



CERTIFICATION/ENDORSEMENT

The Gender and Development Office certifies that **(NAME), (Age), (Year Level)** taking a degree in **(Course)** cordially requests to keep her hair long as she has maintained it as such since **(Year)**. She prefers a feminine look and she believes that this kind of look will give her confidence. It also fits her personality. She also prefers the use of pronoun “she”.

On the premise that she is interested at pursuing a Bachelor’s Degree, I respectfully endorse her request. Since education is a universal and a fundamental right, students’ gender expression or outward appearance **should not be** used against them to prevent them from obtaining **access** to the university, to ROTC / NSTP or obtaining a college degree. Students who formally expressed their petitions should NOT BE FORCED to cut their hair.

The student-petitioner has been advised to keep **her hair neat and general appearance clean**; and to **remain prudent in the choices or decisions she makes in order to keep his body safe and healthy at all times**. It is our hope that her gender expression (looks) will not become an issue as she has always valued respect for one’s self and others in all social situations.

As the university awaits the final passing of the Anti-Discrimination Bill, may I request that **the student-petitioner** be accorded with the respect due her as a person with equal rights and selfless dedication for herself and family.

Certified and endorsed by the GAD office on the **Date**.

Signed by

cd fetalver
CAROLYN D. FETALVER
GAD DIRECTOR

LGBT Contract / Agreement Form

I, **(NAME)** a student of RSU **(Campus/College)** has been granted permission to retain or grow my hair long upon my petition in order to gain confidence and to express myself in the gender I am most comfortable with. Given the consideration granted to me, I also commit myself to abide by the following rules in order to ensure the successful completion of my chosen degree program and to remain dignified and respectable at all times without causing offense against others and or gaining undue attention from others. I agree to:

- a. come to class on time and on a regular basis; in times of sickness and emergencies, I shall inform my instructor in writing about my absence
- b. focus on my academic commitments and to refrain from involving or engaging in any activity that might exploit, abuse or destroy my physical body
- c. keep my relationships with peers, classmates, staff, teaching personnel and other members of the community prudent, diplomatic and peaceful at all times
- d. use gender-fair, sensitive and respectful language to everyone without making premature judgments
- e. use appropriate clothing (no short shorts, no ripped jeans, no fitting jeans/ sweat pants, plunging V-neck or hanging shirts or blouses, no high-heeled or stiletto shoes, unnecessary jewelry) during school days except on parties when the occasion or event allows
- f. refrain from wearing outlandish make-up or make overs that are inappropriate or offensive in a school setting
- g. behave appropriately in and outside the class without malice, dishonesty, pretense, intent to cheat, discriminate or exclude anyone, or attempt to call attention to oneself
- h. keep my hair neat and clean at all times, in its natural (non-dyed) color; and in the interest of safety and hygiene, hair that is long enough must be worn off the face and tied up.
- i. communicate with the GAD Director, Guidance Counselor or the GAD / Guidance Coordinator on a regular basis when in doubt or when in need of other support services or programs.
- j. actively participate in students' development programs/ activities organized by the University without sacrificing class hours and other academic requirements

I understand that my success in this University requires my steadfast commitment and patience; and that my full and decisive cooperation to the rules set by the Gender and Development Office serves as a guide in developing my fullest potential as a person and in completing my college degree.

Signed on the ____ day of _____, _____ as agreement to the aforementioned rules or norms of conduct

Student's Signature: _____

Signature of the Attending Staff: _____

REVISION DATE: 2022-03-31