	JAN -DEC	101	308.40	308.40	Funds will be used to procure office supplies
MFO1	Paper Fastener, Plastic Coated (10 Sets)	CAS-Main Campus	PB	JAN -DEC	101	1,166.88	1,166.88	Funds will be used to procure office supplies
MFO1	Paper Highlighter/Marker (Assorted Color) 12 Pcs.	CAS-Main Campus	PB	JAN -DEC	101	2,888.46	2,888.46	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.27" x 11.69", A4 Size, Ultra White (5 Reams)	CAS-Main Campus	PB	JAN -DEC	101	22,522.25	22,522.25	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.5" x 11", Letter Size, Ultra White (5 Reams)	CAS-Main Campus	PB	JAN -DEC	101	42,570.00	42,570.00	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.5" x 13", Legal Size, Ultra White (5 Reams)	CAS-Main Campus	PB	JAN -DEC	101	117,562.50	117,562.50	Funds will be used to procure office supplies
MFO1	Paste with Spreader	CAS-Main Campus	PB	JAN -DEC	101	2,112.00	2,112.00	Funds will be used to procure office supplies
MFO1	Pencil #2 with Eraser (12 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	1,430.00	1,430.00	Funds will be used to procure office supplies
MFO1	Pilot Whiteboard Marker Ink, Black (12 Pcs)	CAS-Main Campus	PB	JAN -DEC	101	7,656.00	7,656.00	Funds will be used to procure office supplies
MFO1	Pilot Whiteboard Marker Ink, Blue (12 Pcs)	CAS-Main Campus	PB	JAN -DEC	101	7,656.00	7,656.00	Funds will be used to procure office supplies
MFO1	Pilot Whiteboard Marker Ink, Red (12 Pcs)	CAS-Main Campus	PB	JAN -DEC	101	7,656.00	7,656.00	Funds will be used to procure office supplies
MFO1	Puncher, Heavy Duty	CAS-Main Campus	PB	JAN -DEC	101	4,281.24	4,281.24	Funds will be used to procure office supplies
MFO1	Stick-up Padding Glue, 1 Kg.	CAS-Main Campus	PB	JAN -DEC	101	1,056.00	1,056.00	Funds will be used to procure office supplies
MFO1	Push Pin, Flathead (100 Pcs)	CAS-Main Campus	PB	JAN -DEC	101	924.00	924.00	Funds will be used to procure office supplies
MFO1	PVC Binding Film, A4 Size (100 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	2,904.00	2,904.00	Funds will be used to procure office supplies
MFO1	PVC Binding Film, Legal Size (100 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	6,930.00	6,930.00	Funds will be used to procure office supplies
MFO1	PVC Binding Film, Letter Size (100 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	1,650.00	1,650.00	Funds will be used to procure office supplies
MFO1	Record Book (500 lvs.)	CAS-Main Campus	PB	JAN -DEC	101	825.00	825.00	Funds will be used to procure office supplies
MFO1	Pen, Hi-tech Point V5, Pilot, Black (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	2,230.22	2,230.22	Funds will be used to procure office supplies
MFO1	Pen, Hi-tech Point V5, Pilot, Blue (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	2,230.22	2,230.22	Funds will be used to procure office supplies
MFO1	Pen, Hi-tech Point V5, Pilot, Black (12Pcs)	CAS-Main Campus	PB	JAN -DEC	101	720.00	720.00	Funds will be used to procure office supplies
MFO1	Specialty Board Paper, A4 Size (10 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	3,475.80	3,475.80	Funds will be used to procure office supplies
MFO1	Specialty Board Paper, Legal Size (10 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	3,300.00	3,300.00	Funds will be used to procure office supplies
MFO1	Specialty Board Paper, Letter Size (10 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	3,805.80	3,805.80	Funds will be used to procure office supplies
MFO1	Stapler Wire No. 35	CAS-Main Campus	PB	JAN -DEC	101	2,848.20	2,848.20	Funds will be used to procure office supplies
MFO1	Stapler with Remover	CAS-Main Campus	PB	JAN -DEC	101	4,380.00	4,380.00	Funds will be used to procure office supplies
MFO1	Tape, Double-sided 24mm(1") width	CAS-Main Campus	PB	JAN -DEC	101	1,363.92	1,363.92	Funds will be used to procure office supplies
MFO1	Tape, Double Sided, 48mm (2") Width	CAS-Main Campus	PB	JAN -DEC	101	1,918.32	1,918.32	Funds will be used to procure office supplies

MFO1	Tape, Masking, 24mm (1") Width	CAS-Main Campus	PB	JAN -DEC	101	1,231.92	1,231.92	Funds will be used to procure office supplies
MFO1	Tape, Masking, 48mm (2") Width	CAS-Main Campus	PB	JAN -DEC	101	1,742.40	1,742.40	Funds will be used to procure office supplies
MFO1	Tape, Packing, 24mm (1") Width	CAS-Main Campus	PB	JAN -DEC	101	1,346.40	1,346.40	Funds will be used to procure office supplies
MFO1	Tape, Packing, 48mm (2") Width	CAS-Main Campus	PB	JAN -DEC	101	1,759.92	1,759.92	Funds will be used to procure office supplies
MFO1	Tape, Transparent, 24mm (1") Width	CAS-Main Campus	PB	JAN -DEC	101	750.00	750.00	Funds will be used to procure office supplies
MFO1	Tape, Transparent, 48mm (2") Width	CAS-Main Campus	PB	JAN -DEC	101	1,050.00	1,050.00	Funds will be used to procure office supplies
MFO1	Thumb Stack No. 153 (100 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	202.44	202.44	Funds will be used to procure office supplies
MFO1	Documentary Tray, 2 Layers, Legal size, Aluminum	CAS-Main Campus	PB	JAN -DEC	101	550.00	550.00	Funds will be used to procure office supplies
MFO1	PVC Binding Film, Legal 217 x 331 mic. 250	CAS-Main Campus	PB	JAN -DEC	101	3,060.00	3,060.00	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.5" x 13", Legal Size, Ultra White (5 Reams)	CAS-Main Campus	PB	JAN -DEC	101	313,500.00	313,500.00	Funds will be used to procure office supplies
MFO1	PVC Binding Film, Legal Size (100 Sheets)	CAS-Main Campus	PB	JAN -DEC	101	41,580.00	41,580.00	Funds will be used to procure office supplies
MFO1	File arch w/ lever arm 76 mmx230mm x 380mm Legal size, top mechanism, black	CAS-Main Campus	PB	JAN -DEC	101	64,000.00	64,000.00	Funds will be used to procure office supplies
MFO1	Tape, Transparent, 24mm (1") Width	CAS-Main Campus	PB	JAN -DEC	101	1,000.00	1,000.00	Funds will be used to procure office supplies
MFO1	Tape, Transparent, 48mm (2") Width	CAS-Main Campus	PB	JAN -DEC	101	700.00	700.00	Funds will be used to procure office supplies
MFO1	Paper Cutter 18" x 15" Metal Base Trimmer (Heavy Duty)	CAS-Main Campus	PB	JAN -DEC	101	2,000.00	2,000.00	Funds will be used to procure office supplies
MFO1	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	13,365.00	13,365.00	Funds will be used to procure office supplies
MFO1	Clip Binder, Back Fold, 2" (12 Pcs.)	CAS-Main Campus	PB	JAN -DEC	101	7,590.00	7,590.00	Funds will be used to procure office supplies
MFO1	Index Tab	CAS-Main Campus	PB	JAN -DEC	101	3,200.00	3,200.00	Funds will be used to procure office supplies
MFO1	Paper Highlighter/Marker	CAS-Main Campus	PB	JAN -DEC	101	1,520.00	1,520.00	Funds will be used to procure office supplies
MFO1	Scissors 6" (Medium size, Heavy Duty)	CAS-Main Campus	PB	JAN -DEC	101	900.00	900.00	Funds will be used to procure office supplies
MFO1	Sticky notes 2"x2"	CAS-Main Campus	PB	JAN -DEC	101	200.00	200.00	Funds will be used to procure office supplies
MFO1	Storage Corrugated/Carton Box L 15" x W 12" x H 10"	CAS-Main Campus	PB	JAN -DEC	101	8,000.00	8,000.00	Funds will be used to procure office supplies
MFO1	Spiral, Plastic (Ring Binder) 1/4" (black)	CAS-Main Campus	PB	JAN -DEC	101	1,200.00	1,200.00	Funds will be used to procure office supplies
MFO1	Spiral, Plastic (Ring Binder) 3/4" (black)	CAS-Main Campus	PB	JAN -DEC	101	4,000.00	4,000.00	Funds will be used to procure office supplies
MFO1	Spiral, Plastic (Ring Binder) 2" (black)	CAS-Main Campus	PB	JAN -DEC	101	5,700.00	5,700.00	Funds will be used to procure office supplies
MFO1	Ink, Stamp Pad, Purple or Violet, 50ml	CAS-Main Campus	PB	JAN -DEC	101	228.00	228.00	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.5" x 13", Legal size, subs. 20, Ultra White	Science Lab	PB	JAN -DEC	101	2,800.00	2,800.00	Funds will be used to procure office supplies
MFO1	Paper, Bond, 8.5" x 11", Letter size, subs. 20, Ultra White	Science Lab	PB	JAN -DEC	101	1,300.00	1,300.00	Funds will be used to procure office supplies

