



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph



Appendix 61

PROJECT TITLE: Supply and Delivery of Office and ICT Equipment, Janitorial Supplies, and Sporting Goods for Romblon State University

ABC: PHP505,850.00 Supplier: **Veza Enterprises**

Address: Liwanag, Odiongan, Romblon
 TIN: 154-008-573-00000

Date: 27-December-2024 Mode of Procurement: **Public Bidding**

P.O. No. 24-12-0094

Payment Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP

Delivery Term: _____

Date of Delivery: _____

Place of Delivery: **RSU, Supply Office**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Gentlemen:

SAN FERNANDO CAMPUS

Computer AVR, (500 Watts 220-250V) 1 unit

Core i3 - 12100 Processor 2 unit

Gigabit switch (16port full/half duplex) 3 piece

Lapel with portable speaker 4 set

Microphone KS-5000 5 piece

Mouse (A4tech OP-720-4-way wheel) 6 piece

Portable external hard drive 1TB (ADATA HD330 USB 3.2 Gen 1) 7 piece

Portable external hard drive 2TB (ADATA HD330 USB 3.2 Gen 1) 8 piece

Printer G4470 (print, copy, scan) Reliable Ink Tank wireless printer with ADF; Print 9 unit

RAM (8gb, DDR3, Frequency 1600 Mhz) 10 piece

RJ45 CAT6 metal shielded 11 pack

RJ45 Crimping tool set, cabling repair set 12 set

Splitter, (Venton HDMI Splitter Bi-Directional 2.0 HDMI Switch 4K60Hz Model: AFUHO) 13 piece

TV bracket, 55" Adjustable 14 piece

UPS BVX5501 - 650VA, AVR, 230V, 360Watts, 4 outlets 15 piece

Wireless Adapter (TP-Link UB-500 Nano USB Bluetooth 5.0 Adapter) 16 piece

DSLR Camera D3300 w/ 18-55 mm 24.2MP CMOS Digital SLR with Auto Focus: ISO 100-1280 (expands to 25,600); 3.0 Fixed Type Screen; 5.0 fps continuous shooting 17 unit

Curtain rod, extendable, set (28-48" / 48-84", gold,) 18 piece

Curtains 184" x w45" (Cream, Oxford fabric) 19 piece

Curtains 160" x w45" (Cream, Oxford fabric) 20 piece

Curtains, shades of grey, size: 55"X84" 21 roll

Curtains, shades of cream, size: 55"X84" 22 roll

Geena cloth, white, pastel color (137m/roll) 23 roll

Satin silk/cloth (maroon, royal blue; (137m/roll) 24 roll

SUB-TOTAL 208 279,532.00

(Total Amount in Words) **Four Hundred Eight Thousand Pesos**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MAN, Ed.D., CESE
 University President


Conforme: _____
 (Signature Over Printed Name of Supplier)
 18-27-24
 (Date)

ORs/BURS No. 184, CO-M, 12, 2403
 Date of the ORs/BURS: 12/27/24
 Amount: PHP408,000.00

MS. SHEILA BUEN F. SERRVANEZ, CPA
 Head, Accounting Office

Funds Available: RSU-San Fernando Campus, and Supreme Student Council
 Fund Cluster: 164

Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-5273
Email: romblonstateu@gmail.com
URL: rsu.edu.ph



PURCHASE ORDER

PROJECT TITLE: Supply and Delivery of Office and ICT Equipment, Janitorial Supplies, and Sporting Goods for Romblon State University

ABC: PhP505,850.00 **Supplier:** Veza Enterprises
Address: Lwanag, Odiongan, Romblon
TIN : 154-008-573-00000

Date: 27-December-2024 **Mode of Procurement:** Public Bidding

P.O. No.: 24-12-0094

ABC: PhP505,850.00 **Supplier:** Veza Enterprises
Address: Lwanag, Odiongan, Romblon
TIN : 154-008-573-00000

Date of Delivery: _____
Place of Delivery: RSU, Supply Office

Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP
Payment Term: _____

Please furnish this office the following articles subject to the terms and conditions contained herein.

