

Republic of the Philippines  
Romblon State University  
EXTENSION AND TECHNICAL ADVISORY SERVICES OFFICE  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2022

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	<b>MOOE</b>											
MFO4	<b>Training Expenses</b>								<b>300,000.00</b>	<b>300,000.00</b>		
MFO4	In-house Review	ETAS	Direct Contracting		JANUARY - DECEMBER		101			100,000.00		
MFO4	Training on Various Activity/Program	ETAS	Direct Contracting		JANUARY - DECEMBER		101			200,000.00		
MFO4	<b>Travelling Expenses - Local</b>								<b>300,000.00</b>	<b>300,000.00</b>		
MFO4	ETASO Staff travel to San Fernando, Romblon	ETAS	Direct Contracting		JANUARY - DECEMBER		101			100,000.00		
MFO4	ETASO Staff travel to Romblon, Romblon	ETAS	Direct Contracting		JANUARY - DECEMBER		101			75,000.00		
MFO4	Local Travel for Project	ETAS	Direct Contracting		JANUARY - DECEMBER		101			50,000.00		
MFO4	ETASO Staff travel to Cajidiocan	ETAS	Direct Contracting		JANUARY - DECEMBER		101			75,000.00		
MFO4	<b>Travelling Expenses - Foreign</b>								<b>50,000.00</b>	<b>50,000.00</b>		
MFO4	Benchmarking and Presentations	ETAS	Direct Contracting		JANUARY - DECEMBER		101			50,000.00		
MFO4	<b>Office Supplies Expenses</b>								<b>110,151.00</b>	<b>110,151.00</b>		
MFO4	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			1,284.00		
MFO4	Clip Binder, Back Fold, 2" (12 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			1,550.00		
MFO4	Correction Tape (24 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			5,748.00		
MFO4	Cutter 6", heavy duty for paper	ETAS	Bidding		JANUARY-MARCH		101			660.00		
MFO4	Envelope, expanding , Kraft, Legal size with garter	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Envelope, Brown Legal size	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Envelope, Brown Letter size	ETAS	Bidding		JANUARY-MARCH		101			450.00		
MFO4	Envelope, Mailing 80gsm, 105mm x 241mm Long	ETAS	Bidding		JANUARY-MARCH		101			300.00		
MFO4	Folder, White, Legal Size	ETAS	Bidding		JANUARY-MARCH		101			1,500.00		
MFO4	Ink, Stamp Pad, Purple or Violet, 50ml	ETAS	Bidding		JANUARY-MARCH		101			70.00		
MFO4	Marker, Permanent, Refillable, Broad (Black)	ETAS	Bidding		JANUARY-MARCH		101			1,650.00		
MFO4	Marker, Permanent, Refillable, Broad (Blue)	ETAS	Bidding		JANUARY-MARCH		101			1,100.00		
MFO4	Marker, Permanent, Refillable, Broad (Red)	ETAS	Bidding		JANUARY-MARCH		101			550.00		
MFO4	Marker, Whiteboard, Refillable fine (Black)	ETAS	Bidding		JANUARY-MARCH		101			1,440.00		
MFO4	Neon Colored papers, assorted Legal 8.5" x 13"	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Paper, Bond, 8.27" x 11.69", A4 Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			14,250.00		
MFO4	Paper, Bond, 8.5" x 11", Letter Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			21,520.00		
MFO4	Paper, Bond, 8.5" x 13", Legal Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			23,760.00		
MFO4	Paper Clip, Big 50mm, Vinyl Coated	ETAS	Bidding		JANUARY-MARCH		101			600.00		
MFO4	Paper Clip, Small 28mm Vinyl Coated	ETAS	Bidding		JANUARY-MARCH		101			525.00		
MFO4	Paper Fastener, Plastic Coated 50 sets/ box	ETAS	Bidding		JANUARY-MARCH		101			260.00		