MFO1	Ballpen,0.7mm ballpoint (Black)	Science Lab	PB	JAN -DEC	101	250.00	250.00	Funds will be used to procure office supplies
MFO1	Ballpen,0.7mm ballpoint (RED)	Science Lab	PB	JAN -DEC	101	250.00	250.00	Funds will be used to procure office supplies
MFO1	Cutter 6", heavy duty for paper, w/ lock	Science Lab	PB	JAN -DEC	101	550.00	550.00	Funds will be used to procure office supplies
MFO1	File folder with lever arm, upward (blue color)	Science Lab	PB	JAN -DEC	101	1,500.00	1,500.00	Funds will be used to procure office supplies
MFO1	Binder Clips, 2" width	Science Lab	PB	JAN -DEC	101	540.00	540.00	Funds will be used to procure office supplies
MFO1	Brown Envelope "8.5x13", Long	Science Lab	PB	JAN -DEC	101	1,200.00	1,200.00	Funds will be used to procure office supplies
MFO1	Marker, Permanent, Refillable, Broad (Black), 12pcs./box	Science Lab	PB	JAN -DEC	101	820.00	820.00	Funds will be used to procure office supplies
MFO1	Sticker Paper, A4	Science Lab	PB	JAN -DEC	101	390.00	390.00	Funds will be used to procure office supplies
MFO1	Scissors 6" (medium size, Heavy duty)	Science Lab	PB	JAN -DEC	101	200.00	200.00	Funds will be used to procure office supplies
MFO1	Tape, double-sided 24mm (1") width	Science Lab	PB	JAN -DEC	101	600.00	600.00	Funds will be used to procure office supplies
MFO1	Disposable gloves	Science Lab	PB	JAN -DEC	101	2,100.00	2,100.00	Funds will be used to procure office supplies
MFO1	Face Shield, Acrylic, Full face	Science Lab	PB	JAN -DEC	101	1,580.00	1,580.00	Funds will be used to procure office supplies
MFO1	Disposable mask	Science Lab	PB	JAN -DEC	101	2,700.00	2,700.00	Funds will be used to procure office supplies
MFO1	Garbage bag, 37"x40", black	Science Lab	PB	JAN -DEC	101	1,000.00	1,000.00	Funds will be used to procure office supplies
	<b>Water Expenses</b>					<b>3,600.00</b>	<b>3,600.00</b>	
MFO1	Water Supply (Drinking Water)	CAS-Main Campus	Direct Contracting	JAN -DEC	101	3,600.00	3,600.00	
	<b>Telephone Expenses - Mobile</b>					<b>230,000.00</b>	<b>230,000.00</b>	
MFO1	Telephone Expenses - Mobile	CAS-Main Campus	Direct Contracting	JAN -DEC	101	230,000.00	230,000.00	
	<b>Membership, Dues and Contribution to Organizations</b>					<b>165,000.00</b>	<b>165,000.00</b>	
MFO1	Institutional Membership for Philippine Society for Public Administration	CAS-Main Campus	Direct Contracting	JAN -DEC	101	5,000.00	5,000.00	
MFO1	Institutional Membership for Political Science	CAS-Main Campus	Direct Contracting	JAN -DEC	101	10,000.00	10,000.00	
MFO1	Institutional Membership for Biology	CAS-Main Campus	Direct Contracting	JAN -DEC	101	5,000.00	5,000.00	
MFO1	Institutional Membership for AB English	CAS-Main Campus	Direct Contracting	JAN -DEC	101	5,000.00	5,000.00	
MFO1	Accreditation	CAS-Main Campus	Direct Contracting	JAN -DEC	101	140,000.00	140,000.00	
	<b>Representation Expenses</b>					<b>120,000.00</b>	<b>120,000.00</b>	
MFO1	Representation Allowance (RA)	CAS-Main Campus	Direct Contracting	JAN -DEC	101	60,000.00	60,000.00	
MFO1	Representation Expenses	CAS-Main Campus	Direct Contracting	JAN -DEC	101	60,000.00	60,000.00	
<b>Grant Total</b>						<b>1,891,574.16</b>	<b>1,891,574.16</b>	

Republic of the Philippines  
Romblon State University  
COLLEGE OF AGRICULTURE, FISHERIES AND FORESTRY  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Travelling Expenses - Local								100,000.00	100,000.00		
	Transportation expenses	CAFF	Direct Contracting	JAN - DEC				101	100,000.00	100,000.00		
	Training Expenses								100,000.00	100,000.00		
	Faculty Development Seminar 22 faculty Strategic Planning	CAFF	PB	JAN - DEC				101	100,000.00	100,000.00		
	Office Supplies Expenses								93,855.00	93,855.00		
	Ballpen, 0.7 mm ballpoint, black (12 pcs/ pack)	CAFF	PB	JAN - DEC				101	1,000.00	1,000.00		
	Ballpen, 0.7 mm ballpoint, red (12 pcs/ pack)	CAFF	PB	JAN - DEC				101	600.00	600.00		
	Ballpen, 0.7 mm ballpoint, blue (12 pcs/ pack)	CAFF	PB	JAN - DEC				101	1,000.00	1,000.00		
	Signing Pen	CAFF	PB	JAN - DEC				101	1,050.00	1,050.00		
	Clip, Binder, backfold, 1-1/4", 12 pcs/box	CAFF	PB	JAN - DEC				101	1,080.00	1,080.00		
	Clip, Binder, backfold, 2", 12 pcs/box	CAFF	PB	JAN - DEC				101	1,560.00	1,560.00		
	Correction Tape (5mm x 12m)	CAFF	PB	JAN - DEC				101	2,280.00	2,280.00		
	Documentary Tray, 3 layers, legal size aluminum	CAFF	PB	JAN - DEC				101	18,000.00	18,000.00		
	Envelope, Brown, Legal size	CAFF	PB	JAN - DEC				101	2,100.00	2,100.00		
	Envelope, Brown, letter size	CAFF	PB	JAN - DEC				101	1,200.00	1,200.00		
	File Arch with lever arm, 2-ring, D-type 2.5", Legal size	CAFF	PB	JAN - DEC				101	17,500.00	17,500.00		
	Folder, White 14 pts. 9" x 11.5", Letter	CAFF	PB	JAN - DEC				101	1,200.00	1,200.00		
	Folder, White 14 pts. 9" x 14.5", Legal	CAFF	PB	JAN - DEC				101	2,800.00	2,800.00		
	Glue, Multi-purpose 130grams, White	CAFF	PB	JAN - DEC				101	2,100.00	2,100.00		
	Ink, whiteboard marker, 30ml, black	CAFF	PB	JAN - DEC				101	150	150		
	Ink, whiteboard marker, 30ml, blue	CAFF	PB	JAN - DEC				101	150	150		
	Marker, White Board (Refillable, black)	CAFF	PB	JAN - DEC				101	1,560.00	1,560.00		
	Marker, White Board (Refillable, blue)	CAFF	PB	JAN - DEC				101	1,560.00	1,560.00		
	Paper clip, big 50mm, vinyl coated	CAFF	PB	JAN - DEC				101	750.00	750.00		
	Paper Fastener, plastic coated 50pcs/box	CAFF	PB	JAN - DEC				101	1,125.00	1,125.00		
	Photopaper Glossy A4 220 gsm; 10pcs/pack	CAFF	PB	JAN - DEC				101	2,400.00	2,400.00		
	PVC Binding Film Legal 217 x 331 mic 250 (pack of 100)	CAFF	PB	JAN - DEC				101	15,000.00	15,000.00		
	Special Paper, 8.5" x 13", Legal size	CAFF	PB	JAN - DEC				101	2,250.00	2,250.00		
	Spiral, Plastic (Ring Binder) 1/2"	CAFF	PB	JAN - DEC				101	500.00	500.00		
	Spiral, Plastic (Ring Binder) 1"	CAFF	PB	JAN - DEC				101	900.00	900.00		
	Spiral, Plastic (Ring Binder) 2"	CAFF	PB	JAN - DEC				101	1,400.00	1,400.00		
	Staple wire #35 5000 pc	CAFF	PB	JAN - DEC				101	200.00	200.00		
	Tape, transparent, 24mm (1") width, usable length 50m	CAFF	PB	JAN - DEC				101	500.00	500.00		
	Tape, packaging, 48mm (2") width, usable length 50m	CAFF	PB	JAN - DEC				101	180.00	180.00		
	Specialty Board	CAFF	PB	JAN - DEC				101	2,250.00	2,250.00		
	Bond Paper Subs.20 8.5"x11" Letter size	CAFF	PB	JAN - DEC				101	4,000.00	4,000.00		

Paper highlighter/marker	CAFF	PB	JAN - DEC	101	1,170.00	1,170.00		
Letter labels	CAFF	PB	JAN - DEC	101	750.00	750.00		
Official Record Book 500 pages	CAFF	PB	JAN - DEC	101	720.00	720.00		
Electrical tape (big)	CAFF	PB	JAN - DEC	101	750.00	750.00		
masking tape 1"	CAFF	PB	JAN - DEC	101	650.00	650.00		
masking tape 2"	CAFF	PB	JAN - DEC	101	750.00	750.00		
Official Record Book 500 pages	CAFF	PB	JAN - DEC	101	720.00	720.00		
<b>Water Expenses</b>					<b>10,000.00</b>	<b>10,000.00</b>		
1.5 hp water pump motor	CAFF	PB	JAN - DEC	101	10,000.00	10,000.00		
<b>Telephone Expenses - Mobile</b>					<b>126,000.00</b>	<b>126,000.00</b>		
Telephone Expenses- Mobile (21 faculty)	CAFF	Direct Contracting	JAN - DEC	101	126,000.00	126,000.00		
<b>Membership, Dues and Contribution to Organizations</b>					<b>70,000.00</b>	<b>70,000.00</b>		
Accreditation	CAFF	Direct Contracting	JAN - DEC	101	70,000.00	70,000.00		
<b>Representation Expenses</b>					<b>10,000.00</b>	<b>10,000.00</b>		
Representation Allowance (RA)	CAFF	Direct Contracting	JAN-DEC	164	10,000.00	10,000.00		
<b>Grand Total</b>					<b>509,855.00</b>	<b>509,855.00</b>		