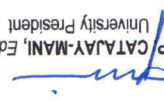
Gentlemen:

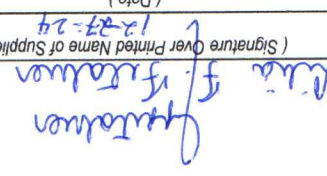
| Stock No. | Unit | Description | Quantity | Unit Cost (in PhP) | Amount (in PhP) |
|------------------|-------|---|------------|--------------------|-------------------|
| 25 | piece | Badminton Net: Bn- 4501 Lining Badminton Net Size: 20'x 2-1/2 x 4/5" Mesh Material: Polypropylene: 3.7mm x26 | 1 | 1,660.00 | 1,660.00 |
| 26 | piece | Basketball Ball Women: B6G4500 | 1 | 3,668.00 | 3,668.00 |
| 27 | piece | Basketball Ball Men: Leather: G67 (Official) | 2 | 2,620.00 | 5,240.00 |
| 28 | piece | Beach Volleyball ball, Official Leather, Tricolor VLS300 | 1 | 4,200.00 | 4,200.00 |
| 29 | piece | Beach Volleyball Net 32x3ft (Professional Grade with Aircraft steel c | 1 | 2,880.00 | 2,880.00 |
| 30 | piece | Chess Set with Timer: Roll-up vinyl mat, Pieces Case, includes a chess clock | 1 | 3,660.00 | 3,660.00 |
| 31 | pair | Football Goal Net: Standard, 24ft x 8ft Full Size Striped 3mm thick | 1 | 5,420.00 | 5,420.00 |
| 32 | piece | Football: Official Leather Buyl bladder for best air retention. Thermally bonded seamless | 2 | 3,800.00 | 7,600.00 |
| 33 | piece | Futsal Ball: Leather Size: #4 Circumference: 62-64 cm (25-26 inches | 2 | 3,660.00 | 7,320.00 |
| 34 | piece | Lawn Tennis Ball: Official, For concrete playing court (3's) Diameter: 2.57 to 2.7 inches (6.54 to 6.86 cm) Weight: 1.98 to 2.10 ounces (56 to 59.4 grams) Color: Yellow and white Bounce: Between 53 to 58 inches when dropped on a concrete base from 100 inches height: | 2 | 670.00 | 1,340.00 |
| 35 | piece | Lawn Tennis Net: Standard Height: 42 inches at the net posts and 36 inches at the center. Width: 42 feet (12.8 meters). Diameter of net posts: 2.5 to 3 inches (6.35 to 7.62 cm). Mesh size: Typically 1.5 inches. Top band width: 2 inches. | 1 | 4,890.00 | 4,890.00 |
| 36 | piece | Sepak Takraw Ball: Synthetic materials, Approved by ISTAF, Has 12 holes and 20 intersections, Weight range between 170-180 grams, Circumference between 42cm- 44cm. | 2 | 1,300.00 | 2,600.00 |
| 37 | piece | Table Tennis Net: 6ft. (183cm) long | 1 | 920.00 | 920.00 |
| 38 | tube | Table Tennis Ball: 40+mm high quality plastic ball | 1 | 660.00 | 660.00 |
| 39 | piece | Volleyball Ball: Double dimpled Micro-Fiber composite cover, Anti-sweat functionality | 1 | 1,960.00 | 1,960.00 |
| 40 | piece | Volleyball Net: 3 official game heights: 2.24 m - 2.35 m - 2.43 m and de 8 x 16 m pitch. Optimal stability Easy transport | 1 | 920.00 | 920.00 |
| 41 | piece | Volleyball Scoreboard: Extremely lightweight foldable tabs allow scoreboard to stand upright. Storage pouch on inside cover. Made of high quality hard plastic | 2 | 740.00 | 1,480.00 |
| 42 | unit | Megaphone | 1 | 1,600.00 | 1,600.00 |
| SUB-TOTAL | | | 232 | | 337,540.00 |