MFO4	Paper Highlighter/Marker (Assorted Color) 12 Pcs.	ETAS	Bidding	JANUARY-MARCH	101		1,170.00		
MFO4	Paste with Spreader, 200g	ETAS	Bidding	JANUARY-MARCH	101		220.00		
MFO4	Pencil #2 with Eraser (12 Pcs.)	ETAS	Bidding	JANUARY-MARCH	101		1,500.00		
MFO4	Photopaper, Glossy A4 Size 220 gsm (10pcs/pack)	ETAS	Bidding	JANUARY-MARCH	101		3,400.00		
MFO4	Plastic Cover (Acetate/PVC), Legal Size	ETAS	Bidding	JANUARY-MARCH	101		1,520.00		
MFO4	Professional Journals	ETAS	Bidding	JANUARY-MARCH	101		3,000.00		
MFO4	Push Pin, Flathead (100 Pcs)	ETAS	Bidding	JANUARY-MARCH	101		465.00		
MFO4	Scissor 6", Large Size	ETAS	Bidding	JANUARY-MARCH	101		184.00		
MFO4	Scissor 6", Medium Size	ETAS	Bidding	JANUARY-MARCH	101		160.00		
MFO4	Sticky Note, 1 1/2" x 2"	ETAS	Bidding	JANUARY-MARCH	101		400.00		
MFO4	Sticky Note, 3" x 3"	ETAS	Bidding	JANUARY-MARCH	101		550.00		
MFO4	Specialty Board Paper, A4 Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,250.00		
MFO4	Specialty Board Paper, Legal Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,350.00		
MFO4	Specialty Board Paper, Letter Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,150.00		
MFO4	Spiral, Plastic (Ring Binder) 1"	ETAS	Bidding	JANUARY-MARCH	101		1,200.00		
MFO4	Spiral, Plastic (Ring Binder) 1/2"	ETAS	Bidding	JANUARY-MARCH	101		540.00		
MFO4	Spiral, Plastic (Ring Binder) 1/4"	ETAS	Bidding	JANUARY-MARCH	101		340.00		
MFO4	Spiral, Plastic (Ring Binder) 2"	ETAS	Bidding	JANUARY-MARCH	101		1,000.00		
MFO4	Spiral, Plastic(Ring Binder) 1 1/2"	ETAS	Bidding	JANUARY-MARCH	101		750.00		
MFO4	Stamping Pad Ink (Purple/Violet), 30ml	ETAS	Bidding	JANUARY-MARCH	101		75.00		
MFO4	Stamping Pad Ink (Blue), 30ml	ETAS	Bidding	JANUARY-MARCH	101		75.00		
MFO4	Stamping Pad	ETAS	Bidding	JANUARY-MARCH	101		95.00		
MFO4	Sticker Paper, A4 Size 100 gsm (10 pcs/pack)	ETAS	Bidding	JANUARY-MARCH	101		1,000.00		
MFO4	Stapler with Remover, standard	ETAS	Bidding	JANUARY-MARCH	101		400.00		
MFO4	Stapler Wire No. 35	ETAS	Bidding	JANUARY-MARCH	101		290.00		
MFO4	Sharpener, Single cutterhead, heavy duty	ETAS	Bidding	JANUARY-MARCH	101		250.00		
MFO4	Sign Pen, Blue, liquid/ gel ink, 0.5 needle tip	ETAS	Bidding	JANUARY-MARCH	101		3,510.00		
MFO4	Tape Dispenser, Heavy duty for 1" tape	ETAS	Bidding	JANUARY-MARCH	101		150.00		
MFO4	Tape, Double Sided, 24mm (1") Width	ETAS	Bidding	JANUARY-MARCH	101		700.00		
MFO4	Tape, Masking 24mm(1") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		650.00		
MFO4	Tape, Masking 48mm(2") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		900.00		
MFO4	Tape, Packaging 48mm(2"), width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		450.00		
MFO4	Tape,Transparent 24mm(1") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		650.00		
MFO4	Tape,Transparent, 48mm(2") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		510.00		
MFO4	Thumbtacks No.153, 20g	ETAS	Bidding	JANUARY-MARCH	101		80.00		
MFO4	Water Expenses					100,000.00	100,000.00		
MFO4	Water Bill of Extension Building (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		100,000.00		
MFO4	Electricity Expenses					250,000.00	250,000.00		
MFO4	Electricity Bill of Extension Building (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		250,000.00		
MFO4	Postage and Deliveries					50,000.00	50,000.00		
MFO4	Postages and Delivery fees for extension related transactions (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		50,000.00		
MFO4	Telephone Expenses - Mobile					120,000.00	120,000.00		
MFO4	Cell Cards/Online Load for Extension Staff and Coordinators	ETAS	Bidding	JANUARY-DECEMBER	101		120,000.00		
MFO4	Representation Expenses					120,000.00	120,000.00		

