

Contract Agreement Form for the Procurement of Goods (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made the 25th day of November 2024 between **ROMBLON STATE UNIVERSITY** of the Philippines (hereinafter called "the Entity") of the one part and **99 GEM TRAVEL CORPORATION** of 065 Sullera St., Pandayan, Meycauayan, Bulacan (hereinafter called "the Supplier") of the other part;

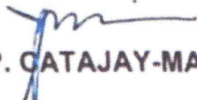
WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Solicitation No. RSU-2024-08-077, Educational Touring Services for the College of Engineering and Technology (Electrical Engineering Department) of Romblon State University (Repost) (ABC: PhP975,000.00)**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Hundred Seventy-Five Thousand Pesos Only (PhP975,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Nine Hundred Seventy-Five Thousand Pesos Only (PhP975,000.00)** or such other sums as may be ascertained, **99 Gem Travel Corporation** agrees to **complete the supply and delivery of goods and services within twenty-five (25) calendar days from receipt of the Notice to Proceed** in accordance with his/her/its Bid.
4. The **Romblon State University** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

for:

Romblon State University


MS. JHENA MAY DIAZ
General Manager

for:

99 Gem Travel Corporation

ACKNOWLEDGEMENT

Republic of the Philippines
(ODIONGAN, ROMBLON) S. S.

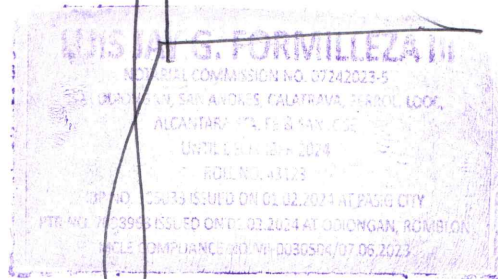
BEFORE ME, this 25th day of NOVEMBER, 2024 in
ODIONGAN, ROMBLON, Philippines personally came and appeared
before me the following:

	I.D. No.	Place of Issue	Date of Issue
MERIAN P. CATAJAY-MANI, Ed.D., CESE	<u>01-01</u>	<u>Odiongan, Romblon</u>	<u>July 30, 2020</u>

Known to me to be the same persons who executed the foregoing instrument consisting of Four (4) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place written.

Doc. No. 201
Page No. 58
Book No. XXXI
Series of 2024



ACKNOWLEDGEMENT

Republic of the Philippines
(Quezon City) S. S.

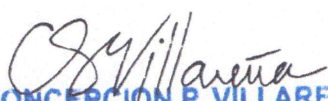
BEFORE ME, this NOV 25 day of 2024 in Quezon City, Philippines personally came and appeared before me the following:

	I.D. No.	Place of Issue	Date of Issue
MS. JHENA MAY DIAZ	C07-15-029490	MEYCAUAYAN, BULACAN	05/29/2023

Known to me to be the same persons who executed the foregoing instrument consisting of Four (4) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place written.

Doc. No. 447
Page No. 90
Book No. XXXI
Series of 2024


ATTY. CONCEPCION P. VILLAREÑA
Notary Public for Quezon City
Adm. Matter No. NP-021 (2024-2025)
Until December 31, 2024
Roll No. 30457/05-09-1980
IBP No. 399899/01-04-2024
PTR No. 5565783D/01-03-2024, Q.C
MCLE No. VII-0006994/09-21-2021





Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

Appendix 61



PURCHASE ORDER

PROJECT TITLE: Educational Touring Services for the College of Engineering and Technology (Electrical Engineering Department) of Rombon State University (Repost)

ABC: PhP975,000.00
 Supplier: 99 Gam Travel Corporation
 Address: 065 Sullera St, Pandayan, Meycauayan, Bulacan
 TIN: 006-966-942-000

P.O. No. 24-11-0079
 Date: 25-November-2024
 Mode of Procurement: Public Bidding

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Piece of Delivery: RSU, Supply Office Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP
 Date of Delivery: _____ Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (In PhP)	Amount (In PhP)
1	pax	4-Day Educational Tour Package (Benguet, Pangasinan, and Bataan) 1. PARTICIPANTS Total number of students: 65 students with 4 Free of charge faculty chaperone. 2. TRANSPORTATION a. Round-trip air-conditioned accommodation from Odiongan to Batangas and vice versa; b. DOT-accredited air-conditioned and well-sanitized one (1) 50 pax passenger capacity tourist bus and one (1) 18-passenger capacity tourist coaster/van; c. DOT accredited tourist drivers and one (1) DOT-accredited tour guide per bus. Note: - Should the vehicle develop any mechanical fault in transit, the tour agency must find a replacement as soon as possible - Touring agency must ensure the safety of all passengers all the time 3. ACCOMMODATION The accommodation must be at a minimum of a 3-star rating. Higher-rated hotels (4-star or 5-star) are also acceptable. A quadruple room or better accommodation shall have: a. Air-conditioned rooms with a set of beddings, towels, and toiletries; b. Separate rooms for male and female students and provide beds as per standard requirements; c. 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals, and TV. 4. TRAVEL SAFETY a. Will provide safety kits or equipment PPEs for plants requiring it (mask, alcohol, wet wipes, gloves, vest, hard hat, etc.) b. First aid kit for the whole group on board for each tour vehicle throughout the trip with essential medicines/over-the-counter medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.) c. Assist in case of health emergency through the provision of a list of emergency contact numbers. d. Must provide a registered nurse on duty for the duration of the tour.	65	15,000.00	975,000.00
		TOTAL	65		975,000.00