Republic of the Philippines  
Romblon State University  
INSTITUTE OF CRIMINAL JUSTICE EDUCATION  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								<b>60,000.00</b>	<b>60,000.00</b>		
	Local Travel - National Convention for Criminologist	ICJE	Reimbursement	JAN- DEC				101	40,000.00	40,000.00		
	National Council of Criminology Deans and Faculty	ICJE	Reimbursement	JAN- DEC				101	20,000.00	20,000.00		
	<b>Training Expenses</b>								<b>480,000.00</b>	<b>480,000.00</b>		
	Faculty In-service Training	ICJE	Direct Contracting	JAN- DEC				101	60,000.00	60,000.00		
	Specilization Certification for faculty	ICJE	Direct Contracting	JAN- DEC				101	120,000.00	120,000.00		
	Comprehensive Professional Enrichment Program for students	ICJE	Direct Contracting	JAN- DEC				101	300,000.00	300,000.00		
	<b>Office Supplies Expenses</b>								<b>241,005.00</b>	<b>241,005.00</b>		
	Ballpen,0.5mm ballpoint (Black)	ICJE	PB	JAN- DEC				101	4,500.00	4,500.00		
	Ballpen,0.5mm ballpoint (red)	ICJE	PB	JAN- DEC				101	3,000.00	3,000.00		
	Ballpen,0.5mm ballpoint (Blue), 12 pcs/box	ICJE	PB	JAN- DEC				101	5,160.00	5,160.00		
	Battery, size AAA, dry cell	ICJE	PB	JAN- DEC				101	2,200.00	2,200.00		
	Battery, size AA, dry cell	ICJE	PB	JAN- DEC				101	1,400.00	1,400.00		
	Box File	ICJE	PB	JAN- DEC				101	5,000.00	5,000.00		
	Cartolina, Light Blue	ICJE	PB	JAN- DEC				101	400.00	400.00		
	Cartolina, Golden Yellow	ICJE	PB	JAN- DEC				101	400.00	400.00		
	Cartolina, Light Green	ICJE	PB	JAN- DEC				101	400.00	400.00		
	Cartolina, red	ICJE	PB	JAN- DEC				101	400.00	400.00		
	Catalog Envelope 9*6 inches	ICJE	PB	JAN- DEC				101	2,500.00	2,500.00		
	Chalk, Dustless 100pcs/box	ICJE	PB	JAN- DEC				101	3,120.00	3,120.00		
	Certificate Holder, Letter size 8.5 x 11	ICJE	PB	JAN- DEC				101	11,400.00	11,400.00		
	Class Record 30lvs 5 1/2" x 11"	ICJE	PB	JAN- DEC				101	3,900.00	3,900.00		
	Clip, Binder,backfold 1", 12 pcs/box	ICJE	PB	JAN- DEC				101	1,200.00	1,200.00		
	Clip, Binder,backfold 1-1/4" 12 pcs/box	ICJE	PB	JAN- DEC				101	1,500.00	1,500.00		
	Clip, Binder,backfold 1-5/8" 12 pcs/box	ICJE	PB	JAN- DEC				101	1,900.00	1,900.00		
	Clip, Binder,backfold 2" 12 pcs/box	ICJE	PB	JAN- DEC				101	2,400.00	2,400.00		
	Clip, Binder,backfold 3/4" 12 pcs/box	ICJE	PB	JAN- DEC				101	800.00	800.00		
	Clip, Binder,backfold 1/2" 12 pcs/box	ICJE	PB	JAN- DEC				101	1,200.00	1,200.00		
	Correction tape (5mm x12m)	ICJE	PB	JAN- DEC				101	2,250.00	2,250.00		
	Data File box, made of chipboard, with closed ends (5" x 9" x 15-3/4) (black)	ICJE	PB	JAN- DEC				101	7,800.00	7,800.00		
	Dating and Stamping Machine(Self ink date) approved or received	ICJE	PB	JAN- DEC				101	1,000.00	1,000.00		
	Documentary Tray, 3 Layers, Legal Size, Aluminum	ICJE	PB	JAN- DEC				101	7,500.00	7,500.00		
	Envelope, Brown Legal size	ICJE	PB	JAN- DEC				101	540.00	540.00		
	Envelope, Brown Letter size	ICJE	PB	JAN- DEC				101	400.00	400.00		
	Eraser, felt ,for Blackboard or Whiteboard	ICJE	PB	JAN- DEC				101	600.00	600.00		

Extension Wire 3 socket, 16 mmwidth, 5 meters long	ICJE	PB	JAN- DEC	101	3,500.00	3,500.00		
File Arch w/ lever arm 76mm x 230mm x 380mm, Legal size	ICJE	PB	JAN- DEC	101	9,000.00	9,000.00		
Folder,white 14 pts. 9" x 14.5", Legal (100 pcs/pack)	ICJE	PB	JAN- DEC	101	7,000.00	7,000.00		
Folder,white, 14 pts 9" x 11.5", Letter 100pcs/pack	ICJE	PB	JAN- DEC	101	6,000.00	6,000.00		
Glue gun, Full sized(Big)	ICJE	PB	JAN- DEC	101	900.00	900.00		
Glue, Multi Purpose 454grams,White 473ml	ICJE	PB	JAN- DEC	101	2,800.00	2,800.00		
Highlighter (stabilo) color yellow	ICJE	PB	JAN- DEC	101	1,750.00	1,750.00		
Illustration board , double face,(30" x 40")	ICJE	PB	JAN- DEC	101	780.00	780.00		
Index Tab, Self-adhesive,Clear(Letter Tabblings)5 sets/box	ICJE	PB	JAN- DEC	101	1,200.00	1,200.00		
Ink,Stamp Pad, Purple or Violet, 50ml	ICJE	PB	JAN- DEC	101	120.00	120.00		
Ink,Whiteboard marker, 30ml, black	ICJE	PB	JAN- DEC	101	750.00	750.00		
Laminating Film (Long 222mm x 337mm)250 microns	ICJE	PB	JAN- DEC	101	11,400.00	11,400.00		
Laminating Film, Legal Size	ICJE	PB	JAN- DEC	101	1,980.00	1,980.00		
Laminating Film, Letter Size	ICJE	PB	JAN- DEC	101	1,650.00	1,650.00		
Marker, Permanent, Refillable,Broad(Black)	ICJE	PB	JAN- DEC	101	1,100.00	1,100.00		
Marker, Whiteboard, Refillable(Black)	ICJE	PB	JAN- DEC	101	12,000.00	12,000.00		
Neon Colored papers, Legal 8.5" x 13"	ICJE	PB	JAN- DEC	101	2,000.00	2,000.00		
Neon Colored papers, Letter 8.5" x 11"	ICJE	PB	JAN- DEC	101	1,800.00	1,800.00		
Paper, Bond, 8.5" x 11", Letter size, subs. 20, Ultra White	ICJE	PB	JAN- DEC	101	24,000.00	24,000.00		
Paper, Bond, 8.5" x 13", Legal size, subs. 20, Ultra White	ICJE	PB	JAN- DEC	101	13,200.00	13,200.00		
Paper Clip, Big 50mm, vinyl coated	ICJE	PB	JAN- DEC	101	400.00	400.00		
Paper Clip, Small 28mm, vinyl coated	ICJE	PB	JAN- DEC	101	300.00	300.00		
Paper Fastener, Plastic Coated 50 sets/ box	ICJE	PB	JAN- DEC	101	825.00	825.00		
Paper Highlighter/Marker (yellow)	ICJE	PB	JAN- DEC	101	2,880.00	2,880.00		
Paper, Sticker, A4,Matte 10sheets/ pack	ICJE	PB	JAN- DEC	101	1,500.00	1,500.00		
Paste with Spreader, 200g	ICJE	PB	JAN- DEC	101	160.00	160.00		
Pencil #2 with eraser (12pcs/box)	ICJE	PB	JAN- DEC	101	480.00	480.00		
Photopaper, Glossy A4 Size 220 gsm(10pcs/pack)	ICJE	PB	JAN- DEC	101	3,200.00	3,200.00		
Puncher, 2-hole(Heavy Duty)	ICJE	PB	JAN- DEC	101	490.00	490.00		
Push Pins Flat head 100pcs/box	ICJE	PB	JAN- DEC	101	210.00	210.00		
PVC Binding Film Letter 217 x 283mm, mic. 250	ICJE	PB	JAN- DEC	101	1,100.00	1,100.00		
PVC Binding Film, Legal 217 x 331 mic. 250	ICJE	PB	JAN- DEC	101	650.00	650.00		
Record Book 500 pages	ICJE	PB	JAN- DEC	101	550.00	550.00		
Ruler 12", Plastic(Clear)	ICJE	PB	JAN- DEC	101	300.00	300.00		
Scissors 6"(Medium size, Heavy duty)	ICJE	PB	JAN- DEC	101	510.00	510.00		
Sharpener, Single cutterhead, heavy duty	ICJE	PB	JAN- DEC	101	460.00	460.00		
Sign Pen,black, liquid/gel ink, 0.5mm needle tip (12pcs/box)	ICJE	PB	JAN- DEC	101	4,800.00	4,800.00		
Sign Pen,blue, liquid/gel ink, 0.5mm needle tip (12pcs/box)	ICJE	PB	JAN- DEC	101	9,600.00	9,600.00		
Specialty board paper 8.5" x 11" Letter size, 220 gsm(10pcs/pack)	ICJE	PB	JAN- DEC	101	2,400.00	2,400.00		
Specialty Board Paper, 8.5" x 13" Legal Size 220gsm(10pcs/pack)	ICJE	PB	JAN- DEC	101	2,600.00	2,600.00		
Spiral, Plastic (Ring Binder) 1"	ICJE	PB	JAN- DEC	101	450.00	450.00		
Spiral, Plastic(Ring Binder) 1 1/2"	ICJE	PB	JAN- DEC	101	650.00	650.00		
Spiral, Plastic(Ring Binder) 1/2"	ICJE	PB	JAN- DEC	101	375.00	375.00		
Spiral, Plastic(Ring Binder) 1/4"	ICJE	PB	JAN- DEC	101	270.00	270.00		
Spiral, Plastic(Ring Binder) 3/4"	ICJE	PB	JAN- DEC	101	450.00	450.00		

Spiral, Plastic(Ring Binder) 2"	ICJE	PB	JAN- DEC	101	850.00	850.00		
Stamp Pad, Violet Ink felt pad, min 60mm x 100mm	ICJE	PB	JAN- DEC	101	200.00	200.00		
Staple wire #10 5,000pcs	ICJE	PB	JAN- DEC	101	225.00	225.00		
Staple wire #35 5,000pcs	ICJE	PB	JAN- DEC	101	225.00	225.00		
Stapler with remover(Heavy duty) use 24/6-26/6 staples	ICJE	PB	JAN- DEC	101	1,280.00	1,280.00		
Stick Glue(Hot Melt Glue)	ICJE	PB	JAN- DEC	101	600.00	600.00		
Sticky notes 1 1/2" x 2"	ICJE	PB	JAN- DEC	101	2,700.00	2,700.00		
Sticky notes 2" x 2"	ICJE	PB	JAN- DEC	101	3,300.00	3,300.00		
Sticky notes 3"x3"	ICJE	PB	JAN- DEC	101	1,625.00	1,625.00		
Tape, Double-sided 24mm(1") width	ICJE	PB	JAN- DEC	101	2,750.00	2,750.00		
Tape, Double-sided 24mm , w/foam big	ICJE	PB	JAN- DEC	101	1,200.00	1,200.00		
Tape, Masking 24mm(1") width, usable length 50m	ICJE	PB	JAN- DEC	101	2,100.00	2,100.00		
Tape, Packaging 48mm(2") , width, usable length 50m	ICJE	PB	JAN- DEC	101	2,500.00	2,500.00		
Tape,Transparent 24mm(1") width, usable length 50m	ICJE	PB	JAN- DEC	101	1,500.00	1,500.00		
Tape,Transparent, 48mm(2") width, usable length 50m	ICJE	PB	JAN- DEC	101	2,000.00	2,000.00		
Vellum Board (100 pcs-white) 230gsm	ICJE	PB	JAN- DEC	101	6,540.00	6,540.00		
<b>Telephone Expenses - Mobile</b>					<b>130,000.00</b>	<b>130,000.00</b>		
Load Allowance for faculty	ICJE	Reimbursement	JAN- DEC	101	130,000.00	130,000.00		
<b>Membership, Dues and Contribution to Organizations</b>					<b>55,000.00</b>	<b>55,000.00</b>		
Institutional Membership for National Council of Deans & Faculty Members, INC	ICJE	Direct Contracting	JAN- DEC	101	5,000.00	5,000.00		
Institutional Membership for Professional Criminologist Association of the Philippines	ICJE	Direct Contracting	JAN- DEC	101	5,000.00	5,000.00		
Institutional Membership for Philippine Society of Criminologist & Criminal Justice Professionals	ICJE	Direct Contracting	JAN- DEC	101	5,000.00	5,000.00		
Accreditation	ICJE	Direct Contracting	JAN- DEC	101	40,000.00	40,000.00		
<b>GRAND TOTAL</b>					<b>966,005.00</b>	<b>966,005.00</b>		