MFO4	Snacks for official meetings for one year	ETAS	Endorsement-Based	JANUARY-DECEMBER	101		120,000.00		
MFO4	Transportation and Delivery expenses					<b>50,000.00</b>	<b>50,000.00</b>		
MFO4	Transport and Delivery of Extension related stuff such as certificates and documents, honoraria to be deposited to other banks	ETAS	Direct Contracting	JANUARY-DECEMBER	101		50,000.00		
MFO4						<b>1,450,151.00</b>	<b>1,450,151.00</b>		

Republic of the Philippines  
Romblon State University  
EXTENSION AND TECHNICAL ADVISORY SERVICES OFFICE  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 164**  
FOR CALENDAR YEAR 2022

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	<b>MOOE</b>											
MFO4	<b>Training Expenses</b>								<b>400,000.00</b>	<b>400,000.00</b>		
MFO4	Training on Capacity Building Activities for Extension Coordinators	ETAS	Direct Contracting	JANUARY - DECEMBER				164		225,000.00		
MFO4	Training on Extension Appreciation Course/ Orientation for Newly hired (Junior Faculty)	ETAS	Direct Contracting	JANUARY - DECEMBER				164		50,000.00		
MFO4	Training on Extension Reorientation/Retooling Trainings for Senior Faculty	ETAS	Direct Contracting	JANUARY - DECEMBER				164		50,000.00		
MFO4	In-house Review	ETAS	Direct Contracting	JANUARY - DECEMBER				164		50,000.00	50,000.00	
MFO4	Training on Various Activity/Program	ETAS	Direct Contracting	JANUARY - DECEMBER				164		25,000.00	25,000.00	
MFO4	<b>Travelling Expenses - Foreign</b>								<b>200,000.00</b>	<b>200,000.00</b>		
MFO4	Benchmarking and Presentations	ETAS	Direct Contracting	JANUARY - DECEMBER				164		200,000.00	200,000.00	
MFO4	<b>Office Supplies Expenses</b>								<b>11,588.00</b>	<b>11,588.00</b>		
MFO4	Ball pen, 0.7mm, Ballpoint, Black (12Pcs.)	ETAS	Bidding	JANUARY-MARCH				164		1,032.00		
MFO4	Ball pen, 0.7mm, Ballpoint, Blue (12Pcs.)	ETAS	Bidding	JANUARY-MARCH				164		1,032.00		
MFO4	Ball pen, 0.7mm, Ballpoint, Red (12Pcs.)	ETAS	Bidding	JANUARY-MARCH				164		258.00		
MFO4	Calculator, 12 digits	ETAS	Bidding	JANUARY-MARCH				164		990.00		
MFO4	Certificate Holder, Legal Size	ETAS	Bidding	JANUARY-MARCH				164		2,400.00		
MFO4	Certificate Holder, Letter Size	ETAS	Bidding	JANUARY-MARCH				164		1,400.00		
MFO4	Class Record 5 1/2"x11", 30lvs.	ETAS	Bidding	JANUARY-MARCH				164		210.00		
MFO4	Clip, Binder, backfold, 0.5", 12pcs/box	ETAS	Bidding	JANUARY-MARCH				164		1,350.00		
MFO4	Clip, Binder, backfold, 1", 12pcs/box	ETAS	Bidding	JANUARY-MARCH				164		1,500.00		
MFO4	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	ETAS	Bidding	JANUARY-MARCH				164		1,416.00		
MFO4	<b>ICT Supplies</b>								<b>41,030.00</b>	<b>41,030.00</b>		
MFO4	Ink, Original, 1 set CMYK Genuine Inks for Epson L6	ETAS	Bidding	JANUARY-MARCH				164		5,100.00		
MFO4	Ink for Printer (Black) Universal 1lit/color (Refill)	ETAS	Bidding	JANUARY-MARCH				164		680.00		
MFO4	Ink for Printer (Cyan) Universal 1lit/color (Refill)	ETAS	Bidding	JANUARY-MARCH				164		700.00		
MFO4	Ink for Printer (Magenta) Universal 1lit/color (Refill)	ETAS	Bidding	JANUARY-MARCH				164		700.00		
MFO4	Ink for Printer (Yellow) Universal 1lit/color (Refill)	ETAS	Bidding	JANUARY-MARCH				164		700.00		
MFO4	Wifi Dangle	ETAS	Bidding	JANUARY-MARCH				164		4,250.00		
MFO4	Extension cord (10 gang universal outlet) Heavy duty	ETAS	Bidding	JANUARY-MARCH				164		3,000.00		
MFO4	External Hard Drive 5TB, USB 3.0	ETAS	Bidding	JANUARY-MARCH				164		15,000.00		
MFO4	Microphone Headset	ETAS	Bidding	JANUARY-MARCH				164		4,000.00		
MFO4	Ringlight	ETAS	Bidding	JANUARY-MARCH				164		2,000.00		
MFO4	Flash Drive 32GB capacity USB 3.0 Plug and Play	ETAS	Bidding	JANUARY-MARCH				164		4,900.00		
MFO4	<b>Semi-Expendable Exp. - Machinery &amp; Equipment</b>											
MFO4	<b>Office Equipment</b>								<b>23,180.00</b>	<b>23,180.00</b>		
MFO4	Floor Standing Fan	ETAS	Bidding	JANUARY-MARCH				164		4,680.00		

