



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

Appendix 61



**PURCHASE ORDER**

Project Title: **Solicitation No. RSU-2024-08-075: "Supply and Delivery of Office and ICT Supplies and Equipment for the Different Campuses of Romblon State University"**  
 ABC: **PhP1,429,050.00**  
 Supplier: **ZY Trading**  
 Address: National Road, Poblacion, Alcantara, Romblon  
 TIN : 448-046-505-00000

P.O. No. **24-11-0077**  
 Date: **07 November 2024**  
 Mode of Procurement: **Public Bidding**

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**  
 Date of Delivery : \_\_\_\_\_  
 Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**  
 Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	unit	Desktop computer, Intel Core i7 10th gen, 500GB SSD, 8gb RAM, mouse, keyboard, 24" screen, with 800 watts power supply, with Wi-Fi connection, with Microsoft 2019 pro plus license (Lab for Cybercrime)	10	68,650.00	686,500.00
2	pc	Power Supply 680w AC: 220V Connectors: Fixed 1 x 24-pin(20+4-pin), 1 x 8-pin(4+4-pin) Modular,4x SATA (x1 Cable), 2x SATA (x2 Cables),3x Peripheral + 1x Floppy (x1 Cable) 2x Peripheral + 1x Floppy (x1 Cable), 2x Peripheral (x1 Cable) 1x PCIe 6-pin + 1x PCIe 8-pin (x2 Cables) 1x PCIe 6-pin (x1 Cable)	2	7,375.00	14,750.00
3	unit	UPS, 1500VA Model: 1500VA Input Voltage Range: 145-295VAC Input Frequency: 50 or 60 Hz (auto sensing) Output Voltage Range: 230VAC Output Frequency: 50 or 60 Hz Transfer Time: 2-6ms Dimension(mm): D325*W139*H210 Typical Recharge Time: 9-10hours Protection: Automatic self-test & discharge protection, replace battery indicator Backup Time 6-30minutes (depending on computer load) Special Features Inverter compatible Excellent microprocessor control Guarantees high reliability Boost and buck AVR for voltage stabilization, Off-mode charging	4	4,500.00	18,000.00
4	pc	HDMI Fiber Cable (50 meters)	1	6,250.00	6,250.00
5	pc	HDMI Splitter (one in – four outs)	2	560.00	1,120.00
6	unit	Centrifuge Machine Speed range: 300-4500rpm, Increment: 100rpm, max: RCF: 2490xg Speed accuracy: ±20rpm, Rotor Type: A12-10P, A6-50p, Run Time: 30 sec-99min HOLD, Display: LCD, Power Requirements: Single-phase, 100V-240, 50Hz/60Hz  Capacity: 6 10ml-test tubes, for further clarification	1	43,750.00	43,750.00
7	kit	Postmortem Kit, stainless steel (contains 12 standard record strips for L/H, 2 standard record strips for R/H, 12 super cleaner towelettes, 1 postmortem inking tool, 1 finger straightener, 1 record strip holder & 1 black molded copolymer case	1	10,000.00	10,000.00
<b>TOTAL CARRIED FORWARD</b>			<b>21</b>		<b>PhP 780,370.00</b>

**(Total Amount in Words) \*\*ONE MILLION, THREE HUNDRED SIXTY-SEVEN THOUSAND, NINE HUNDRED NINETY-NINE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

\_\_\_\_\_  
 (Signature Over Printed Name of Supplier)  
 11/7/2024  
 (Date)

Fund Cluster: **164**  
 Funds Available: **San Agustin Campus, Agpudlos Campus, Sta. Maria Campus, & OP**