Republic of the Philippines  
Romblon State University  
COLLEGE OF EDUCATION  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								200,000.00	200,000.00		
	Travel expenses for Flexible Learning (Delivery of Modules & Monitoring of Mobile Teachers) 1ST Quarter	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00			
	Travel expenses for Flexible Learning (Delivery of Modules & Monitoring of Mobile Teachers) 2ND quarter	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00			
	Travel expenses for Flexible Learning (Delivery of Modules & Monitoring of Mobile Teachers) 3RD Quarter	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00			
	Travel expenses for Flexible Learning (Delivery of Modules & Monitoring of Mobile Teachers) 4TH Quarter	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00			
	<b>Travelling Expenses - Foreign</b>							100,000.00	100,000.00			
	Travel expenses for foreign exchange program(1 student & 1 faculty as target for accreditation)	CED	Direct Contracting	JAN - DECEMBER			101	100,000.00	100,000.00			
	<b>Training Expenses</b>							450,000.00	450,000.00			
	Training Expenses for Flexible and Blended Learning (1st Quarter)	CED	Direct Contracting	JAN - DECEMBER			101	100,000.00	100,000.00			
	Training Expenses for Flexible and Blended Learning (2nd Quarter)	CED	Direct Contracting	JAN - DECEMBER			101	100,000.00	100,000.00			
	Training Orientation for Pre-Service Teachers	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00			
	Training Expenses for Flexible and Blended Learning (3rd Quarter)	CED	Direct Contracting	JAN - DECEMBER			101	100,000.00	100,000.00			
	Training Expenses for Flexible and Blended Learning (4th Quarter)	CED	Direct Contracting	JAN - DECEMBER			101	100,000.00	100,000.00			
	<b>Office Supplies Expenses</b>							58,155.40	58,155.40			
	Ballpen, 0.7 mm ballpoint (Black)	CED	PB	JAN - DECEMBER			101	1,544.40	1,544.40			
	Ballpen, 0.7 mm ballpoint (Blue)	CED	PB	JAN - DECEMBER			101	1,544.40	1,544.40			
	Ballpen, 0.7 mm ballpoint (Red)	CED	PB	JAN - DECEMBER			101	1,544.40	1,544.40			
	Clip, Binder, backfold, 1", 12 pcs/box	CED	PB	JAN - DECEMBER			101	6,687.50	6,687.50			
	Clip, Binder, backfold, 1-1/4", 12 pcs/box	CED	PB	JAN - DECEMBER			101	6,687.50	6,687.50			
	Clip, Binder, backfold, 1-5/8", 12 pcs/box	CED	PB	JAN - DECEMBER			101	6,687.50	6,687.50			
	Clip, Binder, backfold, 2", 12 pcs/box	CED	PB	JAN - DECEMBER			101	3,795.00	3,795.00			
	Clip, Binder, backfold, 3/4", 12 pcs/box	CED	PB	JAN - DECEMBER			101	6,687.50	6,687.50			
	Correction Tape (5mm x 12m)	CED	PB	JAN - DECEMBER			101	4,537.20	4,537.20			
	Data File Box, Made of Chipboard, with closed ends (5" x 9" x 15-3/4)	CED	PB	JAN - DECEMBER			101	750.00	750.00			
	Documentary Tray, 2 layers Legal Size, Aluminum	CED	PB	JAN - DECEMBER			101	2,500.00	2,500.00			
	Documentary Tray, 3 layers Legal Size, Aluminum	CED	PB	JAN - DECEMBER			101	3,750.00	3,750.00			
	Paper, Bond, 8.5" x 13", Legal Size, subs. 20, Ultra White	CED	PB	JAN - DECEMBER			101	5,940.00	5,940.00			
	White board 35*60cm	CED	PB	JAN - DECEMBER			101	3,000.00	3,000.00			
	File Arch w/ lever arm 3-ring, D-type (2.5") Legal size	CED	PB	JAN - DECEMBER			101	2,500.00	2,500.00			
	<b>Telephone Expenses - Mobile</b>							255,000.00	255,000.00			
	Load Allowances of Regular faculty and lecturers for 12 mos.	CED	Direct Contracting	JAN - DECEMBER			101	255,000.00	255,000.00			
	<b>Internet Subscription Expenses</b>							28,800.00	28,800.00			

	Internet Subscription for CED Modems	CED	Direct Contracting	JAN - DECEMBER			101	28,800.00	28,800.00		
	Cable, Satellite, Telephone and Radio Expenses							50,000.00	50,000.00		
	Radio Advertisement Expenses for Accreditation	CED	Direct Contracting	JAN - DECEMBER			101	50,000.00	50,000.00		
	Membership, Dues and Contribution to Organizations							106,500.00	106,500.00		
	Membership Contribution for Accreditation , 3 Organization x 35,000 each	CED	Direct Contracting	JAN - DECEMBER			101	106,500.00	106,500.00		
	Rewards/Incentives							5,000.00	5,000.00		
	Local Recognitions & Awards for Teachers	CED	Direct Contracting	JAN - DECEMBER			101	5,000.00	5,000.00		
	<b>GRAND TOTAL</b>							<b>1,253,455.40</b>	<b>1,253,455.40</b>		

Republic of the Philippines  
Romblon State University  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								<b>202,400.00</b>	<b>202,400.00</b>		
	Data Gathering of HUGIS Project	CET	Direct Contracting		JAN - DEC			101	176,000.00	176,000.00		
	Student-Internship visit	CET	Direct Contracting		JAN - DEC			101	26,400.00	26,400.00		
	<b>Training Expenses</b>								<b>32,000.00</b>	<b>32,000.00</b>		
	Training on Data Analytics (8 Faculty))	CET	Direct Contracting		JAN - DEC			101	16,000.00	16,000.00		
	Training on Geographic Information System (8 Faculty)	CET	Direct Contracting		JAN - DEC			101	16,000.00	16,000.00		
	<b>Office Supplies Expenses</b>								<b>304,341.00</b>	<b>304,341.00</b>		
	Ballpen,0.7mm ballpoint (Black), 12 pcs/box	CET	PB		JAN - DEC			101	2,580.00	2,580.00		
	Ballpen,0.7mm ballpoint (Blue), 12 pcs/box	CET	PB		JAN - DEC			101	2,580.00	2,580.00		
	Ballpen,0.7mm ballpoint (Red), 12 pcs/box	CET	PB		JAN - DEC			101	2,580.00	2,580.00		
	Sign Pen, Hi-tech Point V5, Pilot, Black(12pcs)	CET	PB		JAN - DEC			101	5,830.00	5,830.00		
	Sign Pen, Hi-tech Point V5, Pilot, Blue (12pcs)	CET	PB		JAN - DEC			101	5,830.00	5,830.00		
	Sign Pen, Hi-tech Point V5, Pilot, Red (12pcs)	CET	PB		JAN - DEC			101	5,830.00	5,830.00		
	Certificate Holder, Legal size	CET	PB		JAN - DEC			101	2,370.00	2,370.00		
	Certificate Holder, Letter size 8.5x11	CET	PB		JAN - DEC			101	3,300.00	3,300.00		
	Clip, Binder,backfold 1-5/8" 12 pcs/box	CET	PB		JAN - DEC			101	2,680.00	2,680.00		
	Clip, Binder,backfold 2" 12 pcs/box	CET	PB		JAN - DEC			101	1,520.00	1,520.00		
	Colored Paper, Legal size	CET	PB		JAN - DEC			101	1,720.00	1,720.00		
	Colored Paper, Letter size	CET	PB		JAN - DEC			101	1,605.00	1,605.00		
	Correction Tape (5mmx12m)	CET	PB		JAN - DEC			101	1,918.00	1,918.00		
	Cutter 6", heavy duty for paper with lock	CET	PB		JAN - DEC			101	1,060.00	1,060.00		
	Envelope, Brown Legal size	CET	PB		JAN - DEC			101	4,290.00	4,290.00		
	Envelope, Brown Letter size	CET	PB		JAN - DEC			101	3,630.00	3,630.00		
	Eraser, felt, for Balckboard or White Board	CET	PB		JAN - DEC			101	330.00	330.00		
	File Arch w/ lever arm 2-ring, D-type(2.5") Legal size (black)	CET	PB		JAN - DEC			101	17,500.00	17,500.00		
	Folder, white 14 pts. 9"x14.5", Legal	CET	PB		JAN - DEC			101	5,610.00	5,610.00		
	Folder, white 14 pts. 9"x11.5", Letter	CET	PB		JAN - DEC			101	4,950.00	4,950.00		
	Glue, Multi Purpose 473mL, white	CET	PB		JAN - DEC			101	2,500.00	2,500.00		
	Ink, Stamp Pad, Purple or Violet, 50ml	CET	PB		JAN - DEC			101	150.00	150.00		
	Ink, Whiteboard Marker 30ml (Black)	CET	PB		JAN - DEC			101	500.00	500.00		
	Marker Whiteboard, Refillable (Black) Roundtip	CET	PB		JAN - DEC			101	1,500.00	1,500.00		
	Marker, Permanent ,Refillable (Black) Fine	CET	PB		JAN - DEC			101	1,500.00	1,500.00		
	Paper Clip, Big 50mm, vinyl coated	CET	PB		JAN - DEC			101	200.00	200.00		
	Paper Clip, Small 28mm, vinyl coated	CET	PB		JAN - DEC			101	200.00	200.00		
	Paper Fastener, Plastic coated 50sets/box	CET	PB		JAN - DEC			101	2,400.00	2,400.00		
	Paper Highlighter/Marker(assorted color)12pc	CET	PB		JAN - DEC			101	2,900.00	2,900.00		
	Paper, Bond, A3 size, 70gsm	CET	PB		JAN - DEC			101	2,400.00	2,400.00		
	Paper, Bond, A4 size, 210mmx297mm,70gsm	CET	PB		JAN - DEC			101	3,004.00	3,004.00		
	Paper, Bond, 8.5"x11", Letter size, (subs 20)	CET	PB		JAN - DEC			101	71,000.00	71,000.00		