MFO4	Laminating machine	ETAS	Bidding	JANUARY-MARCH	164		3,500.00	
MFO4	Ring Binder (dual handle)	ETAS	Bidding	JANUARY-MARCH	164		15,000.00	
MFO4	<b>Semi-Expendable Expenses - Fur., Fix. &amp; Books</b>						<b>22,500.00</b>	<b>22,500.00</b>
MFO4	Computer Table (4ft. Height) laminated	ETAS	Bidding	JANUARY-MARCH	164		2,500.00	
MFO4	Sofa (Black, fabric)	ETAS	Bidding	JANUARY-MARCH	164		20,000.00	
MFO4	<b>Other Supplies and Materials Expenses</b>						<b>78,140.00</b>	<b>78,140.00</b>
MFO4	Wall clock (digital)	ETAS	Bidding	APRIL-JUNE	164		4,000.00	
MFO4	Air Freshener, Disinfectant Spray, 510g.,		Bidding	JANUARY-MARCH	164		13,000.00	
MFO4	Alcohol Non-Contact Dispenser	ETAS	Bidding	JANUARY-MARCH	164		3,000.00	
MFO4	Antibacterial Hand Soap, Liquid, 500 ml.	ETAS	Bidding	JANUARY-MARCH	164		2,050.00	
MFO4	Alcohol, Isopropyl, w/ spray, 300ml, total defense, 5-in-1 protection total defense	ETAS	Bidding	JANUARY-MARCH	164		1,000.00	
MFO4	Broom Soft (Tambo) weight, lightweight and durable, 3M	ETAS	Bidding	JANUARY-MARCH	164		1,250.00	
MFO4	Broom Stick (Ting-ting)	ETAS	Bidding	JANUARY-MARCH	164		750.00	
MFO4	Curtain with ring holes (3 pcs. In a set, 215cm heightx 150cm width),(mint green,gray, powder pink, sky blue colors)	ETAS	Bidding	JANUARY-MARCH	164		2,400.00	
MFO4	Detergent Powder 4000g/bag, professional, removes 99.9% of germs and virus	ETAS	Bidding	JANUARY-MARCH	164		5,000.00	
MFO4	Dishwashing Liquid, 495 ml,dishwashing liquid, hypoallergenic	ETAS	Bidding	JANUARY-MARCH	164		1,000.00	
MFO4	Disinfecting Bleach, gallon	ETAS	Bidding	JANUARY-MARCH	164		2,000.00	
MFO4	Doormat, Cotton, black/gray color	ETAS	Bidding	JANUARY-MARCH	164		600.00	
MFO4	Floor mop with Mop wringler, tsunami spin, grap/black/dark brown	ETAS	Bidding	JANUARY-MARCH	164		2,000.00	
MFO4	Garbage Bag, Large 10pcs/roll	ETAS	Bidding	JANUARY-MARCH	164		2,000.00	
MFO4	Glass Cleaning Solution	ETAS	Bidding	JANUARY-MARCH	164		1,000.00	
MFO4	Insect Spray, multi-insect killer water-based, 500 ml	ETAS	Bidding	JANUARY-MARCH	164		3,000.00	
MFO4	Isopropyl Alcohol, 500 ml, pump, green bottle, w/ moisturizer	ETAS	Bidding	JANUARY-MARCH	164		2,000.00	
MFO4	Hand Sanitizer, w/ moisturizer, 500 ml.	ETAS	Bidding	JANUARY-MARCH	164		15,000.00	
MFO4	Mop w/ bucket cutting squeeze for wash floor sweep system 180deg, gray,	ETAS	Bidding	JANUARY-MARCH	164		800.00	
MFO4	Muriatic Acid 1000ml	ETAS	Bidding	JANUARY-MARCH	164		90.00	
MFO4	Pen Holder, Professional, w/ provision for clips, stapler, etc	ETAS	Bidding	JANUARY-MARCH	164		3,000.00	
MFO4	Rags, (all cotton)	ETAS	Bidding	JANUARY-MARCH	164		200.00	
MFO4	Rotatable Scraper/Mop Broom for Glass Windows with 20 refills	ETAS	Bidding	JANUARY-MARCH	164		2,000.00	
MFO4	Tissue 2-ply (12 rolls/pack)	ETAS	Bidding	JANUARY-MARCH	164		9,400.00	
MFO4	Toilet Bowl Brush, Heavy Duty, White, at least 2ft long, durable	ETAS	Bidding	JANUARY-MARCH	164		400.00	
MFO4	Toilet Cleaner, Ultra Thick, 900 ml	ETAS	Bidding	JANUARY-MARCH	164		1,200.00	
MFO4	<b>Medical, Dental and Laboratory Supplies Expenses</b>						<b>1,750.00</b>	<b>1,750.00</b>
MFO4	Face Mask	ETAS	Bidding	APRIL-JUNE	164		750.00	
MFO4	Digital Non-Contact Thermometer	ETAS	Bidding	APRIL-JUNE	164		1,000.00	
MFO4	<b>Semi-Expendable Exp. - Machinery &amp; Equipment</b>				164			
MFO4	<b>Telephone Expenses - Landline</b>						<b>24,400.00</b>	<b>24,400.00</b>
MFO4	Telephone Bill Expenses (12 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	164		20,400.00	
MFO4	Telephone Unit	ETAS	Direct Contracting	JANUARY-MARCH	164		4,000.00	
MFO4	<b>Internet Subscription Expenses</b>						<b>42,000.00</b>	<b>42,000.00</b>
MFO4	Internet subscription expense (12 months)	ETAS	Bidding	JANUARY-DECEMBER	164		42,000.00	
MFO4	<b>Research, Exploration and Development Expenses</b>						<b>1,500,000.00</b>	<b>1,500,000.00</b>