(Total Amount in Words) *Four Hundred Eight Thousand Pesos****

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Very truly yours,


MERIAN P. CATJAY-MANI, Ed.D., CESE
 University President


 (Signature Over Printed Name of Supplier)
 Maria F. Serrano
 12-27-24
 (Date)

Conforms: _____
 (Date) _____
 164-m006-m.12-2407
 ORS/BURS No.: 164-co.24.12-2403
 Date of the ORS/BURS: 12/27/24
 Amount: PhP408,000.00
 Head, Accounting Office
MSI SHIELA BUEN F. SERVANEZ, CPA

Funds Available: RSU-San Fernando Campus, and Supreme Student Council
Fund Cluster: 164

PURCHASE ORDER

PROJECT TITLE: Supply and Delivery of Office and ICT Equipment, Janitorial Supplies, and Sporting Goods for Romblon State University
Procurement: Public Bidding
Date: 27-December-2024
P.O. No.: 24-12-0094
Supplier: **Veza Enterprises**
 Address: Lwanag, Odiongan, Romblon
 TIN: 154-008-573-00000
Supplier's Account: PHP505,850.00

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery: RSU Supply Office
Date of Delivery: _____
Payment Term: _____
Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP

| Stock No. | Unit | Description | Quantity | Unit Cost (in PHP) | Amount (in PHP) |
|-----------|------|------------------------|------------|--------------------|-------------------|
| | | CARRIED FORWARD | 232 | | 337,540.00 |

| | | | | | |
|----|-------|---|---|-----------|-----------|
| 43 | piece | Steel Filing Cabinet 4 drawers, Lateral Height: 133 cm Front and back Width: 90 cm Side with: 45.2 cm Color: DF 001 White | 1 | 14,500.00 | 14,500.00 |
| 44 | piece | ACU 1.0HP INVERTER Window Type General Specifications Remote: Yes Timer: Yes Cooling Capacity: 9,500 kJ/h Color: White Control Type: Remote Cooling Area (sq. meters): 13 - 16 m ² Noise Level (indoor) - High: 47 Noise Level (indoor) - Low: 42 Speed Cooling: Yes Filter: Yes Airflow Direction Control (Up & Down): Yes, Manual Airflow Direction Control (Left & Right): Yes, Automatic Temperature Control: With Remote Fan Speed: Yes Energy Efficiency Ratio (MIN - MAX): 12 Mfd/ Assembled in the Philippines: Yes Power Consumption: Watts: 792 Voltage: 230V, 60Hz, 4.2A Weight: Net weight: 28 kg Gross weight (packed): 31 kg Dimensions Net Dimensions (W x H x D): 450 x 346 x 640 mm Gross Dimensions (W x H x D): 515 x 460 x 655mm | 1 | 36,180.00 | 36,180.00 |

| | | | | | |
|--------------------|--------|---|---|----------|-------------------|
| 46 | piece | Wireless Portable Party Speaker | 1 | 4,978.00 | 4,978.00 |
| 47 | can | Air Freshener 320ml | 8 | 275.00 | 2,200.00 |
| 48 | bottle | Dishwashing liquid (475ml) | 2 | 100.00 | 200.00 |
| 49 | piece | Floor Mat (Cotton or Polyester, Dark Green/Brown, 35x55cm) | 8 | 150.00 | 1,200.00 |
| 50 | set | Floor Mop with Mop wringer and bucket, Tomato 360° (Green and White, Head Material is microfiber, Handle Material is Stainless Steel, Handle type is Telescopic) | 2 | 420.00 | 840.00 |
| 51 | roll | Garbage Bag, large 10 pcs/roll | 3 | 36.00 | 108.00 |
| 52 | piece | Pail with Metal handle, 16 liters | 3 | 213.00 | 639.00 |
| 53 | piece | Pail with Metal handle, 24 liters | 1 | 290.00 | 290.00 |
| 54 | pack | Tissue 2 ply 12rolls/pack | 2 | 160.00 | 320.00 |
| 55 | bottle | Toilet Bowl and Urinal Cleaner, 900-1000ml cap | 3 | 262.00 | 786.00 |
| 56 | piece | Toilet deodorizer, 100g with holder | 5 | 83.00 | 415.00 |
| 57 | piece | Trash Bin, Plastic Big with cover (round) 28 liters | 2 | 352.00 | 704.00 |
| GRAND TOTAL | | | | | 408,000.00 |