Paper, Bond, 8.5"x13", Legal size, (subs 20)	CET	PB	JAN - DEC	101	78,000.00	78,000.00		
Paper, Mimeo, Whitewove, Long 8.5"x13" (subs 18)	CET	PB	JAN - DEC	101	2,400.00	2,400.00		
Pencil #2 with eraser	CET	PB	JAN - DEC	101	720.00	720.00		
Photopaper, Glossy A4 size gsm (10pcs/pack)	CET	PB	JAN - DEC	101	6,000.00	6,000.00		
PVC Binding Film, Legal Size (100 sheets)	CET	PB	JAN - DEC	101	4,380.00	4,380.00		
PVC Binding Film, Letter Size (100 sheets)	CET	PB	JAN - DEC	101	4,200.00	4,200.00		
PVC Binding Film, A4	CET	PB	JAN - DEC	101	2,550.00	2,550.00		
Record book (150 lys)	CET	PB	JAN - DEC	101	830.00	830.00		
Specialty Board Paper 8.5"x11" Letter size, 220 gsm (10pcs/pack)	CET	PB	JAN - DEC	101	1,980.00	1,980.00		
Specialty Board Paper 8.5"x13" Legal size, 220 gsm (10pcs/pack)	CET	PB	JAN - DEC	101	2,310.00	2,310.00		
Spiral, Plastic (Ring Binder) 1"	CET	PB	JAN - DEC	101	1,800.00	1,800.00		
Spiral, Plastic (Ring Binder) 1/2"	CET	PB	JAN - DEC	101	810.00	810.00		
Spiral, Plastic (Ring Binder) 1/4"	CET	PB	JAN - DEC	101	540.00	540.00		
Spiral, Plastic (Ring Binder) 2"	CET	PB	JAN - DEC	101	3,000.00	3,000.00		
Stamping Pad Ink (Purple/Violet), 30 ml	CET	PB	JAN - DEC	101	150.00	150.00		
Stamping Pad	CET	PB	JAN - DEC	101	184.00	184.00		
Staple wire #35 (5,000 pcs)	CET	PB	JAN - DEC	101	150.00	150.00		
Stapler with remover	CET	PB	JAN - DEC	101	4,400.00	4,400.00		
Sticky notes 3"x3"	CET	PB	JAN - DEC	101	1,625.00	1,625.00		
Tape Dispenser, Heavy duty for 1" tape	CET	PB	JAN - DEC	101	700.00	700.00		
Tape, Double-sided 24mm (1") width	CET	PB	JAN - DEC	101	1,005.00	1,005.00		
Tape, Double-sided 48mm, (2") width	CET	PB	JAN - DEC	101	1,500.00	1,500.00		
Tape, Masking 24mm(1") width, usable length 50m	CET	PB	JAN - DEC	101	620.00	620.00		
Tape, Masking 24mm(1") width, usable length 50m	CET	PB	JAN - DEC	101	680.00	680.00		
Tape, Masking 48mm(2") width, usable length 50m	CET	PB	JAN - DEC	101	880.00	880.00		
Tape, Packaging 48mm (2") width, usable length 50m	CET	PB	JAN - DEC	101	500.00	500.00		
Tape, Transparent 24mm (1") width, usable length 50m	CET	PB	JAN - DEC	101	620.00	620.00		
Tape, Transparent 48mm (2") width, usable length 50m	CET	PB	JAN - DEC	101	840.00	840.00		
Bulb, LED 15 watts	CET	PB	JAN - DEC	101	15,000.00	15,000.00		
<b>Internet Subscription Expenses</b>					<b>318,000.00</b>	<b>318,000.00</b>		
Faculty load (500x12)	CET	Direct Contracting	JAN - DEC	101	318,000.00	318,000.00		
<b>GRAND TOTAL</b>					<b>856,741.00</b>	<b>856,741.00</b>		

5,525,048.50  
4,425,048.50  
5,525,048.50

Republic of the Philippines  
Romblon State University  
INSTITUTE OF INFORMATION TECHNOLOGY  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								144,000.00	144,000.00	144,000.00	
	Local Travel (6 individuals)	IIT	Direct Contracting	JAN - DEC			101	144,000.00	144,000.00			
	<b>Training Expenses</b>								190,000.00	190,000.00	190,000.00	
	Philippine Society of Information Technology Educators (Seminars & Conferences)	IIT	Direct Contracting	JAN - DEC			101	60,000.00	60,000.00			
	Philippine Schools, Universities and Colleges Computer Education and Systems Society (PSUCCESS) Confereces	IIT	Direct Contracting	JAN - DEC			101	60,000.00	60,000.00			
	IT Conferences	IIT	Direct Contracting	JAN - DEC			101	50,000.00	50,000.00			
	IT Professional Courses (online) Programming and Multimedia	IIT	Direct Contracting	JAN - DEC			101	20,000.00	20,000.00			
	<b>Office Supplies Expenses</b>								32,217.00	32,217.00	32,217.00	
	Ball pen, 0.7mm, Ballpoint, Black (12Pcs.)	IIT	PB	JAN - DEC			101	1,290.00	1,290.00			
	Ball pen, 0.7mm, Ballpoint, Blue (12Pcs.)	IIT	PB	JAN - DEC			101	1,290.00	1,290.00			
	Ball pen, 0.7mm, Ballpoint, Red (12Pcs.)	IIT	PB	JAN - DEC			101	1,290.00	1,290.00			
	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	IIT	PB	JAN - DEC			101	1,608.00	1,608.00			
	Clip Binder, Back Fold, 2" (12 Pcs.)	IIT	PB	JAN - DEC			101	912.00	912.00			
	Correction Tape (24 Pcs.)	IIT	PB	JAN - DEC			101	1,918.00	1,918.00			
	Envelope, Brown, Legal Size	IIT	PB	JAN - DEC			101	4,500.00	4,500.00			
	Folder, White, Legal Size	IIT	PB	JAN - DEC			101	2,400.00	2,400.00			
	Cutter 6", Heavy Duty with Lock	IIT	PB	JAN - DEC			101	220.00	220.00			
	Paper Clip, Big, 50mm, Vinyl Coated (50 Packs)	IIT	PB	JAN - DEC			101	400.00	400.00			
	Paper Clip, Small, 28mm, Vinyl Coated (50 Packs)	IIT	PB	JAN - DEC			101	310.00	310.00			
	Pencil #2 with Eraser (12 Pcs.)	IIT	PB	JAN - DEC			101	576.00	576.00			
	Puncher, Heavy Duty	IIT	PB	JAN - DEC			101	429.00	429.00			
	Push Pin, Flathead (100 pcs)	IIT	PB	JAN - DEC			101	186.00	186.00			
	Sign Pen, Hi-tech Point V5, Pilot, Blue (12Pcs)	IIT	PB	JAN - DEC			101	2,332.00	2,332.00			
	Sign Pen, Hi-tech Point V5, Pilot, Green (12Pcs)	IIT	PB	JAN - DEC			101	2,332.00	2,332.00			
	Spiral, Plastic (Ring Binder) 1"	IIT	PB	JAN - DEC			101	300.00	300.00			
	Pilot Whiteboard Marker Ink, Black (12 Pcs)	IIT	PB	JAN - DEC			101	3,064.00	3,064.00			
	Specialty Board Paper, Letter Size (10 Sheets)	IIT	PB	JAN - DEC			101	900.00	900.00			
	Specialty Board Paper, Legal Size (10 Sheets)	IIT	PB	JAN - DEC			101	900.00	900.00			
	Stamping Pad Ink (Purple/Violet), 30ml	IIT	PB	JAN - DEC			101	300.00	300.00			
	Stapler with Remover	IIT	PB	JAN - DEC			101	2,000.00	2,000.00			
	Stapler Wire No. 35	IIT	PB	JAN - DEC			101	240.00	240.00			
	Sticky Note, 1 1/2" x 2"	IIT	PB	JAN - DEC			101	800.00	800.00			
	Sticky Note, 3" x 3"	IIT	PB	JAN - DEC			101	1,100.00	1,100.00			
	Tape, Double Sided, 24mm (1") Width	IIT	PB	JAN - DEC			101	260.00	260.00			
	Tape, Double Sided, 48mm (2") Width	IIT	PB	JAN - DEC			101	360.00	360.00			
	<b>Water Expenses</b>								13,000.00	13,000.00	13,000.00	
	Purified water Container	IIT	Direct Contracting	JAN - DEC			101	400.00	400.00			
	Office Purified Water Refill 12 Containers X 25.00 / Month	IIT	Direct Contracting	JAN - DEC			101	3,600.00	3,600.00			

	3-faucet water dispenser	IIT	Direct Contracting	JAN - DEC			101	9,000.00	9,000.00		
	Membership, Dues and Contribution to Organizations							12,000.00	12,000.00	12,000.00	
	Intitutional Professional Membership	IIT	Direct Contracting	JAN - DEC			101	12,000.00	12,000.00		
	Subscription Expenses							49,400.00	49,400.00	49,400.00	
	Google drive - Business Starter (for up to 30 accounts)	IIT	Direct Contracting	JAN - DEC			164	49,400.00	49,400.00		
	<b>GRAND TOTAL</b>							<b>440,617.00</b>	<b>391,217.00</b>	<b>391,217.00</b>	