MFO4	Various Extension Proposals from Different Colleges/Units	ETAS	Proposal-based	JANUARY-DECEMBER	164		1,500,000.00		
MFO4	Labor and Wages						700,000.00	700,000.00	
MFO4	Administrative Assistant of Extension	ETAS	Direct Contracting	JANUARY-DECEMBER	164		264,400.00		
MFO4	Secretary of Extension Director	ETAS	Direct Contracting	JANUARY-DECEMBER	164		132,000.00		
MFO4	Extension Aide	ETAS	Direct Contracting	JANUARY-DECEMBER	164		105,600.00		
MFO4	Secretary of VPREDi	ETAS	Direct Contracting	JANUARY-DECEMBER	164		66,000.00		
MFO4	Budget Officer	ETAS	Direct Contracting	JANUARY-DECEMBER	164		132,000.00		
MFO4	Transportation and Delivery expenses						5,040.00	5,040.00	
MFO4	Transport and Delivery of Extension related stuff such as certificates and documents, honoraria to be deposited to other banks	ETAS	Direct Contracting	JANUARY-DECEMBER	164		5,040.00		
MFO4	Capital outlay								
MFO4	ICT Equipment						324,745.00	324,745.00	
MFO4	DSLR (Camera)	ETAS	Bidding	APRIL-JUNE	164			45,000.00	
MFO4	Epson L1800 A3 Photo Ink Tank Printer	ETAS	Bidding	APRIL-JUNE	164			35,745.00	
MFO4	Printer, scanner, photocopier	ETAS	Bidding	APRIL-JUNE	164			44,000.00	
MFO4	Desktop Computer	ETAS	Bidding	APRIL-JUNE	164			100,000.00	
MFO4	ASUS Laptop 14 X409JB-BV068T Core i3	ETAS	Bidding	JANUARY-MARCH	164			100,000.00	
MFO4	Vehicles						2,500,000.00	2,500,000.00	
MFO4	Van	ETAS	Bidding	JANUARY-MARCH	164			2,500,000.00	
MFO4							5,874,373.00	3,049,628.00	2,824,745.00