(Total Amount in Words) **Four Hundred Eight Thousand Pesos**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Very truly yours,
Conforme:
 Signature Over Printed Name of Supplier: *[Signature]*
 Date: 12-23-24
 Signature Over Printed Name of Buyer: *[Signature]*
 Date: 16-1-2025
 MERIAN P. DATAJAY-MANI, Ed.D., CESE
 University President

Fund Cluster: 164
 Funds Available: RSU-San Fernando Campus, and Supreme Student Council
 Head, Accounting Office
MRS. SHIELA-BUEN E. SERVAÑEZ, CPA
 Amount: PPHP408,000.00

ORS/BURS No.: 164-co-24-12-2403
 Date of the ORS/BURS: 12/27/2024

Appendix 61

Contract Agreement Form for the Procurement of Goods (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made the 27th day of December 2024 between ROMBLON STATE UNIVERSITY of the Philippines (hereinafter called "the Entity") of the one part and VEZA ENTERPRISES of Liwanag, Odiongan, Romblon (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Solicitation No. RSU-2024-11-096, Supply and Delivery of Office and ICT Equipment, Janitorial Supplies, and Sporting Goods for Romblon State University (ABC: PHP505,850.00), and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Four Hundred Eight Thousand Pesos Only (PHP408,000.00) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz:

- i. Philippine Bidding Documents (PBDs);
 - ii. Schedule of Requirements;
 - iii. Technical Specifications;
 - iv. General and Special Conditions of Contract; and
 - v. Supplemental or Bid Bulletins, if any.
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
- Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of Four Hundred Eight Thousand Pesos Only (PHP408,000.00) or such other sums as may be ascertained, Veza Enterprises agrees to complete the supply and delivery of goods within twenty-five (25) calendar days from receipt of the Notice to Proceed in accordance with his/hers/its Bid.

4. The Romblon State University agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

ROLLY R. ROLDAN, JR.
Notary Public within the jurisdiction
of RTC Branch 82, Odiongan, Romblon
Notarial Commission No. 01012023-01
Until December 31, 2024
Roll No. 1071
MCLE No. 1078 - 6/13/22
IBP No. 332 issued on 12/20/23
At Pasig City
PTR No. 7598957 N issued on 1/2/24
At Odiongan, Romblon

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Page No. 48
Book No. 311
Series of 2024

year and place written.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day,

known to me to be the same persons who executed the foregoing instrument consisting of two (2) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

MS. LILIA F. FETALVER *PhilHealth No. 09-612170847-8 Odiongan, Romblon*

| I.D. No. | Place of Issue | Date of Issue |
|----------|-------------------|---------------|
| 01-01 | Odiongan, Romblon | July 30, 2020 |

before me the following:

Philippines personally came and appeared

BEFORE ME, this day of DEC 27 2024 2024 in

Republic of the Philippines
() S. S.

ACKNOWLEDGEMENT

Romblon State University

for:

MERIAN P. CATAJAY-MANI, Ed.D., CESE

University President

Vilicen Enterprises

for:

MS. LILIA F. FETALVER

Authorized Representative

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.