Republic of the Philippines  
Romblon State University  
COLLEGE OF BUSINESS AND ACCOUNTANCY  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								48,000.00	48,000.00		
	Local Travel	CBA	Direct Contracting		JAN - DEC			101	48,000.00	48,000.00		
	<b>Training Expenses</b>								264,000.00	264,000.00		
	In- Service Training (Venue, Food and Accomodation)	CBA	PB		JAN - DEC			101	150,000.00	150,000.00		
	nACPAE Annual Convention 22	CBA	Direct Contracting		JAN - DEC			101	30,000.00	30,000.00		
	PICPA Accounting Education Webinars 2022	CBA	Direct Contracting		JAN - DEC			101	9,000.00	9,000.00		
	Training Expenses	CBA	Direct Contracting		JAN - DEC			101	25,000.00	25,000.00		
	Training Expenses	CBA	Direct Contracting		JAN - DEC			101	50,000.00	50,000.00		
	<b>Office Supplies Expenses</b>								170,523.00	170,523.00		
	Ballpen, 0.7 mm ballpoint, Black (12 pcs/box)	CBA	PB		JAN - DEC			101	3,855.00	3,855.00		
	Ballpen, 0.7 mm ballpoint, Blue (12 pcs/box)	CBA	PB		JAN - DEC			101	5,140.00	5,140.00		
	Ballpen, 0.7 mm ballpoint, Red (12 pcs/box)	CBA	PB		JAN - DEC			101	2,570.00	2,570.00		
	Calculator (Casio, Business Calculator) MS 120BM - 12 digits)	CBA	PB		JAN - DEC			101	7,000.00	7,000.00		
	Class records 5 1/2" x 11", 50 lvs.	CBA	PB		JAN - DEC			101	4,600.00	4,600.00		
	Correction Tape (5mm x 12m)	CBA	PB		JAN - DEC			101	4,790.00	4,790.00		
	DVD - RW (No Case)	CBA	PB		JAN - DEC			101	1,000.00	1,000.00		
	Folder, White - Legal Size (500 pcs)	CBA	PB		JAN - DEC			101	5,610.00	5,610.00		
	Folder, White - Letter Size (500 pcs)	CBA	PB		JAN - DEC			101	4,950.00	4,950.00		
	Marker, Permanent, Refillable, Broad (Black)	CBA	PB		JAN - DEC			101	1,062.00	1,062.00		
	Marker, Permanent, Refillable, Broad (Blue)	CBA	PB		JAN - DEC			101	1,062.00	1,062.00		
	Marker, White Board Refillable Brad (Black)	CBA	PB		JAN - DEC			101	1,062.00	1,062.00		
	Paper, Bond, 8.5 x 11, Letter Size, subs 20 Ultra White	CBA	PB		JAN - DEC			101	13,400.00	13,400.00		
	Paper, Bond, 8.5 x 13, Legal Size, subs 20 Ultra White	CBA	PB		JAN - DEC			101	35,640.00	35,640.00		
	Pencil, Monggol 2 with Eraser (12 pcs)	CBA	PB		JAN - DEC			101	1,430.00	1,430.00		
	Plastic Cover (Acetate/PVC) Legal Size	CBA	PB		JAN - DEC			101	1,518.00	1,518.00		
	Plastic Cover (Acetate/PVC) Letter Size	CBA	PB		JAN - DEC			101	1,386.00	1,386.00		
	Record Book, 500 lvs.	CBA	PB		JAN - DEC			101	2,415.00	2,415.00		
	Sign pen - Hi-Techpoint V5 - MyGel (Black)	CBA	PB		JAN - DEC			101	5,825.00	5,825.00		
	Sign pen - Hi-Techpoint V5 - MyGel (Blue)	CBA	PB		JAN - DEC			101	11,650.00	11,650.00		
	Specialty Board GSM 180 - White (Long)	CBA	PB		JAN - DEC			101	1,320.00	1,320.00		
	Stamp Pad	CBA	PB		JAN - DEC			101	455.00	455.00		
	Stamp Pad Ink, (Purple/Violet) 30ml	CBA	PB		JAN - DEC			101	740.00	740.00		
	Stamp Pad Ink, Blue 30ml	CBA	PB		JAN - DEC			101	1,110.00	1,110.00		
	Staple wire # 35	CBA	PB		JAN - DEC			101	1,680.00	1,680.00		
	Sticky Note Pad - 1 1/2" x 2" (Asstd colors)	CBA	PB		JAN - DEC			101	2,014.00	2,014.00		
	Sticky Note Pad - 3" x 3" (Asstd colors)	CBA	PB		JAN - DEC			101	2,862.00	2,862.00		
	Tape Dispenser, Heavy Duty	CBA	PB		JAN - DEC			101	1,800.00	1,800.00		
	Tape, Double sided 24mm, 1 " width	CBA	PB		JAN - DEC			101	990.00	990.00		
	Tape, Double sided 48mm, 2 " width	CBA	PB		JAN - DEC			101	990.00	990.00		
	Tape, Masking 24mm, 1" width	CBA	PB		JAN - DEC			101	1,240.00	1,240.00		

Tape, Masking 48mm, 2" width	CBA	PB	JAN - DEC	101	1,680.00	1,680.00		
Tape, Packing 24mm, 1" width	CBA	PB	JAN - DEC	101	1,340.00	1,340.00		
Tape, Transparent 24mm, 1" width	CBA	PB	JAN - DEC	101	1,240.00	1,240.00		
Tape, Transparent 48mm, 2" width	CBA	PB	JAN - DEC	101	1,680.00	1,680.00		
Casio MS-20UC	CBA	PB	JAN - DEC	101	1,500.00	1,500.00		
External CD Drive	CBA	PB	JAN - DEC	101	3,500.00	3,500.00		
FileFolder, Black	CBA	PB	JAN - DEC	101	18,000.00	18,000.00		
Neon Colored Paper, Legal Size, Green	CBA	PB	JAN - DEC	101	1,880.00	1,880.00		
Neon Colored Paper, Legal Size, Pink	CBA	PB	JAN - DEC	101	1,880.00	1,880.00		
Neon Colored Paper, Legal Size, Violet	CBA	PB	JAN - DEC	101	1,880.00	1,880.00		
Neon Colored Paper, Legal Size, Yellow	CBA	PB	JAN - DEC	101	1,880.00	1,880.00		
Paper Clip, Big, 50mm, Vinyl Coated (50 packs)	CBA	PB	JAN - DEC	101	585.00	585.00		
Paper Highlighter/Marker - Green (12 pcs)	CBA	PB	JAN - DEC	101	578.00	578.00		
Paper Highlighter/Marker - Pink (12 pcs)	CBA	PB	JAN - DEC	101	578.00	578.00		
Paper Highlighter/Marker - Violet (12 pcs)	CBA	PB	JAN - DEC	101	578.00	578.00		
Paper Highlighter/Marker - Yellow (12 pcs)	CBA	PB	JAN - DEC	101	578.00	578.00		
Telephone Expenses - Mobile					256,000.00	256,000.00		
Telephone Expenses - Mobile	CBA	Direct Contracting	JAN - DEC	101	256,000.00	256,000.00		
Membership, Dues and Contribution to Organizations					91,500.00	91,500.00		
CBA Faculty No. 1	CBA	Direct Contracting	JAN - DEC	164	91,500.00	91,500.00		
GRAND TOTAL					830,023.00	830,023.00		

Republic of the Philippines  
Romblon State University  
LABORATORY SCIENCE HIGH SCHOOL  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2022

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Telephone Expenses - Mobile								258,000.00	258,000.00		
	Load Allowance of Faculty (600*10 mos.*43 faculty)	LSHS	Direct Contracting	JAN - DEC				101	258,000.00	258,000.00		
	<b>Repair and Maintenance-School Buildings</b>								800,000.00	800,000.00		
	Repair and Repaint of the JHS building	LSHS	PB	JAN - DEC				101	800,000.00	800,000.00		
	<b>GRAND TOTAL</b>								<b>1,058,000.00</b>	<b>1,058,000.00</b>		

Republic of the Philippines  
Romblon State University  
LEARNING RESOURCE CENTER  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2022**

MFO1; HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								60,000.00	60,000.00		
	LRC Staff Travel to Campuses for Library Automation and Ocular Visit	LRC	Proposal-based		JAN - DEC			101	60,000.00	60,000.00		
	<b>Training Expenses</b>								50,000.00	50,000.00		
	Training on Library Automation to Campuses	LRC	Proposal-based		JAN - DEC			101	50,000.00	50,000.00		
	<b>Office Supplies Expenses</b>								66,315.00	66,315.00		
	Ballpen,0.7mm ballpoint (Black), 12 pcs/box	LRC	PB		JAN - DEC			101	750.00	750.00		
	Ballpen,0.7mm ballpoint (Blue), 12 pcs/box	LRC	PB		JAN - DEC			101	750.00	750.00		
	Certificate Holder, Letter size 8.5x11	LRC	PB		JAN - DEC			101	3,250.00	3,250.00		
	Clip, Binder,backfold 1", 12 pcs/box	LRC	PB		JAN - DEC			101	300.00	300.00		
	Clip, Binder,backfold 1-1/4" 12 pcs/box	LRC	PB		JAN - DEC			101	375.00	375.00		
	Clip, Binder,backfold 1-5/8" 12 pcs/box	LRC	PB		JAN - DEC			101	475.00	475.00		
	Clip, Binder,backfold 2" 12 pcs/box	LRC	PB		JAN - DEC			101	600.00	600.00		
	Clip, Binder,backfold 3/4" 12 pcs/box	LRC	PB		JAN - DEC			101	200.00	200.00		
	Clip, Binder,backfold 1/2" 12 pcs/box	LRC	PB		JAN - DEC			101	400.00	400.00		
	Correction Tape (5mmx12m)	LRC	PB		JAN - DEC			101	450.00	450.00		
	File Arch w/ lever arm 2-ring, D-type(2.5") Legal size	LRC	PB		JAN - DEC			101	4,600.00	4,600.00		
	Ink, Permanent marker, Black, 30ml	LRC	PB		JAN - DEC			101	375.00	375.00		
	Paper Fastener, Plastic coated 50sets/box	LRC	PB		JAN - DEC			101	275.00	275.00		
	Paper Highlighter/Marker, (Yellow)	LRC	PB		JAN - DEC			101	675.00	675.00		
	Paper, Bond, A3 size, 70gsm	LRC	PB		JAN - DEC			101	650.00	650.00		
	Paper, Bond, A4 size, 210mmx297mm,70gsm	LRC	PB		JAN - DEC			101	7,500.00	7,500.00		
	Paper, Bond, 8.5"x11", Letter size, (subs 20)	LRC	PB		JAN - DEC			101	6,600.00	6,600.00		
	Paper, Bond, 8.5"x13", Legal size, (subs 20)	LRC	PB		JAN - DEC			101	7,200.00	7,200.00		
	Paper, Sticker, A4, Matte 10sheets/pack	LRC	PB		JAN - DEC			101	750.00	750.00		
	Photopaper, Glossy A4 size gsm (10pcs/pack)	LRC	PB		JAN - DEC			101	1,600.00	1,600.00		
	PVC Binding Film, A4	LRC	PB		JAN - DEC			101	2,550.00	2,550.00		
	Specialty Board Paper 8.5"x11" Letter size, 220 gsm (10pcs/pack)	LRC	PB		JAN - DEC			101	1,200.00	1,200.00		
	Specialty Board Paper 8.5"x13" Legal size, 220 gsm (10pcs/pack)	LRC	PB		JAN - DEC			101	1,300.00	1,300.00		
	Spiral, Plastic (Ring Binder) 1"	LRC	PB		JAN - DEC			101	225.00	225.00		
	Spiral, Plastic (Ring Binder) 1 1/2"	LRC	PB		JAN - DEC			101	325.00	325.00		
	Spiral, Plastic (Ring Binder) 1/2"	LRC	PB		JAN - DEC			101	125.00	125.00		
	Spiral, Plastic (Ring Binder) 1/4"	LRC	PB		JAN - DEC			101	90.00	90.00		
	Spiral, Plastic (Ring Binder) 1/8"	LRC	PB		JAN - DEC			101	200.00	200.00		
	Spiral, Plastic (Ring Binder) 2"	LRC	PB		JAN - DEC			101	425.00	425.00		
	Staple wire #35 (5,000 pcs)	LRC	PB		JAN - DEC			101	150.00	150.00		
	Sticky notes 3"x3"	LRC	PB		JAN - DEC			101	1,625.00	1,625.00		
	Tape Dispenser, Heavy duty for 1" tape	LRC	PB		JAN - DEC			101	250.00	250.00		
	Tape, Double-sided 24mm (1") width	LRC	PB		JAN - DEC			101	275.00	275.00		
	Tape, Double-sided 24mm , w/foam big	LRC	PB		JAN - DEC			101	600.00	600.00		