Republic of the Philippines  
Romblon State University  
REDI- SENTRO NG WIKA AT KULTURA  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 101**  
FOR CALENDAR YEAR 2022

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	<b>MOOE</b>											
MFO4	<b>Office Supplies Expenses</b>								<b>14,849.00</b>	<b>14,849.00</b>		
MFO4	File Arch w/ lever arm 76mmx230mmx380mm, Legal size	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		10,000.00		
MFO4	Paper, Bond, A4 Size, 210mm x 297mm, 70gsm	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		1,000.00		
MFO4	Paper, Bond, 8.5" x 13", Legal size, subs. 20, Ultra White	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		1,000.00		
MFO4	Photopaper, Glossy A4 Size 220 gsm (10pcs/pack)	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		480.00		
MFO4	Record Book 300 pages, size 214mm x 278mm	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		190.00		
MFO4	Sign Pen, black, liquid/gel ink, 0.5mm needle tip	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		780.00		
MFO4	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		780.00		
MFO4	Specialty paper 8.5" x 13" Legal size (10pcs/pack)	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		130.00		
MFO4	Staple wire #35 5,000pcs	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		50.00		
MFO4	Marker, Permanent, Refillable, Broad (Black)	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		131.00		
MFO4	Pencil, Monggol 2 with Eraser (12 pcs)	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		143.00		
MFO4	Stamp Pad	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		91.00		
MFO4	Stamp Pad Ink, (Purple/Violet) 30ml	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				101		74.00		
MFO4									<b>14,849.00</b>	<b>14,849.00</b>		

Republic of the Philippines  
Romblon State University  
REDI- SENTRO NG WIKA AT KULTURA  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN FUND 164**  
FOR CALENDAR YEAR 2022