(Total Amount in Words) **"NINE HUNDRED SEVENTY-FIVE THOUSAND PESOS ONLY"**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Conforms: _____

 (Signature Over Printed Name of Supplier)
25/NOV/2024
 (Date)

Fund Cluster: 154
 Funds Available: CET

MS. SHIELA BUEN F. SERVAIEZ, CPA
 Head, Accounting Office

ORS/BURS No. 164-MSOE-W-11-2024
 Date of the ORS/BURS: 11/25/2024

Amount: **PhP975,000.00**



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

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PURCHASE ORDER

PROJECT TITLE: Educational Touring Services for the College of Engineering and Technology (Electrical Engineering Department) of Rombion State University (Repost)

ABC PhP975,000.00
 Supplier: 99 Gem Travel Corporation
 Address: 065 Sultera St, Pandayan, Meycauayan, Bulacan
 TIN: 006 956 942 000

P.O. No. 24-11-0079
 Date: 25-November-2024
 Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: RSU Supply Office

Date of Delivery: _____

Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP

Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (In PhP)	Amount (In PhP)
1	pax	<p>5. TOUR COORDINATION</p> <p>a. Securing Permits/Letter of Request and Acknowledgment from LGUs, in compliance with CMO 63 s.2017, Provision of entrance fees, if necessary, Certificate of Participation/Attendance, follow-ups, and confirmation of plant/company visits will be provided, including orientation about industry practices.</p> <p>b. In case the companies/plants are not available, then similar places will be proposed subject to the approval of the end-user pursuant to pertinent CHED issuances.</p> <p>6. TRAVEL INSURANCE</p> <p>Comprehensive insurance coverage of not less than one hundred thousand pesos (PhP100,000.00) per participant.</p> <p>7. MEALS AND BEVERAGES</p> <p>Meals and beverages for all participants for the whole duration of the trip(breakfast, lunch, AM/PM snacks, and dinner)</p> <p>Note: - Must be willing to accommodate food restrictions. - The finalized meal set/menu will be prepared by the end-user subject to the approval of the Health Services Unit.</p> <p>8. GIVEAWAYS</p> <p>a. A gift/token will be provided for the visited company, subject to the approval of the end-user. b. A custom-designed water tumbler will be provided as a souvenir for each participant of the tour. This tumbler will serve as a reusable water container for students throughout the tour, promoting the reduction of single-use plastics. The tour agency may also feature its logo or name on the tumbler.</p> <p>9. TOUR SIGNAGES, BANNER, AND DOCUMENTATION</p> <p>a. Streamers will be provided. Design and dimension are subject to the approval of the end-user.</p> <p>ITINERARY</p> <p>- Interactive/ experiential tours and activities for the whole group (please see the attached itinerary) - Provision in case of occurrence of Typhoon and other fortuitous events: • If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour.</p>	65	15,000.00	975,000.00
		TOTAL	65		975,000.00

(Total Amount in Words) "NINE HUNDRED SEVENTY-FIVE THOUSAND PESOS ONLY"

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Conforms:

JHERA MAY CRUZ

(Signature Over Printed Name of Supplier)

25/11/2024

(Date)

Fund Cluster: 184
 Funds Available: CET

MS. SHIELA BUAN F. SERVAÑEZ, CPA
 Head, Accounting Office

ORS/BURS No: 164-mov-24-11-2024

Date of the ORS/BURS: 11/25/2024

Amount: PhP975,000.00



Republic of the Philippines
ROMBLON STATE UNIVERSITY
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 Tel No. (042) 567-5273
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 URL: rsu.edu.ph

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PURCHASE ORDER

PROJECT TITLE: Educational Touring Services for the College of Engineering and Technology (Electrical Engineering Department) of Rombon State University (Repost)

ABC: PhP975,000.00
 Supplier: 99 Gem Travel Corporation
 Address: 065 Suliera St, Pandayan, Meycauayan Bulacan
 TIN: 006-966-942-000

P.O. No. 24-11-0079
 Date: 25-November-2024
 Mode of Procurement: Public Bidding

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: RSU, Supply Office Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP
 Date of Delivery: _____ Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	pax	<ul style="list-style-type: none"> If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to ensure the safety and well-being of the students and faculty. Specifically, they have to: <ul style="list-style-type: none"> Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance; Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to: <ul style="list-style-type: none"> Provide free full meals and refreshments for the duration of their stay; and Provide access to medical assistance or emergency services if needed. <p>Notes: - Tour activities and dates are subject to change based on recommendations of the end-user. - The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols. - No single use plastic in any of the activities involved.</p>	65	15,000.00	975,000.00
TOTAL			65		975,000.00

(Total Amount in Words) "NINE HUNDRED SEVENTY-FIVE THOUSAND PESOS ONLY"

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Conforms:

 (Signature Over Printed Name of Supplier)
25/NOV/2024
 (Date)

Fund Cluster: 164
 Funds Available: CET

MS. SHIELA BUENA, CPA
 Head, Accounting Office

ORS/BURS No: 164-MOVE-24-11-2024
 Date of the ORS/BURS: 11/21/2024

Amount: PhP975,000.00