Tape, Packaging 48mm (2") width, usable length 50m	LRC	PB	JAN - DEC	101	500.00	500.00		
Tape, Transparent 24mm (1") width, usable length 50m	LRC	PB	JAN - DEC	101	300.00	300.00		
Tape, Transparent 48mm (2") width, usable length 50m	LRC	PB	JAN - DEC	101	400.00	400.00		
Toner MP 2501 for photocopier machine (box of 6)	LRC	PB	JAN - DEC	101	18,000.00	18,000.00		
<b>Water Expenses</b>					<b>1,800.00</b>	<b>1,800.00</b>		
Office Purified Water Refill 6 Containers X 25.00 / Month	LRC	Direct Contracting	JAN - DEC	101	1,800.00	1,800.00		
<b>Telephone Expenses - Landline</b>					<b>20,000.00</b>	<b>20,000.00</b>		
Telephone Bill Expenses (3 months)	LRC	Direct Contracting	JAN - DEC	101	20,000.00	20,000.00		
<b>Telephone Expenses - Mobile</b>					<b>84,000.00</b>	<b>84,000.00</b>		
Load Allowance for LRC Campus Coordinators	LRC	Direct Contracting	JAN - DEC	101	84,000.00	84,000.00		
<b>GRAND TOTAL</b>					<b>282,115.00</b>	<b>282,115.00</b>		

190,000.00

Republic of the Philippines  
Romblon State University  
SAN ANDRES CAMPUS  
San Andres, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								120,000.00	120,000.00		
	Attendance to Training and Seminars of Faculty and Staff (1 Faculty or Staff x 2 local trainings or seminars per month x Php5,000.00/travel or seminars)	RSUSA	Direct Contracting		JAN - DEC			101	120,000.00	120,000.00		
	<b>Office Supplies Expenses</b>								129,614.44	129,614.44		
	BOND PAPER, multicopy, for laser/ink-jet printers, high speed copier, letter size, 80 gsm., 5reams/box	RSUSA	PB		JAN - DEC			101	33,000.00	33,000.00		
	CERTIFICATE HOLDER, Letter size 8.27" x 11.69"	RSUSA	PB		JAN - DEC			101	2,600.00	2,600.00		
	CERTIFICATE HOLDER, Legal size 8.5" x 13"	RSUSA	PB		JAN - DEC			101	2,550.00	2,550.00		
	CLASS RECORD, 30lvs 5 1/2" x 11"	RSUSA	PB		JAN - DEC			101	450.00	450.00		
	CLIP, Binder, backfold, 1", 12pcs/box	RSUSA	PB		JAN - DEC			101	2,250.00	2,250.00		
	CLIP, Binder, backfold, 2", 12pcs/box	RSUSA	PB		JAN - DEC			101	6,300.00	6,300.00		
	CORRECTION TAPE (5mm x12m)	RSUSA	PB		JAN - DEC			101	1,038.44	1,038.44		
	CUTTER for paper, 18" x 15" Metal Base Trimmer(Heavy Duty)	RSUSA	PB		JAN - DEC			101	3,000.00	3,000.00		
	DATA FILE BOX, made of chipboard, with closed ends (5" x 9" x 15-3/4)	RSUSA	PB		JAN - DEC			101	10,000.00	10,000.00		
	DOCUMENTARY TRAY, 2 Layers, Legal Size, Aluminum	RSUSA	PB		JAN - DEC			101	7,500.00	7,500.00		
	ENVELOPE, Brown Legal size, 100pcs/box	RSUSA	PB		JAN - DEC			101	2,400.00	2,400.00		
	FOLDER, white 14 pts. 9" x 14.5", Legal, 100pcs/box	RSUSA	PB		JAN - DEC			101	2,200.00	2,200.00		
	FOLDER, white, 14 pts 9" x 11.5", Letter, 100pcs/box	RSUSA	PB		JAN - DEC			101	500.00	500.00		
	GLUE, Multi Purpose 473ml/bottle, White	RSUSA	PB		JAN - DEC			101	280.00	280.00		
	Marker, Whiteboard, Refillable(Black), 12 pcs/box	RSUSA	PB		JAN - DEC			101	1,920.00	1,920.00		
	Marker, Whiteboard, Refillable(Blue), 12 pcs/box	RSUSA	PB		JAN - DEC			101	480.00	480.00		
	Marker, Whiteboard, Refillable(Red)	RSUSA	PB		JAN - DEC			101	80.00	80.00		
	PAPER CLIP, Big 50mm, Vinyl Coated	RSUSA	PB		JAN - DEC			101	1,500.00	1,500.00		
	PAPER FASTENER, non-rust metal, 50sets/box	RSUSA	PB		JAN - DEC			101	1,000.00	1,000.00		
	PENCIL #2 with eraser, 12 pcs/box	RSUSA	PB		JAN - DEC			101	1,800.00	1,800.00		
	PENCIL SHARPENER, Single cutterhead, heavy duty	RSUSA	PB		JAN - DEC			101	700.00	700.00		
	PVC Binding Film, Legal 217 x 331 mic. 250	RSUSA	PB		JAN - DEC			101	650.00	650.00		
	PUNCHER, 2-hole(Heavy Duty)	RSUSA	PB		JAN - DEC			101	1,050.00	1,050.00		
	PUSH PINS, Flat head 100pcs/box	RSUSA	PB		JAN - DEC			101	825.00	825.00		
	RECORD BOOK, 300 pages, size 214mm x 278mm	RSUSA	PB		JAN - DEC			101	1,200.00	1,200.00		
	SCISSORS, 6"(Medium size, Heavy duty)	RSUSA	PB		JAN - DEC			101	170.00	170.00		
	SPECIALTY BOARD PAPER 8.5" x 13" Legal Size 220gsm(10pcs/pack)	RSUSA	PB		JAN - DEC			101	325.00	325.00		
	SPECIALTY BOARD PAPER, 8.5" x 11" Letter size, 220 gsm(10pcs/pack)	RSUSA	PB		JAN - DEC			101	275.00	275.00		
	SPIRAL, Plastic (Ring Binder) 1"	RSUSA	PB		JAN - DEC			101	450.00	450.00		
	SPIRAL, Plastic (Ring Binder) 1/4"	RSUSA	PB		JAN - DEC			101	36.00	36.00		
	SPIRAL, Plastic (Ring Binder) 2"	RSUSA	PB		JAN - DEC			101	1,275.00	1,275.00		
	STAPLE WIRE, #35 5,000pcs/box	RSUSA	PB		JAN - DEC			101	1,400.00	1,400.00		

STAPLE WIRE, 23/13 size (heavy duty), 1,000 pcs/box	RSUSA	PB	JAN - DEC	101	2,000.00	2,000.00		
STAPLER, heavy duty, metal, staples type: 24/6. 23/8. 23/10. 23/13, size: app.28 x 6.5 x 18cm / 11.02 x 2.56 x 7.09in	RSUSA	PB	JAN - DEC	101	9,000.00	9,000.00		
STAPLER with remover for staple wire #35	RSUSA	PB	JAN - DEC	101	2,000.00	2,000.00		
TAPE, Double-sided 24mm(1") width	RSUSA	PB	JAN - DEC	101	1,100.00	1,100.00		
Tape,Transparent, 48mm(2") width, usable length 50m	RSUSA	PB	JAN - DEC	101	1,600.00	1,600.00		
THUMB TACKS, No.153, 20g	RSUSA	PB	JAN - DEC	101	350.00	350.00		
TRASH BINS, with cover and pedal for the cover, any color, 8 liters capacity	RSUSA	PB	JAN - DEC	101	360.00	360.00		
TYPEWRITER RIBBON	RSUSA	PB	JAN - DEC	101	400.00	400.00		
BULB, LED, 13 watts, energy saving, no UV emissions	RSUSA	PB	JAN - DEC	101	21,600.00	21,600.00		
ROTATING GLOBE (MAP), 30 cm, PVC material, English language, with holder, with names of all countries and major cities, color: blue	RSUSA	PB	JAN - DEC	101	2,000.00	2,000.00		
<b>Water Expenses</b>					<b>4,700.00</b>	<b>4,700.00</b>		
WATER EXPENSES, for drinking water: 100 containers per year @Php35.00/container; for faucet water: Php100/month x 12 months	RSUSA	Direct Contracting	JAN - DEC	101	4,700.00	4,700.00		
<b>Electricity Expenses</b>					<b>96,000.00</b>	<b>96,000.00</b>		
ELECTRICITY EXPENSES 12 months at Php8,000.00	RSUSA	Direct Contracting	JAN - DEC	101	96,000.00	96,000.00		
<b>Telephone Expenses - Mobile</b>					<b>3,600.00</b>	<b>3,600.00</b>		
TELEPHONE EXPENSES - MOBILE, Communication expenses @Php300.00/month for 1 year	RSUSA	Direct Contracting	JAN - DEC	101	3,600.00	3,600.00		
<b>Internet Subscription Expenses</b>					<b>36,000.00</b>	<b>36,000.00</b>		
INTERNET EXPENSES, internet connectivity @Php3,000.00/month for 1 year subscription to be used for online class	RSUSA	Direct Contracting	JAN - DEC	101	36,000.00	36,000.00		
<b>Cable, Satellite, Telephone and Radio Expenses</b>					<b>3,600.00</b>	<b>3,600.00</b>		
CABLE EXPENSES, subscription for 1 year (@Php300.00/month)	RSUSA	Direct Contracting	JAN - DEC	101	3,600.00	3,600.00		
<b>GRAND TOTAL</b>					<b>393,514.44</b>	<b>393,514.44</b>		