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	<b>MOOE</b>											
MFO4	<b>ICT Supplies</b>								<b>11,700.00</b>	<b>11,700.00</b>		
MFO4	External Hard Drive 1TB, USB 3.0	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		5,500.00		
MFO4	Flash Drive 60GB capacity USB 3.0 Plug and Play	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		2,400.00		
MFO4	Ink for Printer Epson Genuine (Black) 70 ml./btl.	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		700.00		
MFO4	Ink for Printer Epson Genuine (Cyan) 70 ml./btl.	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		700.00		
MFO4	Ink for Printer Epson Genuine (Magenta) 70 ml./btl.	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		700.00		
MFO4	Ink for Printer Epson Genuine (Yellow) 70 ml./btl.	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		700.00		
MFO4	DVD - RW (No Case)	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH				164		1,000.00		
MFO4	<b>Semi-Expendable Exp. - Machinery &amp; Equipment</b>											
MFO4	<b>ICT Equipment</b>								<b>62,000.00</b>	<b>62,000.00</b>		
MFO4	450 Mbps Multi-mode Wi-Fi Router	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH						2,000.00		



MFO4	Desktop Computer, Model: 3671 Intel Core i5-9400/8GB/1TB/2GB/ GeForce 1030/Windows 10 w/ 23-inch Monitor, Tech Specs: Processor: 8th Generation Intel Core i5- 6400 processor 2.8 GHz(6M Cache, up to 4.0 GHz, memory:8GB Single Channel DDR3L 1600MHZ(8GB x 1), Hard Drive:1 TB 7200 rpm SATA 6Gb/s Hard Drive Graphics:NVIDIA GeForce 1030 2GB GDDR5, Optical Drive: Tray Load DVD Drive(Reads and Writes to DVD/CD) Keyboard: KB216 Wired Keyboard Black Display:23- INCH S2319H Display Mouse: Optical Mouse-MS116- Black Software: Pre-installed McAfee Security Center 15 Month Subscription, Operating System: Windows 10 Home(64 bit) Single Language English, Warranty: 1 Yr Pro Support:NBD onsite Service Ph Ports & Slots; 1. Power Button 2. 5-in-1 Multi-Card reader  3. Audio Combo jack 4. (2) USB 3.0 ports  5. Optical Drive   6. Air vent  7. Line in/out & mic  8. VGA  9.HDMI  10.(4) USB 2.0 ports  11. Ethernet port	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		60,000.00		
MFO4	<b>Printing Equipment</b>						<b>15,000.00</b>	<b>15,000.00</b>	
MFO4	Printer, Printer Type: Print, Scan, Copy, Fax with ADF, Copy Quality: Draft/Standard/Best Quality, Maximum Copies for Stand Alone: 99 Copies, Reduction/Enlargement: 25-400%, Auto Fit Function, Maximum Copy Resolution: 600 x 600 dpi, Maximum Copy Size: Legal, ISO 29183, A4 Simplex Flatbed (Black/colour): Up to 7.7 ipm/3.8 ipm	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		15,000.00		
MFO4	<b>Semi-Expendable Expenses - Fur., Fix. &amp; Books</b>						<b>17,500.00</b>	<b>17,500.00</b>	<b>17,500.00</b>
MFO4	GLASS SWING DOOR CABINET Cabinet with glass / Storage Cabinet High Cabinet Office Cabinet, Open Storage, Cabinets, Locking, Adjustable Shelves, book case with doors, Dimension: W 900mm x D 400mm x 1850 mm, Key lock with 2 keys, 4 adjustable shelves .inside(with reinforcing rib), 2 swing glass doors	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		9,000.00		
MFO4	Chair, executive, long back with armrest	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		8,500.00		
MFO4	<b>Other Supplies and Materials Expenses</b>						<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>
MFO4	Bulb, LED 60watts	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		2,000.00		
MFO4	Air Purifier, 51 cm x 32.5 cm x 17.2 cm	Sentro ng Wika at Kultura	Public Bidding	JANUARY - MARCH	164		5,000.00		
MFO4	<b>Labor and Wages</b>						<b>140,400.00</b>	<b>140,400.00</b>	<b>140,400.00</b>
MFO4	Job Order (1)	Sentro ng Wika at Kultura	Direct Contracting	JANUARY - MARCH	164		140,400.00		
MFO4							<b>253,600.00</b>	<b>253,600.00</b>	