**SHIELA BUEN F. SERVAÑEZ, CPA, MBA**  
 Head, Accounting Office

ORS/BURS No: **164-2024-11-1924**  
 Date of the ORS/BURS: **11/7/2024**

Amount: **PhP1,367,999.00**



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Date of Delivery: \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL BROUGHT FORWARD</b>			<b>21</b>		<b>780,370.00</b>
8	unit	Air-condition, 2.0 HP, Window type with installation • 2.0 HP, Inverter Window Type • R32 Refrigerant • All-DC Motor • Air Swing Control • Power Source 230, 60, Ø (V, Hz, Ph) • Cooling Capacity 18,750 (kJ/h) • Current 7.3 (A) • Input Power 1563 (W) • EER Rating 12.0 (kJ/hW) • RecommendedFloorArea23-33 m² • Moisture Removal 2.8 (L/h) • Noise Level Indoor (dB-A) 51/ 48 (H / L) • Air Circulation (indoor) 14.2 m3/min • Air Circulation (outdoor) 23.0 m3/min • Weight 59 kg • Dimensions 1.80xW66xH42.8 (cm)	2	56,250.00	112,500.00
9	unit	Microphone, wireless, 20 meters receiving distance, metal body, high fidelity	1	5,375.00	5,375.00
10	pc	LED Bulb, 18 watts	10	250.00	2,500.00
11	pc	External Drive, SSD, 1TB, USB 3.0	2	8,125.00	16,250.00
12	unit	Comb Binding Machine, heavy duty, 450 sheets binding capacity, 22 sheets (80g) punching capacity, 24 holes, For A4 and legal size paper, Paper Margin:2.5/3.5/4.5/5.5 mm, Distance between holes: 14.3 mm, Dimension: 57.4 x32x 41.3 cm	1	20,625.00	20,625.00
13	unit	Active Power Speaker, - Power Configuration: Bi-amped - LF Driver Size: 1 x 12" - HF Driver Size: 1 x 12" - LF Driver Power Amp: 400W (RMS, Class D) - HF Driver Power Amp: 100W (RMS, Class AB) - Total Power: 1000W - Inputs: 2 x XLR – 1/4" combo, 1 x Stereo RCA - Output: 1 x XLR (Thru) - Frequency Range: 42HZ-23Hz - Crossover Frequency: 3kHz - Maximum Peak SPL: 128dB - Horizontal Coverage Angle: 90Degrees - Vertical Coverage Angle: 45 Degrees - Enclosure Material: Polypropylene - Mounting Options: Pole Mount, Floor wedge, 3 x M10 fly points - Height: 26.1" - width: 16" - depth: 14.8" - Weight: 37 lbs	1	75,000.00	75,000.00
14	pc	18 watts LED Bulb	80	250.00	20,000.00
15	pc	Whiteboard marker, black, round tip	30	70.00	2,100.00
16	bottle	Whiteboard marker refill ink, black, 30ml/bottle	5	150.00	750.00
17	unit	Ceiling Fan, 18-inch plastic blade, 360 deg. oscillating fan thermal fuse protected motor	10	2,625.00	26,250.00
<b>TOTAL CARRIED FORWARD</b>			<b>163</b>		<b>PhP 1,061,720.00</b>

**(Total Amount in Words) \*\*ONE MILLION, THREE HUNDRED SIXTY-SEVEN THOUSAND, NINE HUNDRED NINETY-NINE PESOS ONLY\*\***

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Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

**ZY TRADING**  
 (Signature Over Printed Name of Supplier)  
 11/7/2024  
 (Date)

144-00-24-11-1977

Fund Cluster: **164**  
 Funds Available: **San Agustin Campus, Agpuilos Campus, Sta. Maria Campus, & OP**

ORS/BURS No: **144-000E-24-11-1977**  
 Date of the ORS/BURS: **11/7/2024**

**SHIELA BUEN F. SERVAÑEZ, CPA, MBA**  
 Head, Accounting Office

Amount: **PhP1,367,999.00**





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<b>TOTAL BROUGHT FORWARD</b>			<b>163</b>		<b>1,061,720.00</b>
18	unit	Split Type Air-Conditioning Unit 2.5 HP Inverter with installation Cooling (Min ~ Rated ~ Max) 6.30 kW 21,500 Btu/h 22,683 kJ/h Rated ~ Max) 1,850 W Cooling (Min ~ Indoor Unit: Dimensions (W x H x D): Net 998mm x 345mm x 210 mm, 1068 x 425 x 279 mm Outdoor Unit: Dimensions (W x H x D): Net 870 x 650 x 330 mm Cooling (Min ~ Rated ~ Max): 6.30 kW, 21,500 Btu/h, 22,683 kJ/h Cooling (Min ~ Rated ~ Max): 1,850 W	1	68,779.00	68,779.00
19	unit	Specifications: • Model: KLG-IF40-5G1M32 • Power Supply: 1 Ph/230V/60hz • Nominal Capacity: 4.0 hp/3TR • Cooling Capacity: 37,980 (8,640-41,760) kJ/h • Rated current: 19.19 A • Rated Power: 3,200 (860-4,500) W • CSPF Rating: 4.46 • EER: 11.9 kJ/hW • Refrigerant (type/charge): R32/2,100g  Indoor Unit • Airflow (SH/Hi/Mi/Lo): 2000/1850/1700/1500 m³/h • Sound Level (SH/Hi/Mi/Lo): 52/50/48/45 dB (A) • Unit Dimension (WxDxH): 595mmx411mmx1882mm • Packaging Dimension (WxDxH): 735mmx530mmx2150mm • Unit weight (Net/Gross): 54kg • Gross weight: 76.5kg  Outdoor Unit: • Unit dimension (WxDxH): 1000x427x746mm • Packaging Dimension (WxDxH): 1077x480x785mm • Unit weight (Net/Gross): 55.0/60.0kg  Copper Tube Size: • ø 3/8" x ø 5/8"  Maximum Pipe Distance Between Indoor and Outdoor • Height: 10m • Length: 30m • Circuit breaker	2	118,750.00	237,500.00
<b>TOTAL</b>			<b>166</b>		<b>PhP 1,367,999.00</b>

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