Republic of the Philippines  
Romblon State University  
ROMBLON CAMPUS  
Romblon, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101  
FOR CALENDAR YEAR 2021**

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Travelling Expenses - Local</b>								55,000.00	55,000.00		
	Travel by the Campus Director to the main campus	Romblon Campus	Direct Contracting			JAN - DEC		101	25,000.00	25,000.00		
	Travel for the monitoring of CFLCP (10 pax)	Romblon Campus	Direct Contracting			JAN - DEC		101	30,000.00	30,000.00		
	<b>Training Expenses</b>								522,000.00	522,000.00		
	Seminar-Training on Pedagogical Partnership - January 2022	Romblon Campus	Direct Contracting			JAN - DEC		101	12,000.00	12,000.00		
	Year-end Performance Review and Target Planning - December	Romblon Campus	Direct Contracting			JAN - DEC		101	45,000.00	45,000.00		
	Importance of Corporate Communication and Addressing Aggressive Behavior in School - Seminar - January	Romblon Campus	Direct Contracting			JAN - DEC		101	25,000.00	25,000.00		
	Train the Trainee - Student Mentoring, Planning and Consultation	Romblon Campus	Direct Contracting			JAN - DEC		101	15,000.00	15,000.00		
	School Beautification - fund from Administrative Services	Romblon Campus	Direct Contracting			JAN - DEC		101	20,000.00	20,000.00		
	Seminar-Workshop on Extension Proposal - February	Romblon Campus	Direct Contracting			JAN - DEC		101	15,000.00	15,000.00		
	Thesis Guiding and Data Analysis: A Seminar Workshop - March	Romblon Campus	Direct Contracting			JAN - DEC		101	50,000.00	50,000.00		
	21st Century Professional Developmet Skills, Planning and Consultation - 3 day Seminar-Workshop - May	Romblon Campus	Direct Contracting			JAN - DEC		101	120,000.00	120,000.00		
	BSED and BEED Accreditation - June	Romblon Campus	Direct Contracting			JAN - DEC		101	120,000.00	120,000.00		
	Module, Syllabus Making and Compilation - August	Romblon Campus	Direct Contracting			JAN - DEC		101	20,000.00	20,000.00		
	Teachers' Day - October	Romblon Campus	Direct Contracting			JAN - DEC		101	30,000.00	30,000.00		
	Seminar-Workshop Action Research - November	Romblon Campus	Direct Contracting			JAN - DEC		101	50,000.00	50,000.00		
	<b>Water Expenses</b>								20,400.00	20,400.00		
	Water expenses	Romblon Campus	Direct Contracting			JAN - DEC		101	20,400.00	20,400.00		
	<b>Electricity Expenses</b>								168,000.00	168,000.00		
	Electricity Expenses	Romblon Campus	Direct Contracting			JAN - DEC		101	168,000.00	168,000.00		
	<b>Telephone Expenses - Mobile</b>								116,400.00	116,400.00		
	Telephone Expenses - Mobile ( <i>Mobile &amp; Internet Load</i> )	Romblon Campus	Direct Contracting			JAN - DEC		101	116,400.00	116,400.00		
	<b>Internet Subscription Expenses</b>								116,200.00	116,200.00		
	Internet expenses	Romblon Campus	Direct Contracting			JAN - DEC		101	116,200.00	116,200.00		
	<b>GRAND TOTAL</b>								<b>998,000.00</b>	<b>998,000.00</b>		

Republic of the Philippines  
 Romblon State University  
 SANTA MARIA CAMPUS  
 Santa Maria, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
 FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Electricity Expenses</b>								<b>110,000.00</b>	<b>110,000.00</b>	<b>110,000.00</b>	
	Electric Bill	RSU. STA. MARIA	DC	JAN - DEC			101	100,000.00	100,000.00			
	Installation of Wirings for ceiling fans	RSU. STA. MARIA	DC	JAN - DEC			101	10,000.00	10,000.00			
	<b>Repair and Maintenance-School Buildings</b>							<b>160,000.00</b>	<b>160,000.00</b>	<b>160,000.00</b>		
	Repainting of Classrooms	RSU. STA. MARIA	BIDDING	JAN - DEC			101	100,000.00	100,000.00			
	Repair and Maintenance of Equipment	RSU. STA. MARIA	BIDDING	JAN - DEC			101	60,000.00	60,000.00			
	<b>GRAND TOTAL</b>							<b>270,000.00</b>	<b>270,000.00</b>	<b>270,000.00</b>		

Republic of the Philippines  
 Romblon State University  
 SAN AGUSTIN CAMPUS  
 San Agustin, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
 FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Travelling Expenses - Local								150,000.00	150,000.00		
	Travelling Expenses-Local	RSU-SAG	Reimbursement/CA		JAN -DEC			101	150,000.00	150,000.00		
	<b>Water Expenses</b>								<b>26,400.00</b>	<b>26,400.00</b>		
	Metered Water (for utility used)	RSU-SAG	Direct Contracting		JAN -DEC			101	2,400.00	2,400.00		
	Drinking Water	RSU-SAG	Direct Contracting		JAN -DEC			101	24,000.00	24,000.00		
	<b>Electricity Expenses</b>								<b>240,000.00</b>	<b>240,000.00</b>		
	Electricity	RSU-SAG	Direct Contracting		JAN -DEC			101	240,000.00	240,000.00		
	<b>Repair and Maintenance-School Buildings</b>								<b>40,000.00</b>	<b>40,000.00</b>		
	Campus Electrical Inspection	RSU-SAG	Direct Contracting		JAN -DEC			101	40,000.00	40,000.00		
	<b>GRAND TOTAL</b>								<b>456,400.00</b>	<b>456,400.00</b>		

Republic of the Philippines  
Romblon State University  
SAN FERNANDO CAMPUS  
San Fernando, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Travelling Expenses - Local								90,000.00	90,000.00		
	Local Travel (5 persons - Faculty)	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	50,000.00	50,000.00		
	Local Travel (3 persons - Students)	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	30,000.00	30,000.00		
	Module distribution and retrieval expenses	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	10,000.00	10,000.00		
	Water Expenses								12,000.00	12,000.00		
	Drinking water expenses	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	6,000.00	6,000.00		
	Metered water supply	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	6,000.00	6,000.00		
	Electricity Expenses								480,000.00	480,000.00		
	Electric Power Bill	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	480,000.00	480,000.00		
	Rewards/Incentives								195,000.00	195,000.00		
	Honoraria (Graduate Studies)	RSU-SAN FDO.	Direct Contracting		JAN -DEC			101	195,000.00	195,000.00		
	<b>GRAND TOTAL</b>								<b>777,000.00</b>	<b>777,000.00</b>		

Republic of the Philippines  
Romblon State University  
SANTA FE CAMPUS  
Santa Fe, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Travelling Expenses - Local								150,000.00	150,000.00		
	Local Travel (10 individuals)	RSU-SANTA FE	Direct Contracting	JAN -DEC				101	150,000.00	150,000.00		
	Water Expenses								6,000.00	6,000.00		
	Water Bill	RSU-SANTA FE	Direct Contracting	JAN -DEC				101	6,000.00	6,000.00		
	Electricity Expenses								36,000.00	36,000.00		
	Electric Bill	RSU-SANTA FE	Direct Contracting	JAN -DEC				101	36,000.00	36,000.00		
	<b>GRAND TOTAL</b>								<b>192,000.00</b>	<b>192,000.00</b>		

Republic of the Philippines  
Romblon State University  
CAJIDIOCAN CAMPUS  
Cajidiocan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	<b>Water Expenses</b>								6,720.00	6,720.00		
	(35.00/gallon x 4 gallon/week x 4 weeks x 12 months)	RSU-CAJ	Direct Contracting	JAN- DEC				101	6,720.00	6,720.00		
	<b>Electricity Expenses</b>								72,000.00	72,000.00		
	(10000.00/month x 12 month)	RSU-CAJ	Direct Contracting	JAN- DEC				101	72,000.00	72,000.00		
	<b>Representation Expenses</b>								50,000.00	50,000.00		
	Representation Expense	RSU-CAJ	Direct Contracting	JAN- DEC				101	50,000.00	50,000.00		
	<b>Transportation and Delivery expenses</b>								25,000.00	25,000.00		
	Transportation and Delivery Expense	RSU-CAJ	Direct Contracting	JAN- DEC				101	25,000.00	25,000.00		
	<b>Repair and Maintenance-School Buildings</b>								1,235,000.00	1,235,000.00		
	Repainting of Administration building (Roof and classrooms)	RSU-CAJ	PB	JAN - DEC				101	500,000.00	500,000.00		
	Repair of Gutter of the Covered Court destroyed by typhoon	RSU-CAJ	PB	JAN - DEC				101	235,000.00	235,000.00		
	Academic Building Ceiling Repair	RSU-CAJ	PB	JAN - DEC				101	500,000.00	500,000.00		
	<b>GRAND TOTAL</b>								<b>1,388,720.00</b>	<b>1,388,720.00</b>		

Republic of the Philippines  
Romblon State University  
CALATRAVA CAMPUS  
Calatrava, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2021

MFO1: HIGHER EDUCATION SERVICES

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
	<b>MOOE</b>											
	Travelling Expenses - Local								79,600.00	79,600.00		
	TRAVELLING ALLOWANCE-----Attendance to Training and Seminars of Faculty and Staff (2 Faculty or Staff x 3 local trainings or seminars per year x Php10,000.00/travel or seminars)	RSU-CAL	Direct Contracting		JAN - DEC			101	59,600.00	59,600.00		
	TRAVELLING ALLOWANCE(Local travel-Calatrava to main Campus and vice versa) 40x 500=20,000	RSU-CAL	Direct Contracting		JAN - DEC			101	20,000.00	20,000.00		
	Water Expenses								11,380.00	11,380.00		
	Water Expenses(1000/monthx12months)	RSU-CAL	Direct Contracting		JAN - DEC			101	11,380.00	11,380.00		
	Representation Expenses								20,000.00	20,000.00		
	REPRESENTATION ALLOWANCE1/ Quarter x 5)	RSU-CAL	Direct Contracting		JAN - DEC			101	20,000.00	20,000.00		
	<b>GRAND TOTAL</b>								110,980.00	110,980.00	-	