<b>MF04</b>	
ETAS	8,824,524.00
SENTRO NG WIKA AT KULTURA	268,449.00
<b>GRAND TOTAL</b>	<b>9,092,973.00</b>

Republic of the Philippines  
Romblon State University  
Odiongan, Romblon

**ANNUAL PROCUREMENT PLAN  
FOR CALENDAR YEAR 2022**

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	<b>MOOE</b>											
MFO4	Training Expenses	ETAS	Direct Contracting	JANUARY - DECEMBER					700,000.00	700,000.00		
MFO4	Travelling Expenses - Local	ETAS	Direct Contracting	JANUARY - DECEMBER					300,000.00	300,000.00		
MFO4	Travelling Expenses - Foreign	ETAS	Direct Contracting	JANUARY - DECEMBER					250,000.00	250,000.00		
MFO4	Office Supplies Expenses	Various	Bidding	JANUARY-MARCH					136,588.00	136,588.00		
MFO4	ICT Supplies	Various	Bidding	JANUARY-MARCH					52,730.00	52,730.00		
MFO4	Semi-Expendable Exp. - Machinery & Equipment											
MFO4	ICT Equipment	Sentro ng Wika at Kultura							62,000.00	62,000.00		
MFO4	Office Equipment	ETAS	Bidding	JANUARY-MARCH					23,180.00	23,180.00		
MFO4	Printing Equipment	Sentro ng Wika at Kultura							15,000.00	15,000.00		
MFO4	Semi-Expendable Expenses - Fur., Fix. & Books	Various	Bidding	JANUARY-MARCH					40,000.00	40,000.00		
MFO4	Other Supplies and Materials Expenses	Various	Bidding	JANUARY-MARCH					85,140.00	85,140.00		
MFO4	Water Expenses	ETAS	Direct Contracting	JANUARY-DECEMBER					100,000.00	100,000.00		
MFO4	Electricity Expenses	ETAS	Direct Contracting	JANUARY-DECEMBER					250,000.00	250,000.00		
MFO4	Medical, Dental and Laboratory Supplies Expenses	ETAS	Bidding	APRIL-JUNE					1,750.00	1,750.00		
MFO4	Semi-Expendable Exp. - Machinery & Equipment											
MFO4	Postage and Deliveries	ETAS	Direct Contracting	JANUARY-DECEMBER					50,000.00	50,000.00		
MFO4	Telephone Expenses - Landline	ETAS	Direct Contracting	JANUARY-DECEMBER					24,400.00	24,400.00		
MFO4	Telephone Expenses - Mobile	ETAS	Bidding	JANUARY-DECEMBER					120,000.00	120,000.00		
MFO4	Internet Subscription Expenses	ETAS	Bidding	JANUARY-DECEMBER					42,000.00	42,000.00		
MFO4	Research, Exploration and Development Expenses	ETAS	Proposal-based	JANUARY-DECEMBER					3,000,000.00	3,000,000.00		
MFO4	Labor and Wages	Various	Direct Contracting	JANUARY-DECEMBER					840,400.00	840,400.00		
MFO4	Representation Expenses	ETAS	Endorsement-Based	JANUARY-DECEMBER					120,000.00	120,000.00		
MFO4	Transportation and Delivery expenses	ETAS	Direct Contracting	JANUARY-DECEMBER					55,040.00	55,040.00		
MFO4	<b>Capital outlay</b>											
MFO4	ICT Equipment	ETAS	Bidding	APRIL-JUNE					324,745.00		324,745.00	
MFO4	Vehicles	ETAS	Bidding	JANUARY-MARCH					2,500,000.00		2,500,000.00	
MFO4								<b>9,092,973.00</b>	<b>6,268,228.00</b>	<b>2,824,745.00</b>		